Annual Chapter Report

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

Date of report submission: 5/15/2015

Name of School/College: University of Nebraska Medical Center College of Pharmacy

Chapter name and region: Alpha Epsilon – Region V – Mid-West

Chapter advisor’s name and e-mail address: Peter Kador – pkador@unmc.edu

(If chapter has a co-advisor, please list name and email address):

For split campuses, please list advisor and email address for each campus, if applicable:

Delegate who attended the Rho Chi Annual Meeting: Denae Wolken, Taylor Hellbusch

Date delegate’s name submitted to Rho Chi.: 1/25/2015

Past year’s officers and e-mail addresses:

President: Jared Matya – jared.matya@unmc.edu

Vice President: Emma Jones – emma.jones@unmc.edu, Denae Wolken – denae.wolken@unmc.edu

Secretary: Jessica Walter – jessica.walter@unmc.edu

Treasurer: Austin Dudzinski – austin.dudzinski@unmc.edu

Historian: Taylor Hellbusch – taylor.hellbusch@unmc.edu

New officers and e-mail addresses for next academic year:

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

President: Abigail Schweitzer – aschweitzer@unmc.edu

Vice President: Kailey Frenzel – Kailey.frenzel@unmc.edu, Nicole Garbowicz – Nicole.garbowicz@unmc.edu

Secretary: Renae Heuermann – renae.heuermann@unmc.edu

Treasurer: Kai Zheng – kai.zheng@unmc.edu

Historian: Beau Ehlers – beau.ehlers@unmc.edu

Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus):

Class of 2015 – 11 members

Class of 2016 – 13 members

Class of 2017 – 9 members

**Meetings**: Provide information on meetings held in the following tabular format (Limit 1.5 page)

**Note: If your chapter is part of a split campus, please list the meetings with campus reference under the Attendance (i.e. A, B or 1, 2 with a note to indicate the campus of reference).**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 10/10/14 | Officers | Preliminary Banquet meeting | Assigned duties |
| 12/3/14 | Officers | Fundraising ideas | Set dates for events |
| 1/16/15 | Officers | Banquet meeting  Annual meeting attendees | Timeline for planning  Determined members attending on our behalf |
| 2/20/15 | Officers | Banquet  Fundraising | Planning |
| 3/23/15 | Officers | Banquet | Finalizing arrangements  Preliminary headcount |
| 4/9/15 | Officers | Banquet | Final headcount  Payments |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Strategic Planning**: After a somewhat trying year, we are planning for a smoother transition for the incoming leadership. Both our current leadership and faculty advisor learned much from the previous year, and we are taking steps to ensure that the chapter is moving in the right direction moving forward. In addition to transition documents for the incoming officers, we want to maintain lines of communication and be more active in the decision making. While it can be difficult during the fourth year rotations, handing over the responsibilities and walking away doesn’t foster the collaboration that is a tenet of the Rho Chi mission.

**Activities**: See Appendix 1.

**Financial/ Budgeting**: See Appendix 2

**Initiation Function:**

Alpha Epsilon held its initiation and banquet on April 12, 2015 at UNO’s Thompson Center in Omaha, NE. We inducted 9 members from the Class of 2017 and 3 members from the Class of 2016. We had 12 faculty members in attendance. We were extremely delighted to have Dr. Paul Jungnickel as our keynote speaker for the evening. The event was a success and it was great to recognize the new initiates in front of their peers, faculty, and family.

**Evaluation/Reflection**:

2015 was a year of transition for our chapter. We lost our long time faculty advisor, which led to some “growing pains”. The handoff from the previous officers was not entirely smooth. We spent a significant portion of our time trying to determine where we were rather than focusing on where we are going. We would have liked to get more involved on both the campus and community levels. The current officers held a meeting after the initiation banquet and worked on transition documents that can be passed down to the next officers. The contents of the documents include timelines, duty descriptions, etc. It is our hope that this will ease the transition and allow the new leadership to focus on improving the Alpha Epsilon chapter rather than simply maintaining the status quo. While it wasn’t an ideal year, we feel that we learned valuable lessons that will allow us to continue to grow as a chapter.

**Other information**: If you would like to provide other information about your chapter that was not included in the above categories (e.g., development of a new website, organizing a regional meeting, etc.), add it here: (Limit 500 words)

**Appendix 1**

**Chapter Activities Report**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| [Chapter Name, School Name] Activity Table | | | | | | | |  |
| Category of Activity1 | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How Many Students (non-members) and/or Patients were impacted by the Activity? | Financial Information for the Activity [Budget Required, Fundraising Amount] |
| Intellectual Leadership Activities (i.e., tutoring, sponsored lectures, poster sessions, etc.) | Tutoring | Rho Chi members are very active in the College’s tutoring program | Encourages intellectual achievement and fosters collaboration | Unknown | None | 4 | 10+ | N/A – College funded |
| College of Pharmacy Events [non-academic, non-patient outreach] |  |  |  |  |  |  |  |  |
| Patient Outreach Events/ Community Service | SHARING Clinic | Entirely student run, self-supporting clinic serving underserved population.  All members participate, several hold board positions. | Develop intellectual leaders, collaboration, high ethical standards. | 5+ | None | All | 100+ |  |
| Fundraising Events | Rotation name badges | Sell intern name badges to all students in College to wear during rotations | Support Alpha Epsilon chapter | 5+ | Evaluated previous performance to determine viability. Interest remains high. Used similar timeline as previous years. | All | ~80 | See financial section |

Guidelines:

1. For each activity within a category use a separate line in the table (you may add more lines as you see fit)
2. Keep your descriptions of each activity brief limiting overall table to 3 pages or less.

Appendix 2

Our budget was approved based on last year’s fiscal projections. The transition process for the 2014-2015 board was inadequate; therefore, the fundraising capacity and revenue was lacking. The current transition for the 2015-2016 board will be robust and will focus heavily on 2014-2015 board involvement in order to bolster fundraising for the future and ensure goals are met for next year. The fundraiser that contributed to the majority of 2014-2015 revenue was the name badges, which profited ~$367. In order to shore up gaps in revenue and expenses, the new treasurer will collect more revenue for the Rho Chi banquet as well as conduct another fundraising event in the fall or late winter. Goals will be met through retention of communication among boards.

**Rho Chi Chapter Annual Report**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
| **Balance forward** |  | **$2,675** | **$2,675** | **Balance from last year** |
| **Rho Chi Scholarship** | **$500** |  | **$2,175** | **Awarded to Jared Matya** |
| **Rho Chi National Meeting Reimbursement** | **$475** |  | **$1,700** | **Distributed to two students to help pay for flights** |
| **Dues to Nationals** | **$780** |  | **$920** | **N/A** |
| **Deposit for Initiation Dinner** | **$250** |  | **$670** | **Thompson Center** |
| **Name Badge Purchase** | **$510** |  | **$160** | **From nicebadge.com** |
| **Name Badge Revenue** |  | **$877** | **$1,037** | **Collected from students** |
| **Initiation Dinner Revenue** |  | **$2,005** | **$3,042** | **Collected from students/faculty** |
| **Initiation Dinner Cost** | **$1,444** |  | **$1,598** | **Brandeis Catering** |
|  |  |  |  |  |
|  |  |  |  |  |