Annual Chapter Report

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

Date of report submission: 5/8/15

Name of School/College: Drake University College of Pharmacy and Health Sciences

Chapter name and region: Alpha Sigma – Region V

Chapter advisor’s name and e-mail address: Michelle Bottenberg, michelle.bottenberg@drake.edu

(If chapter has a co-advisor, please list name and email address):

Delegate who attended the Rho Chi Annual Meeting: N/A

Date delegate’s name submitted to Rho Chi.: N/A

Past year’s officers and e-mail addresses:

President: Kayla Stein, kayla.stein@drake.edu

Vice President: Marissa Ausman, marissa.ausman@drake.edu

Secretary: Kathryn Marwitz, kathryn.marwitz@drake.edu

Treasurer: Jared Netley, jared.netley@drake.edu

Historian: Lucy Stanke, lucy.stanke@drake.edu

New officers and e-mail addresses for next academic year:

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

President: Andrew Ruplin, andrew.ruplin@drake.edu

Vice President: Aubrey Johnson, aubrey.johnson@drake.edu

Secretary: Alyse Herman, alyse.herman@drake.edu

Treasurer: Hannah Sauer, hannah.sauer@drake.edu

Historian: Sara Magill, sara.magill@drake.edu

Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus):

Pharmacy P3 (anticipated graduation May 2016): 22 members

Pharmacy P4 (anticipated graduation May 2015): 20 members

**Meetings**:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 9/4/14 | 5- EC only | * Recap of the college retreat
* CPHS fact of the week
* Social Event at local pizza place- Eatery A
* Running of the White Coats
* T-shirt interest
 | * Discussed printing cards, cabinet and storage closets, previous annual report
* CPHS fact of the week will continue by Lucy, email in weekly
* Social event potentially on a Thursday when P3s do not have a rotations meeting
* Running of the White Coats will be held on October 16th, 2014 at 6:00 p.m.
* Clues for scavenger hunt completed by EC by September 26th
* Evaluate T-shirt interest at general chapter meeting
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| 9/4/14 | 18 | * DMU Fall Prevention Health Fair
* YMCA Health Fair
* Running of the White Coats
* Other Event ideas: help tutor DMU medical students, speaker about mental health awareness
* Other Fundraising ideas: tumblers or coffee mugs, t-shirts
 | * DMU Fall Prevention Health Fair on 9/20/14 from 9:30-11:30 a.m.
* Rho Chi will help with medication reviews, gathered 4 member volunteers
* YMCA Health Fair 9/27/14 from 9:00- 12:00 p.m.
* Running of the White Coats: advocacy for American pharmacist month, will hang up posters at a scavenger hunt and event will include food and prizes
* Chapter seemed interested in Rho Chi tee-shirts, will further pursue by Jared
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| 11/16/15 | 12 | * Events upcoming: Introduction to Team-Based Learning Event for P2 students, Student Healthcare Partnership between Drake pharmacy students and DMU medical students, mistletoe mingle
* Rho Chi tee-shirts
 | * Introduction to Team-Based-Learning event held on 11/20/14 at 11:30 a.m.
* Event in combination with PLS and Dr. Mobley- Buckstein
* Student Healthcare Partnership with Drake + Des Moines University medical school held with one presentation per month on topics pertaining to difficult material and drug-related ailments. Presentations will be more practic
* Mistletoe Mingle 12/4/14
* Rho Chi tee-shirts will be $12 each, contact Jared to purchase
 |
| 2/3/15 | 4-EC only | * Rho Chi dropbox- Kathryn
* Food for initiation- Marissa
* Social event- Lucy
* Umbrella fundraiser- Jared
* Update member list- Kayla
* Dues for new members
* Induct any faculty members
 | * Kathryn will organize dropbox
* Marissa will order food from Sodexo
* Jared will begin paperwork for umbrella fundraiser
* Kayla will update faculty list, reserve Levitt and national meeting delegate
* Dues =$65 for nationals and $20 towards Alpha Sigma Chapter
* No faculty induction this year
 |
| 2/3/15 | 13 | * Initiation
* Task before initiation
* Rho Chi delegate
 | * Initiation held on 4/9/15 in Levitt Hall
* Speaker ideas were Tom Temple, Kate Gainer etc.
* Rho Chi Award- members nominate faculty and non-faculty member by 4/22/15
* Print P1 certificates of recognition and P2 certificates, hand out week of 4/17/15
* Send evites to faculty and students
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| 3/8/15 | 5-EC only | * Social event with P2 new members
* Social event with just P3 members
* Initiation information
* Elections with new members
 | * P2/P3 social event at Ricochet in Des Moines on 3/26/15 from 8:30 p.m.
* P3 social event at Eatery A on a Wednesday after rotation meeting
* Initiation faculty and non-faculty winners revealed at all chapter meeting
* Elections on 4/19/15 for new members, All EC members to send Kayla small description of their position within the next week
 |
| 3/8/15 | 16 | * P3 social event
* Initiation event
* Elections
 | * P3 social event on 4/1/15 after rotations meeting
* Initiation information
* Faculty winner: Dr. Frank Caliguri and non-faculty winner: Dr. Jane Allen
* Attendance is expected at initiation for all members unless you notify Kayla by 4/2/15, dress is business casual and wear your Rho Chi pins
* EC and nominators will speak during the ceremony
* Lucy will take pictures during the event
* Marissa and Kathryn will help with food
* Jared will buy frames for certificates
* PLS is printing programs
* Elections on 4/19/15 for P2 EC, old members can show up, P2 members should be there to vote
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**Strategic Planning**:

The 2014-2015 Rho Chi executive counsel met at the beginning of the academic year to discuss pertinent goals for the chapter. They are as follows:

* Develop a more integrated presence on campus
* Make Rho Chi an organization where members can get to know and communicate with one another and within the community
* Pursue a mission of academic excellence and leadership quality for the college of pharmacy
* Encourage student pharmacists to develop themselves as academic scholars

**Activities**: See Appendix 1 for a full account of chapter’s 2014-2015 activities

 During the 2014-2015 academic year, Alpha Sigma Rho Chi worked hard to maintain a presence on campus. We carried out our yearly event of Running of the White Coats during American Pharmacist Month. This event helped to raise awareness about the role of the pharmacist in all healthcare settings. Additionally, we participated in multiple health fairs held by pharmacy students. Rho Chi students helped to perform medication reconciliations to patients who visited these health fairs. Rho Chi members helped to put on an event for current P2 pharmacy students where we introduced them to a classroom technique that is used in our upper level pharmacy classes. This technique, Team-Based Learning, was explained during and practiced over an hour-long seminar where P2 students were able to ask questions about what is required of this classroom learning technique. Rho Chi held two small fundraisers to raise awareness of Rho Chi on campus and to fundraise a bit of money for the chapter. Finally, Alpha Sigma held a couple social events around Des Moines to encourage our members to get to know one another.

**Financial/ Budgeting**: See Appendix 2 for full Accounting Ledger

Members who joined to be active during the 2014-2015 school year paid $100 in membership dues. $65 went to the national chapter and $35 went to the Alpha Sigma chapter fund. The budget was planned by the EC and capped at $850, which included $325 for cords for graduation, $150 for food and supplies for the awards and induction ceremony, $50 in food and supplies for running of the white coats, $50 for Intro to Team Based Learning event, $200 for money for shirts for members (after students partially paid their share), and $75 for buffer for extra events and cost during the year. This was calculated using the $35 the 2014-2015 students paid multiplied by the 22 students which resulted in a $770 buffer to the chapters account with the expectation that additional funds could be raised to make up the difference. To fundraise some of the costs, Rho Chi held a fundraiser during the white coat ceremony to sell window clings and in the spring held an umbrella fundraiser. New member dues for students joining to be active during the 2015-2016 school year only paid $80 in membership dues with $65 going to nationals and $15 going to the Alpha Sigma chapter fund. This was decided by EC, intentionally, to encourage more aggressive fundraising and involvement by members to be active in the chapter and get Rho Chi more publically known to the campus and college of pharmacy. The decrease in due collection resulted in a decrease for the ending balance compared to the beginning balance. However, program cost, supplies, and graduation cords remained under the $850 budget.

**Initiation Function**:

The initiation ceremony for new members took place on April 9th, 2015. This event was put on in collaboration with Drake University’s chapter of Phi Lambda Sigma, the pharmacy leadership society. The event took place on campus where light appetizers and refreshments were available. Current and new students of both Rho Chi and Phi Lambda Sigma as well as faculty members and advisors of each organization were invited to attend. Speaker, TJ Johnrud, CEO of NuCara, pharmacies and past president of Iowa Pharmacy Association addressed the audience and challenged all of us to look a pharmacy as a vector of patient care. Mr. Johnrud spoke about changes in pharmacy that he has seen over his career and how he has shaped his company to follow new pharmacy practice models. After the speaker, both Rho Chi and Phi Lambda Sigma members presented faculty and preceptor awards to award recipients. We recognized great preceptors that students had identified as worthy of Rho Chi or Phi Lambda Sigma recognition. Following awards, Rho Chi initiation began. Rho Chi executive council members ran the ceremony and our Associate Dean of students presented certificates and pins to all new initiates. Following the ceremony, members were invited to stick around and get to know Rho Chi faculty members and current Rho Chi student members.

**Evaluation/Reflection**:

 This year, the Alpha Sigma chapter of Rho Chi worked hard to make a greater presence on campus. This year we altered our annual Running of the White Coats to make the event more of a scavenger hunt to encourage greater attendance. We had a great turnout for the event and was able to raise awareness about the role of a pharmacist. Additionally, participating in health fairs around the Des Moines area helped our chapter to reach communities members and educate communities about services pharmacists can perform. A new event this year was to pair with Des Moines University medical students to promote collaboration between medical and pharmacy students. Rho Chi members helped to provide practical information about medications and pharmacy practice to medical students. This learning experience encouraged relationships between partner healthcare schools and allowed pharmacy students to assist medical students in their education. Some improvements our chapter would like to see include a more regular service or community engagement activity to promote a higher presence of our academic group around Des Moines. Additionally, we would like to increase attendance of events with more of our own members. While we had a good turnout for most of our events, we are always looking to get all Rho Chi members involved on and off campus. Ideas to improve attendance for Rho Chi include creating more events on campus that involve relevant topics to pharmacy students and to involve more Rho Chi members in the planning process of events. Overall, our chapter feels that we have made large improvements in our presence on campus and hope to see Rho Chi grow further over the years.

**Appendix 1**

**Chapter Activities Report Template**

|  |  |
| --- | --- |
| **[Alpha Sigma, Drake University ] Activity Table** |  |
| **Category of Activity1** | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How Many Students (non-members) and/or Patients were impacted by the Activity? | Financial Information for the Activity [Budget Required, Fundraising Amount] |
| **Fundraising Event** | White Coat ceremony fundraiser and information session | Members of Rho Chi were present at the P1 white coat ceremony where we spoke to pharmacy students and parents about Rho Chi and sold Drake pharmacy window clings | Rho Chi encourages members to recognize intellectual achievement and we spent the afternoon sharing information about our society with new students  | 1 | This year we prepared a table and discuss some talking points and informational facts about Rho Chi to share with new students and families | 2 | 50 | +$20 |
| **College of Pharmacy Event** | Running of the White Coats | Members of the Drake community were invited to spread awareness about the role of a pharmacist during American Pharmacist month.  | This event follows Rho Chi’s mission by encouraging members inside and outside the college to critically examine what the role of pharmacy is in healthcare | 4 | This year, we altered the event to turn the poster hanging into a scavenger hunt where participants were encouraged hang posters all over campus as part of the team. Clues leading to poster locations challenged members to think about our college and its students. | 15 | 10 participants + all campus members as posters were visible around campus all month | -$29.08 |
| **Intellectual Leadership Activities** | Introduction to Team-Based Learning for current P2 students | Rho Chi teamed up with Phi Lambda Sigma to introduce new P2 students to a classroom technique seen in upper level courses that often challenge pharmacy students | This event followed Rho Chi’s mission because the event challenged P2 students to think critically on how to approach pharmacy school academia | 0 | X | 2 | 65 | -$42.04 |
| **Patient Outreach/ Community Service** | Des Moines University Fall Prevention Health Fair | Rho Chi members helped with medication reconciliations for community members who attended the health fair | This event promotes Rho Chi’s mission statement because the health fair was a collaboration with medical students and physical therapy students | 0 | X | 2 | 30 | $0 |
| **Intellectual Leadership Activities** | Student Healthcare Partnership | This was also a collaboration with Phi Lambda Sigma to present pertinent information about medication use to medical students | This event fits Rho Chi’s mission statement because it fostered a collaborative event with many disciplines of medical practice | 0 | X | 2 | 100 | $0 |
| **Fundraising Events** | Umbrella Sale | We sold Drake CPHS umbrellas after an effort to fundraise | This event helped to promote and raise awareness of Rho Chi on campus | 1 | We tried doing the fundraiser online to reach more people | 1 | 10 | +$40 |
| **Social Event** | Eatery A | We had two social events where we enjoyed pizza as a chapter | This helped us reach our goal of making Rho Chi an organization to get to know one another | 0 | X | 10 | 0 | $0 |
| **Social Event** | Ricochet Lounge | This event worked to encourage new and old members of Rho Chi to get to know one another | This helped us reach our goal of making Rho Chi an organization to get to know one another | 0 | X | 20 | 0 | $0 |
| **College of Pharmacy Event** | P1 recognition and P2 invitation | EC members of Rho Chi presented recognition certificates to P1 students who were in the top 20% of their class and presented invitations to P2 students who qualified for Rho Chi membership | This event helped to recognize academic excellence of pharmacy students | 4 | This year we practiced going through all the names of recognized individuals and timed the presentation of certificates around test schedule and professor preference as to not disrupt class activities | 5 | 200 | $0 |
| **College of Pharmacy Event** | New Member initiation | Partnership with Phi Lambda Sigma to welcome new members to Rho Chi | This ceremony helped to celebrate the accomplishments of our new P2 members  | >5 years | We have improved when the ceremony is held to accommodate many schedules and invited more faculty to help celebrate accomplishments of our new students | 50 | 15 | -$170.97 |

Appendix 2

Rho Chi Chapter Annual Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
| **Balance Forward** |  | **$2013.95** | **$2013.95** | **Balance From last year** |
| **Target 10-2-14** | **$29.08** |  | **$1984.87** | **Supplies for Running of the White Coats** |
| **Kotis Designs 11-7-14** | **$337.50** |  | **$1647.37** | **T-shirts for members** |
| **Checks from Students 11-17-14** |  | **$120.00** | **$1767.37** | **Student portion for T-shirts and sales at White Coat Ceremony**  |
| **Hy-vee 11-20-14** | **$4.54** |  | **$1762.83** | **Supplies for “Intro to TBL”** |
| **Little Caesars 11-24-14**  | **$79.50** |  | **$1683.33** | **Food for “Intro to TBL”** |
| **Phi Lambda Sigma 11-25-14** |  | **$42.00** | **$1725.33** | **PLS’s portion for “Intro to TBL”**  |
| **Cash from Students 12-10-14** |  | **$37.00** | **$1762.33** | **Remaining cash collected from students for their portion for T-shirts** |
| **New Member Dues 3-3-15** |  | **$1870.00** | **$3632.33** | **Dues from 22 students** |
| **Rho Chi Nationals 3-5-15** | **$1430.00** |  | **$2202.33** | **Dues paid to nationals** |
|  |  |  |  |  |
| **Sodexo 3-5-15** | **$271.00** |  | **$1931.33** | **Food for induction ceremony and awards ceremony**  |
| **Rho Chi Nationals 3-17-15** | **$275.00** |  | **$1656.33** | **22 Cords for Graduation**  |
| **Target 3-20-15** | **$21.20** |  | **$1635.13** | **Supplies for awards ceremony** |
| **Drake Bookstore 4-8-15** | **$19.06** |  | **$1616.07** | **Supplies for induction ceremony**  |
| **Richards Ceremony**  | **$5.91** |  | **$1610.16** | **Thank you cards** |
| **Phi Lambda Sigma 4-27-15** |  | **$146.50** | **$1756.66** | **PLS’s portion for awards ceremony**  |
| **Cash from umbrella fundraiser 4-27-15** |  | **$40.00** | **$1796.66** | **Cash raised during umbrella fundraiser**  |
| **Ending Balance** |  |  | **$1796.66** | **Ending balance/beginning balance for next year** |