

## Annual Chapter Report Outline

Please complete your Annual Chapter Report and submit to the National Office by May 15.

**Date of report submission:** 2018-04-18

**Name of School/College:** Idaho State University

**Chapter Name & region:** Alpha Upsilon, Region 7 – Northwest

**Delegate who attended the Rho Chi Annual Meeting:** Dr. Kevin Cleveland

**Date Delegate's name submitted:** 2018-03-03

Past year's officers and e-mail addresses

President

First Name  
Colton

Last Name  
Radford

Email  
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Vice President

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Gentry

Last Name  
Echevvaria

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Secretary

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Treasurer

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Historian

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Erin

Last Name  
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New officers and e-mail addresses for next academic year  
(If not yet elected, please indicate date of anticipated election and report names within one week  
of election)  
2018-04-12

New officers and e-mail addresses

President

First Name  
Kalon

Last Name  
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Vice President

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Megan

Last Name  
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Secretary

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Thao

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Chapter advisor's name and e-mail address

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**Chapter advisor's name and e-mail address**

[chapter-advisors]

**Introduction**

The pharmacy program at Idaho State University has always been proud of educating some of the most talented, intellectual and well-rounded students. We are grateful for the Rho Chi Society for recognizing the efforts and accomplishments of these hard-working students, and for providing opportunities for them to serve and grow in the classroom and community. Our local chapter is now split between three campuses in Pocatello and Meridian, Idaho AND the newly formed campus in Anchorage, AK. All campuses have been involved in supporting our fellow classmates and helping them succeed, recognizing our outstanding faculty and staff that influence us, and planning events for pharmacy students and their families.

**Meetings** Please provide information on meetings held in the following tabular format

Date	Attendance	Agenda	Action Steps
2018-02-12	15	General business meeting, initiation ceremony planning, discussed inducting faculty member, and chapter delegate for annual meeting, discussed tutoring	Voted on faculty initiate, planned initiation ceremony.
2018-04-12	36	Initiation ceremony – all 3 campuses via distance learning	Inducted new members, elected new officers

**Strategic Planning:** What goals were set that relate to the Rho Chi mission?

We had a goal to help our fellow students by offering tutoring to all pharmacy students. We know that we would not be where we are today without help from others. Giving back through tutoring provides help to other students, but also develops friendships and promotes collaboration and mentor-ship.

We also set a goal to recognize faculty and staff each month by popular vote for each class year. This recognition may give faculty an even greater reason to strive to provide better lessons and relate with students. It also promotes relationships between faculty and students.

**Activities**

The Rho Chi society was in charge of the College of Pharmacy Back to School Kick-Off BBQ. The event is an ongoing initiative that took place the first week of school and was sponsored by Rite Aid. We were given a budget of \$1000 to provide food and fun for 200-300 people per campus. There was a lot of planning involved to reserve the venue, make shopping lists, order food, etc. Members of Rho Chi volunteered numerous hours to go shopping, prep food, cook food, set up and take down. Overall the event was a great success on both campuses. Many people came together to have a good time, and Rho Chi members served together.

Another ongoing initiative is our tutoring program. This service was provided on both campuses throughout the year. The program is run by the President on one campus and Vice President on the other campus. We email all students on a regular basis, extending an invitation to meet with Rho Chi member(s) for one on one or group tutoring sessions. All Rho Chi members were asked to volunteer and help tutor throughout the year, and almost all responded willingly. We provided tutoring services on roughly 20 occasions to many students, and to all students who asked. Sometimes it is hard to sacrifice your time to help others study with our own tests and other obligations, but it is a rewarding experience that we all enjoyed.

The Rho Chi chapter has recognized faculty and staff each month by conducting a Faculty and Staff of the Month vote. This is an ongoing initiative, although a fun twist was added this year by including a pharmacy knowledge trivia question at the end of each survey. The answers and explanations were provided along with the survey results each month. Each winner was given a certificate along with a delicious lunch provided by the Rho Chi chapter.

### **Financial Budgeting**

Our initial budget was a carried over balance from last year. The chapter does not typically spend much money over the year besides what we raise through membership dues. We applied for additional funding for next year through the school Involvement Center, which provides \$500 to the club to be used through the following academic year. This funding was not received this year, and it is unclear whether that was because it was never applied for or if the additional funding was denied.

We use our funds for awards for our faculty and staff of the month as well as refreshments for meetings and initiation ceremony.

### **Installation Function**

The initiation ceremony took place on Thursday, April 12th, 2018. It was held on both campuses with direct video link providing a seamless ceremony and corresponding involvement from both sides. Besides the new initiates, the faculty advisor, the college dean, several student and faculty Rho Chi members, and all but one current officer were present. Dean Paul Cady spoke briefly about the influence and importance of Rho Chi membership. He related how, many years ago as a faculty member, he worked with a student Rho Chi member. She made a lasting impression on him and years later he was influential in appointing her to the role of associate dean for the college of pharmacy. Following the initiation of new members, each current officer explained the role of their office. Nominations and election of new officers then commenced. The meeting was concluded with refreshments.

## **Evaluation/Reflection**

The activities that our chapter did do were effective. Tutoring provided a great service to students while also establishing relationships and mentorships between upper and lower classmen. The faculty and staff of the month was a great way to get students and faculty/staff talking and relating with each other. The winners were always very grateful, often emailing the entire college to say thank you. The Back to School BBQ was a great hit, and students really enjoy meeting one another's families.

That being said, the chapter could have been more involved in service opportunities outside of the college and stimulating intellectual growth and leadership within the college. In the future it would be good to organize a service project to help the community and to build chapter unity and friendship. Another idea for future chapter leaders would be to have a guest speaker on an interesting, new pharmacy topic. Yet another idea could be to have a CV workshop among peers. A lack of communication and initiative may be the reason why more was not done in our chapter. At the beginning of the summer the new president was given limited instructions on how to run the chapter and what activities were possible. The president was only given the information about what was done the previous year. It would behoove the president to provide more information and counsel to the newly elected officers on how to improve as a chapter. This is a change that must take place in order for the chapter to grow and develop.

Funding has also limited our chapter for succeeding. Our chapter is small and does not receive much funding from the school or alumni; the only chapter income is when national fees are paid. It has been noticed that many of our members want to be associated with Rho Chi but not actually participate in Rho Chi activities.

## **Other Information**

N/A