Annual Chapter Report

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

Date of report submission: 5/14/16

Name of School/College: Drake University College of Pharmacy and Health Sciences

Chapter name and region: Alpha Sigma – Region V

Chapter advisor’s name and e-mail address: Michelle Bottenberg, [michelle.bottenberg@drake.edu](mailto:michelle.bottenberg@drake.edu)

(If chapter has a co-advisor, please list name and email address):

Delegate who attended the Rho Chi Annual Meeting: Elizabeth Bald

Date delegate’s name submitted to Rho Chi: 2/14/16

Past year’s officers and e-mail addresses:

President: Andrew Ruplin, [andrew.ruplin@drake.edu](mailto:andrew.ruplin@drake.edu)

Vice President: Aubrey Johnson, [aubrey.johnson@drake.edu](mailto:aubrey.johnson@drake.edu)

Secretary: Alyse Herman, [alyse.herman@drake.edu](mailto:alyse.herman@drake.edu)

Treasurer: Hannah Sauer, [hannah.sauer@drake.edu](mailto:hannah.sauer@drake.edu)

Historian: Sara Magill, [sara.magill@drake.edu](mailto:sara.magill@drake.edu)

New officers and e-mail addresses for next academic year:

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

President: Lauren Holmes, [lauren.holmes@drake.edu](mailto:lauren.holmes@drake.edu)

Vice President: Jessica Seadler, [jessica.seadler@drake.edu](mailto:jessica.seadler@drake.edu)

Secretary: Shannon Sisco, [shannon.sisco@drake.edu](mailto:shannon.sisco@drake.edu)

Treasurer: Janelle Vircks, [janelle.vircks@drake.edu](mailto:janelle.vircks@drake.edu)

Historian: Danielle Watznauer, [danielle.watznauer@drake.edu](mailto:danielle.watznauer@drake.edu)

Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus):

Pharmacy P3 (anticipated graduation May 2017): 22 members

Pharmacy P4 (anticipated graduation May 2016): 22 members

**Meetings**:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 9/8/15 | 21 | * Plan for monthly meetings * Running of the White Coats * Planner sale * Intro to Team-Based Learning workshop * CV/Resume review * Social Events – possibly coordinate with PLS * T-shirt interest | * Discussed that meetings will be held monthly, except over winter break * Running of the White Coats will be held on October 8th, 2015 at 6:00 p.m. * Will be changing Running of the White Coats to an Amazing Race/Minute to Win It style event * Created committees for publicity, planning, and food * Intro to TBL workshop for P2s to be coordinated with Dr. Mobley-Buckstein * CV/Resume review will be planned for later in the semester * Gauged interest for possible social events as well as T-shirts |
| 9/8/15 | 4 – EC only | * Summer Projects * Tutoring * Facebook group * CPHS Weekly Fun Fact * Future meetings | * Over the summer, the initiation poster was printed, DropBox account was organized, and some event dates were planned * Decided not to participate in Biochemistry tutoring * Decided not to create a group Facebook page as a means of communication due to concern about it being more of a nuisance * Sara will continue with the CPHS weekly Fun Fact in the announcements * Future meetings will be planned monthly, preferably right after one of our classes so that most people will be able to come * EC meetings will merge with general chapter meeting and will not be held separately |
| 10/6/15 | 16 | * Running of the White Coats details * To-Do list for running of the white coats | * Eight members will meet to set up for the Running of the White Coats event * Andrew and Sara will trial each of the challenge games to ensure that they run smoothly * Signs will be put up in the Cline Atrium to reserve the space for the event * The people in charge of each station will clean up from the event * Elizabeth will pick up food and gift card for raffle prize |
| 11/3/15 | 16 | * Intro to TBL with Rho Chi and Phi Lamba Sigma * T-shirts * Post-Running of the White Coats pizza party * Iowa Pharmacy Association partnership * Possible social event | * Andrew will contact Dr. Mobley-Buckstein to coordinate Intro to TBL event * T-shirt committee will meet to design and order t-shirts * A thanksgiving-themed potluck will be planned for November 24 for the P3 class as a reward for winning Running of the White Coats * A GoogleDoc template will be made to sign up for what to bring to the potluck * Sara will plan a holiday party social event for December 6 |
| 2/5/16 | 17 | * Rho Chi annual meeting * P1/P2 recognition * New member dues * Induction ceremony * Fundraising | * Elizabeth will serve as our delegate at the Rho Chi annual meeting * Andrew will send out email notifications to P2s who are invited to join Rho Chi. The email will contain instructions as to how to pick up the physical invitation and how to accept the invitation * P1s in the top 20% of their class will also be notified by email * New member dues were raised from $85 to $95 * Induction ceremony will be April 7. Andrew will contact Molly Obermark to coordinate with Phi Lambda Sigma * Andrew and Molly will send a survey to get suggestions for a keynote speaker for the induction ceremony * Hannah will decide what event to due for fundraising this semester |
| 3/9/16 | 8 | * Induction ceremony final plans | * Andrew will work to coordinate with Dr. Bottenberg for accessing Levitt Hall for the event * A program will be printed on professional paper * Aubrey will be in charge of ordering light refreshments from Sodexo * Andrew will confirm with Tom Temple for our keynote speaker * Andrew will talk to the nominators for each award about presenting the awards to each recipient * Frames will be purchased for the awards * Executive committee will meet before the event to practice the induction ceremony and rehearse the speaking parts |
| 4/15/16 | 18 | * T-shirts * Graduation cords * Fundraising * Chapter elections * Reflections on the year’s activities | * Aubrey has the t-shirts that we ordered – members can pick them up from her * Andrew will send out a survey to determine how current P3s want to handle graduation cords for the upcoming year * Hannah will plan a white-coat cleaning event * Andrew will send out a when-2-meet to the P2 class to determine when elections should be held |

**Strategic Planning**:

The 2015-2016 Rho Chi executive counsel met at the beginning of the academic year to discuss the year’s goals for the chapter. These goals included:

* Collaborate with other organizations, students, and faculty to develop a more integrated presence in the College of Pharmacy and Health Sciences
* Mentor younger students directly and indirectly to become leaders in pharmacy
* Uphold and demonstrate the mission and vision of the Rho Chi Society as well as the ethics of the profession of Pharmacy
* Encourage student pharmacists to develop themselves as academic scholars

**Activities**: See Appendix 1 for a full account of chapter’s 2015-2016 activities

During the 2015-2016 academic year, the Alpha Sigma chapter of Rho Chi worked hard to encourage greater involvement from our members and to raise awareness of our organization throughout the College of Pharmacy and Health Sciences. The first event of the semester that we held was the Running of the White Coats. This event is held annually, and has been for the last 5 years. The event is held during American Pharmacists Month and is designed to encourage awareness of the profession around campus. This year, the event was a minute-to-win-it style competition between pharmacy classes that greatly raised attendance and excitement about the event throughout the college. We also hosted a potluck Thanksgiving dinner for the P3 class, who won the class competition. This event helped our class to network and collaborate more between those who are members of Rho Chi and those who are not. The potluck was a newly initiated event this year.

Our chapter also an introductory session about Team-Based Learning (TBL) style classes. This event was open to the P2 class, who begins their TBL course work in their second semester of P2 year. This was the second year that this event was held. The event helps to encourage academic excellence by preparing P2 students for a change in course work that can often be difficult. Finally, Rho Chi hosted a CV and resume review that was open to all students within the College of Pharmacy and Health Sciences. Additionally, Rho Chi members volunteered to review CVs and resumes for students who submitted them. This helped to foster collaborations with younger students and other departments within the college. It also helped to prepare students to excel in future professional settings.

One major goal that our chapter had for this year was to increase participation and motivation within our organization. Due to the optional nature of many our events, it can be difficult to achieve good member participation. Therefore, our chapter held two social events during the semester to increase attendance. One of these events was a holiday party, and the other was a happy hour after new member initiation to welcome the new members of our organization. These events were successful and helped increase morale within the chapter.

Four of our members participated in a college-sponsored event called the Student Leadership Development Series. This series includes monthly meetings for small group discussion followed by an hour-long speaker session. These sessions were supplemented with an original research project from each participant on leadership that was presented at our college’s Pharmacy and Health Science day. Each individual also crafted a leadership platform. This event helps to promote intellectual leadership and participation is encouraged of Rho Chi members. It helps to develop presenting skills, increase awareness of leadership topics, and strengthen leadership skills.

**Financial/ Budgeting**: See Appendix 2 for full Accounting Ledger

Members who joined to be active during the 2015-2016 school year paid $80 in membership dues. $65 went to the national chapter and $15 went to the Alpha Sigma chapter fund. The budget was based on previous years’ expenses, but accounted for a decrease in funds from member dues compared to previous years. The following funds were allocated for a total of $290 in expenses: $75 for food and supplies for the awards and induction ceremony (a 50% decrease from the previous year), $100 in food and supplies for running of the white coats, $40 for Intro to Team Based Learning event (a 20% decrease from previous years), and $75 for buffer for extra events and cost during the year. This was calculated using the $35 the 2015-2016 students paid multiplied by the 22 students which resulted in a $330 buffer to the chapters account, a 57% decrease from the previous year’s budget. The $325 for cords for graduation previously used for previous years is now being split between chapter and member responsibility.

To fundraise, The Alpha Sigma Chapter held a fundraiser in the Fall semester selling planners as a collaboration with a large organization, DRxUGS. Due to a delivery issue, the fundraiser was not successful, resulting a loss in funds that will be covered for in installments to DRxUGS ($200/year) over three years with no interest. To account for this, member dues for students joining to be active during the 2016-2017 school year paid $95 in membership dues with $65 going to nationals and $30 going to the Alpha Sigma chapter fund. This increase was decided by the EC to return dues to previous years and account for money lost in the planner fundraiser. The increase in dues resulted in an account balance that was higher than the beginning balance for the year, without accounting for upcoming payments to DRxUGS. However, program cost, supplies, and graduation cords remained slightly under the $265 budget.

**Initiation Function**:

The initiation ceremony took place on campus on April 7th, 2016. This event was put on in collaboration with Drake University’s chapter of Phi Lambda Sigma, the pharmacy leadership society. Current and new students of both Rho Chi and Phi Lambda Sigma as well as faculty members and advisors of each organization were invited to attend. Our guest speaker was Tom Temple, President of Tom Temple Consulting LLC, Director of Strategic Communications for the University of Iowa College of Pharmacy, and previous Executive Vice President and CEO of the Iowa Pharmacy Association. Mr. Temple discussed how to take advantage of opportunities and to create your own luck. He gave the audience an inspirational message about what it means to become a leader in the pharmacy profession, and how important we will be in shaping the future of our profession in this time of change. After the speaker, Rho Chi and Phi Lambda Sigma members presented faculty and preceptor awards to recipients. We recognized incredible preceptors and faculty that students had voted to be deserving of these awards. Following awards, there was a brief refreshment period where attendees could network with fellow students and faculty from both organizations. After the refreshments were finished, Rho Chi initiation began. Rho Chi executive council members ran the ceremony and our faculty advisor Dr. Michelle Bottenberg presented certificates and pins to all new initiates. There were 22 members invited to become Rho Chi members, and all accepted their invitations and were initiated into the Society.

**Evaluation/Reflection**:

This year, the Alpha Sigma chapter of Rho Chi worked to become a more cohesive organization and create a bigger presence within our college. We changed our annual Running of the White Coats event to be a minute-to-win-it style challenge course where the pharmacy classes competed for the highest attendance at the event. We were very excited about the high turnout that we had for the Running of the White Coats, and were able to raise awareness about Annual Pharmacist Month as well as the role of Rho Chi within our college. Additionally, we focused on improving member involvement within our Rho Chi chapter. We held several social events, including a holiday party and an end-of-the-year happy hour to welcome new members. These events helped to increase chapter involvement of our members. Some improvements our chapter would like to see include a more regular service or community engagement activity to promote a higher presence of our academic group around Des Moines. Some ideas may include being involved with health fairs, volunteering at a local senior living facility, or coming up with some other community involvement activity that may occur on a scheduled basis throughout the academic year. Additionally, we would like to do more to advance any possible inter-professional relationships with other health professional programs in the area. We have had events to foster these relationships in the past, but we failed to continue them this year. One possible improvement for the chapter would be to reinstate these events or come up with other ways to work with other health professional students. Overall, our chapter feels that we have made great improvements in our presence on campus and chapter involvement, and we hope to see Rho Chi grow further at Drake University over the years.

**Appendix 1**

**Chapter Activities Report Template**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **[Alpha Sigma, Drake University ] Activity Table** | | | | | | | | |  | |
| **Category of Activity1** | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How Many Students (non-members) and/or Patients were impacted by the Activity? | Financial Information for the Activity [Budget Required, Fundraising Amount] | |
| **College of Pharmacy Event** | Running of the White Coats | Drake students and professors were invited to join in a fun competition to spread awareness about American Pharmacist month | This event stimulates inquiry to advance pharmacy by spreading awareness about the role of our profession | 5 | We changed the event from a scavenger hunt into a series minute-to-win-it competition. Pharmacy classes were competing against one another to win a pizza party sponsored by Rho Chi. This increased attendance at the event | 10 | 57 | -$89.57 | |
| **Intellectual Leadership Activities** | Introduction to Team-Based Learning for current P2 students | Rho Chi introduced P2 students to a classroom technique seen in upper level courses that often challenge pharmacy students | This event followed Rho Chi’s mission because the event challenged P2 students to think critically on how to approach pharmacy school academia | 2 | This year, we updated the event to ensure that the activities were done accurately so that they were as realistic to true TBL as possible. | 4 | 50 | -$25 | |
| **Intellectual Leadership Activities** | CV/Resume review | Members of Rho Chi volunteered to review and edit CVs and resumes for any member of the college | This fostered collaboration within the college and contributed to development of intellectual leaders | 1 | N/A | 26 | 25 | $0 | |
| **Social Event** | Holiday party | Rho Chi members gathered at one of our member’s homes to celebrate the holidays with games and food | This fostered collaboration within our organization | 1 | N/A | 12 | 0 | $0 | |
| **College of Pharmacy Event** | P3 Thanksgiving Potluck | As a prize for winning the Running of the White Coats, the P3 class held a Thanksgiving-themed potluck between classes | This event helped to foster collaboration by bringing Rho Chi members together with the rest of our classmates | 1 | N/A | 22 | 109 | -$130.47 | |
| **College of Pharmacy Event** | P1 recognition and P2 invitation | P1 students in the top 20% of their class were given certificates and P2 students who qualified for Rho Chi membership were given invitations | This event helped to recognize academic excellence of pharmacy students and encourage intellectual achievement | 4 | This year we practiced going through all the names of recognized individuals and timed the presentation of certificates around test schedule and professor preference as to not disrupt class activities | 5 | 200 | $0 | |
| **College of Pharmacy Event** | New Member initiation | Partnership with Phi Lambda Sigma to welcome new members to Rho Chi | This ceremony helped to celebrate the accomplishments of our new P2 members | >5 years | We opened the invitation to all faculty to join in the recognition of faculty, preceptors, and students | 34 | 70 | -$46.44 | |
| **Social Event** | Bar Louie Happy Hour | New and current members were invited to a local restaurant | This fostered collaboration and encouraged involvement of new members | 1 | N/A | 9 | 0 | $0 | |

Appendix 2

Rho Chi Chapter Annual Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
| **Balance Forward** |  | **$1796.99** | **$1796.99** | **Balance From last year** |
| Walmart (10/6/15) | $49.57 |  | $1747.09 | Supplies for Running of the White Coats |
| Jethros BBQ (10/9/15) | $40.00 |  | $1707.09 | Prize for Running of the White Coats |
| HyVee (11/10/15) | $130.47 |  | $1576.62 | P3 Potluck supplies |
| Phi Lambda Sigma (12/16/15) | $25.00 |  | $1551.62 | Intro to TBL supplies |
| Member Dues (3/9/16) |  | $2090.00 | $3641.62 |  |
| National Dues (4/6/16) | $1430.00 |  | $2211.62 |  |
| Sodexo (4/14) | $43.00 |  | $2168.62 | Induction Awards/Ceremony |
| Hobby Lobby (4/7/16) | $15.42 |  | $2153.20 | Induction Ceremony supplies |
| Walgreens (4/5/16) | $9.52 |  | $2143.68 | Induction Ceremony awards frames |
| Phi Lambda Sigma |  | $21.50 | $2165.18 | PLS half of induction ceremony |
| **Ending Balance** |  |  | **$2165.18** | **Ending balance/beginning balance for next year** |