

## **Annual Chapter Report Outline**

Please complete your Annual Chapter Report and submit to the National Office by May 15.

**Date of report submission:** 2018-05-09

**Name of School/College:** Drake University

**Chapter Name & region:** Alpha Sigma – Region V

**Delegate who attended the Rho Chi Annual Meeting:** Austin Brandes

**Date Delegate's name submitted:** 2018-05-09

Past year's officers and e-mail addresses

President

First Name

Scott

Last Name

Caslow

Email

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Vice President

First Name

Austin

Last Name

Chenoweth

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Secretary

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Treasurer

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Historian

First Name

Allison

Last Name

Sekula

Email

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New officers and e-mail addresses for next academic year

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

New officers and e-mail addresses

President

First Name

Rebecca

Last Name

Rezac

Email

[rebecca.rezac@drake.edu](mailto:rebecca.rezac@drake.edu)

Vice President

First Name

Michael

Last Name  
Chenoweth

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Secretary

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Rachel

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Last Name  
Robase

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Historian

First Name  
Josmi

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Joseph

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Chapter advisor's name and e-mail address

First Name  
Michelle

Last Name  
Bottenberg

Email

[michelle.bottenberg@drake.edu](mailto:michelle.bottenberg@drake.edu)

## Chapter advisor's name and e-mail address

[chapter-advisors]

## Introduction

The Alpha Sigma Chapter of Rho Chi chapter at Drake University focused this year on finding new and relevant events for younger pharmacy students. We continued to uphold our values of ethics, professionalism, and academic achievement. We gained insights for future growth and documented these to help future chapters.

**Meetings** Please provide information on meetings held in the following tabular format

Date	Attendance	Agenda	Action Steps
2017-09-06	5 members (EC only)	Talk about Running of the White Coats (RotWC) and plan meeting times for the year	Decided to meet Thursdays after class. Figured out committees and date for RotWC
2017-09-21	17	Explain to chapter expectations for RotWC	Divided into committees and explained duties
2017-11-16	18	Planned out program for intro to TBL	Identified muddy to clarify
2018-02-04	5 (EC member)	Chapter of the year planning, requirements for incoming members, professional event for spring semester	Ally making video, set due amounts, and event decided to be Guidebook to P2 year/Rotations 101

**Strategic Planning:** What goals were set that relate to the Rho Chi mission?

Encourage inter- and intraprofessional collaboration between Rho Chi members, other pharmacy students, faculty, and other health care students.

Prioritize academic achievement and leadership both within and outside of the College of Pharmacy.

Maintain the high ethical standards of Rho Chi and the pharmaceutical profession as a chapter throughout all chapter functions, both informal and formal.

## Activities

Running of the White Coats was our first major event of the year. It consists of teams made up of pharmacy and pre-pharmacy students with faculty running Minute-to-Win-it stations. This facilitates casual interactions between students and faculty. There are eight stations and teams were competing to complete all the stations successfully in the shortest amount of time. The winning time got Jethro's gift cards. Afterwards, pizza and other refreshments were provided.

Into to TBL was an event aimed at P2s who would be beginning Team Based Learning spring P2 year. Rho Chi members (P3s) gathered muddiest points from the chapter to bring up to P2s attending the event. A few professors had a quiz ready for students to take as a group over the syllabus to both introduce students to the style of learning and to review important content for the upcoming semester. After the quiz, Rho Chi members relayed our muddiest points and asked what concerns the P2s had.

Guidebook to P2 year/Rotations 101 was an event that P3 Rho Chi members hosted to help P1s and P2, respectively. The event was 1 hr long and the first half was Guidebook to P2 year with the second being Rotations 101. Rho Chi members were polled to see what concerns they had at that age, as well as what tips to give the students. A PowerPoint presentation was created with the information.

### **Financial Budgeting**

We considered the budget from the previous year and increased it based on expected expenses. We allocated \$250 per semester. The majority of our budget was used on RotWC and initiation expenses. The biggest factor for cost was food-related events. Cords were bought for P3 students totaling \$262.50. All incoming money (\$500) was from dues.

Check #	Date	Details	Debit	Credit	Balance	Reconciled
	8/31/2017	Opening Balance			\$2,254.67	✓
1079	10/18/2017	Sodexo	\$180.00		\$2,074.67	✓
1080	10/22/2017	Sam's Club	\$6.72		\$2,067.95	✓
1081	10/22/2017	Wal-Mart	\$76.88		\$1,991.07	✓
1082	10/22/2017	Reimbursement to A.Hoerres (Jethros Gift Cards)	\$50.00		\$1,941.07	✓
1083	3/9/2018	New Member Dues to Nationals	\$1,300.00		\$641.07	✓
	3/26/2018	New Member Dues Deposit		\$1,800.00	\$2,441.07	✓
1084	4/10/2018	Refund to A.Hoerres for certificates and frames	\$18.74		\$2,422.33	✓
1085	4/18/2018	Refund to A.Sekula for Initiation cookies and water	\$16.76		\$2,405.57	✓
1086	5/2/2018	Cords Purchase	\$262.50		\$2,143.07	✓

### **Installation Function**

Initiation was held on Wednesday, April 18th from 7-9 pm in the Reading Room in Cowles Library. All current and newly initiated Rho Chi members, current Phi Lambda Sigma (PLS) members, faculty advisors for both organizations, and honorees were in attendance. This event was combined with PLS awards and recognition ceremony. The event began with awards for both faculty and students being honored by either PLS or Rho Chi. There was a short break with refreshments. After the break, PLS members were able to leave before the P2 Rho Chi members were inducted. This portion was led by Michelle Bottenberg, the faculty advisor for Rho Chi.

### **Evaluation/Reflection**

We could be more effective as a chapter if we found more cost effective ways to provide

food/refreshments at our events. It was a major contributor to our costs and one that could be limited to make us more fiscally responsible. Additionally, pursuing a multi-pronged approach to advertising with online, word of mouth, and posters hanging in common buildings could increase our attendance at events. Furthermore, to increase a sense of welcoming and brotherhood in Rho Chi, one social event per year could be held. Additionally, community service opportunities could be hosted by the chapter to enrich our community. One positive contribution this current chapter made was creating a Google doc to store information and forms from previous years so the transition between years is easier.

### **Other Information**

N/A