

Annual Chapter Report Outline

Please complete your Annual Chapter Report and submit to the National Office by May 15.

Date of report submission: 2018-05-14

Name of School/College: Butler University College of Pharmacy and Health Sciences

Chapter Name & region: Alpha Phi, Region IV - West

Delegate who attended the Rho Chi Annual Meeting: Sarah Norman

Date Delegate's name submitted: 2017-03-09

Past year's officers and e-mail addresses

President

First Name
Lisa

Last Name
Fischer

Email
lfische@butler.edu

Vice President

First Name
Elizabeth

Last Name
Kappeler

Email
lhauk@butler.edu

Secretary

First Name
Zachary

Last Name
Howe

Email
zhowe@butler.edu

Treasurer

First Name
Daniel

Last Name
Dudman

Email
ddudman@butler.edu

Historian

First Name
Sarah

Last Name
Lenahan

Email
slenahan@butler.edu

New officers and e-mail addresses for next academic year
(If not yet elected, please indicate date of anticipated election and report names within one week of election)

New officers and e-mail addresses

President

First Name
David

Last Name
Kaylor

Email
dkaylor@butler.edu

Vice President

First Name
Rachel

Last Name
Kappeler

Email
rkappele@butler.edu

Secretary

First Name
Marissa

Last Name
Duco

Email
mduco@butler.edu

Treasurer

First Name
Riley

Last Name
Wildemann

Email
rwildema@butler.edu

Historian

First Name
Skyler

Last Name
Walker

Email
smwalker@butler.edu

Chapter advisor's name and e-mail address

First Name
Stephanie and Kimberly

Last Name
Enz and Beck

Email
senz@butler.edu and kmbeck@butler.edu

Chapter advisor's name and e-mail address

[chapter-advisors]

Introduction

P4 Members: 23
P3 Members: 21
Total Members: 44

Meetings Please provide information on meetings held in the following tabular format

| Date | Attendance | Agenda | Action Steps |
|------------|------------|---|---|
| 2017-08-28 | 23 members | Tutoring Orientation and Class assignment | Provide tutoring instruction and tips Sign up for classes for tutoring and lead tutor roles Photos of each tutoring group by course Construction of tutor profiles (Secretary) Contact course directors with organization information for dissemination |
| 2017-08-31 | 2 members | Mentorship Program | Orientation for mentorship volunteers |
| 2017-09-01 | 1 member | Mentorship Program | Orientation for mentorship program |
| 2018-01-19 | 18 members | Class Assignment | Sign up for classes for tutoring and lead tutor roles Photos of each tutoring group by course Contact course directors with organization information for dissemination |

Strategic Planning: What goals were set that relate to the Rho Chi mission?

The tutoring and mentorship activities set by this chapter of Rho Chi Honor Society were developed in accordance with the central mission of the organization. Through the high tutoring standards reinforced at the tutoring orientation in August 2017, the chapter set out to enhance its capacity to foster intellectual achievement on behalf of both the students whose growth was to be fostered and the members whose mastery of the material was to be furthered through instruction related to the academic content. This event also emphasized the importance of maintaining the highest ethical standards regarding student privacy and proper conduct on behalf of the tutors. The mentorship program established by this chapter, whereby students in their first year of the professional curriculum identified as being at high risk for requiring academic remediation were paired with chapter members for more frequent, individualized tutoring sessions, set out to foster collaboration between these vulnerable students and their mentors. Furthermore, those volunteering for the program established themselves as intellectual leaders setting out to advance the practice of pharmacy through the assurance that future generations of pharmacists will have

an adequate understanding of the core material and principles needed to practice the profession. These strides made by the chapter furthered its adherence to the core mission of the Rho Chi Honor Society.

Activities

Throughout the past school year, Rho Chi has participated in many different activities to help our future colleagues and to increase our presence on campus. Every semester our members select a new course to tutor to share their knowledge with younger students within the pharmacy and pre-health programs. Some of our mentors even volunteer for more than one course each semester. All the tutors introduce themselves in the varying classrooms to share information about the tutoring Rho Chi offers and how to contact us. It is convenient for students to meet the tutors for every class to help familiarize them with who to look for while they are studying. Some tutors will have students approach them while they are studying on campus for help since they can recognize the tutor from their introductions. Also, it helps younger classmen involved in groups across campus identify the Rho Chi tutors within their extracurricular activities. By recognizing a friendly face, it makes students feel more comfortable approaching a tutor to ask for help in a course. The faculty in Butler University's College of Pharmacy and Health Sciences (COPHS) help Rho Chi select subjects which would benefit from having a Rho Chi tutor available for students to utilize when they do not feel comfortable approaching a professor for help or need assistance outside the professor's office hours. Rho Chi does not act as a substitute professor's office hours. Typically, we encourage our tutees to reach out to their professors for further clarification due to their professors being the experts in the subject matter. We act as a supplemental resource to provide insight into the pharmacy program and help share the study techniques we have employed in our learning. Each course has a group of volunteers ready to tutor students and a leader of the course who is responsible for sharing the emails amongst their team. Once a student emails Rho Chi, our vice president will send it to the lead tutor of the subject who will then divide the emails evenly throughout their team. The tutor will then attempt to answer the question via email, if possible. However, most of the time Rho Chi tutors meet face to face with those who contact us. Please see the appendix below for the number of hours students met with tutors throughout the year.

Not only do students meet with Rho Chi tutors, the Rho Chi tutors also host review sessions around the exams in some of pharmacy school's most challenging courses, such as Biochemistry and Principles of Drug Action. These courses begin in the first years of the professional phase of pharmacy school, which is helpful because then students can learn about Rho Chi early in their curriculum and are taught good study habits. The review sessions encourage proactive study techniques by being hosted about a week before exams. These sessions are typically well attended and allow students to ask questions in a safe environment without the presence of their professors. The professors help facilitate the review sessions by providing the tutors with problem sets in case the students do not have any questions. The problem sets help students formulate questions to ask Rho Chi tutors and the Rho Chi tutors keep track of the questions asked by the students in which they cannot answer. For questions unable to be answered by Rho Chi, we reach out to the professors and follow up with the student. Some of our tutors meet with professors throughout the year to help hone their skills and knowledge to be better prepared for their tutees. Rho Chi members not only meet with professors to become better tutors, we also attend a meeting to prepare for the semester with all the Rho Chi members. In the meeting, we

discuss study techniques and ways we can be better supporters of our tutees.

Our members not only focus on schoolwork, they also mentor students in the younger classes. For the fall semester, members were asked to sign up to be mentors for students within the pharmacy program. The signup filled up quickly due to all of us being eager share our experiences and study habits with younger generations of pharmacy students; however, the students were not as excited as we were. Students lacked interest in the program which led to decreased productivity in the sessions mentors would schedule with their mentees. Second semester we elected to suspend the project to make it better for the future. Student's advisors encouraged those who were struggling in courses to seek out being paired with an academic mentor from COPHS, but unfortunately this did not fill all the slots we had available for mentees. For the spots filled in the mentor program, we met with students whenever they needed assistance and helped to provide them with study tips along their journey in pharmacy school. Many of the academic mentors would also contact their mentees when they were going to study to help encourage the students to come study with them.

Mentors are not the only way Rho Chi members support other students, they also support them by providing them a healthy study snack once a semester. Every semester, Rho Chi hands out bananas and apples following all the classes Rho Chi provides tutors for. Each member is asked to sign up for a time to sticker the fruit we handout with our logo and email address and for them to go handout fruit. The fruit helps increase students' awareness of who is involved with Rho Chi and how they can utilize Rho Chi as a resource within their pharmacy career.

As Rho Chi members, we are at the top the of our class, but it is important to know there is more to life than schoolwork. While we stress the importance of keeping up with the classwork, we acknowledge the need for a break while in pharmacy school. One of our advisors provides us with an evening off from school by inviting us to her farm for a dinner. The cookout rewards us for the demanding work we completed throughout the year and celebrates us starting rotations. This cookout also serves as an opportunity for us to network with our members. Our advisor prepared a fabulous dinner where we could discuss our semester before concluding the evening with a game of deception entitled "Werewolf." The game allowed us to become acquainted with our fellow Rho Chi members as well as our advisors. It conveyed who was competitive in trivial games, who was willing to sacrifice a fellow member to win the game, and who was talented at lying. The game not only helped us to learn our fellow members, it also brought to light some of our professor's personalities. It was nice to become acquainted with our professors outside of the classrooms as well as explore a professor's home. Sometimes students forget that professors live a life outside of school, so it was informative to see a glimpse into the challenging work our advisor and her family does upon her family's farm while still teaching. Our advisor taught us that a work-life balance is possible in our future, which is what we want to instill in our tutees. We hosted another celebration on the day of the hooding ceremony for the graduating members. Members were invited with their families to a breakfast where each student was presented with his or her cords and had a brief biography shared about their time at Butler University. Overall, we had a fun filled semester with a lot of hard work helping our future pharmacists. I know the new Rho Chi members will continue to grow our tutoring services and other activities as they take over at the commencement of fall semester.

Financial Budgeting

Our chapter's budget was approved by following previously established protocols as discussed with chapter advisors. This year's balance, budgeting, and fundraising was determined by chapter member's dues, funding for student organizations from our university, and funding from Butler University's Learning Resource Center. Notes from this year include increasing our funds from \$782.07 at the start of the academic year, to \$1,075.00 at the end of the school-year. By acquiring a net profit of \$292.93, our chapter will be able to plan more community service events while having the funds to execute these opportunities. Please see the Annual Finances Report in Appendix 2 for detailed information regarding this years finances.

Installation Function

The 2018 initiation took place on April 18th, 2018 in the Johnson Room in Robertson Hall on the Butler University campus from 4-7 PM. Dean Soltis delivered an impassioned speech regarding the importance of utilizing the opportunities provided by Rho Chi to their fullest. Dr. Enz, the officers of the Class of 2019, the initiates from the Class of 2020, and the individuals invited by the initiates to witness the ceremony were present. Following the event, pictures of the past year's officers and the initiate class were taken outside of Robertson Hall and closing comments were given. New members enjoyed beverages and a commemorative cake following the end of the ceremony.

Evaluation/Reflection

Over the past year, the future pharmacists involved in Rho Chi have acted as resources to all students within Butler University's College of Pharmacy and Health Sciences. All our current members chose a class to provide one on one tutoring with younger students and some of our members lead monthly review sessions. One area which can be improved for next year is our mentor program, which we suspended for the semester due to underclassmen lack of interest. It would be valuable to have advisors identify students who would benefit from being paired with a mentor. Detecting students who struggle with the curriculum and matching them with a Rho Chi tutor could be helpful for the mentee who will gain study skills and hear our success stories. It will also benefit the mentor who will gain experience teaching because no matter what sect of pharmacy the Rho Chi members end up in they will be lifelong learners and teachers. Overall, I think our chapter of Rho Chi does an excellent job interacting with younger students and sharing our passion for learning by encouraging the students to reach out to us for tutoring help. We host study sessions for some of the most challenging courses, such as Principles of Drug Action and Biochemistry, to allow students to formulate questions and to inspire proactive studying. Also, these study sessions allow students to hear their colleagues' questions and allows for collaboration for the answers.

Other Information

N/A

