Annual Chapter Report – 2016-2017

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

General formatting guidelines:

* Adhere to the page/word limitations specified in each section.
* Use 12 point, Times-New Roman, font.
* Do not include any attachments or appendices.
* Submit as a Word Document.

Date of report submission: 5/11/17

Name of School/College: University of Colorado

Chapter name and region: Alpha Theta, Region 8

Chapter advisor’s name and e-mail address: Dr. Jennifer Trujillo, [Jennifer.trujillo@ucdenver.edu](mailto:Jennifer.trujillo@ucdenver.edu)

Delegate who attended the Rho Chi Annual Meeting: Kristi Smith

Date delegate’s name submitted to Rho Chi.: 2/13/17

**Past year’s officers and e-mail addresses:**

President: Kristi Smith, [Kristi.smith@ucdenver.edu](mailto:Kristi.smith@ucdenver.edu)

Vice President: Jennifer Tunoa, [Jennifer.tunoa@ucdenver.edu](mailto:Jennifer.tunoa@ucdenver.edu)

Secretary: Michael Ball, [Michael.d.ball@ucdenver.edu](mailto:Michael.d.ball@ucdenver.edu)

Treasurer: Laura Horan, [laura.horan@ucdenver.edu](mailto:laura.horan@ucdenver.edu)

Historian: Larisa Roybal, [Larisa.roybal@ucdenver.edu](mailto:Larisa.roybal@ucdenver.edu)

**New officers and e-mail addresses for next academic year:**

President: Briana Williams, [briana.williams@ucdenver.edu](mailto:briana.williams@ucdenver.edu)

Vice President: Stephanie Giangiuli, [Stephanie.giangiuli@ucdenver.edu](mailto:Stephanie.giangiuli@ucdenver.edu)

Secretary: Brian Nettles, [brian.nettles@ucdenver.edu](mailto:brian.nettles@ucdenver.edu)

Treasurer: Hinna Zahid, [hinna.zahid@ucdenver.edu](mailto:hinna.zahid@ucdenver.edu)

Historian: Julia Cahill, [Julia.cahill@ucdenver.edu](mailto:Julia.cahill@ucdenver.edu)

**Number of Rho Chi student members at college or school, listed by class year and program:**

Class of 2017, PharmD program: 34

Class of 2018, PharmD program: 30

Class of 2019, PharmD program: 25

**Meetings**:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 8/25/16 | 6 (Officer, Dr. Trujillo) | Planning semester events including setting dates, and addressing new meeting/activity ideas | Planning events and dividing tasks among officers |
| 9/15/16 | 22 (general meeting only P3’s on campus) | General announcements for the semester including activity dates (tutoring, success series industry panel, nuclear pharmacy tour, residency info series etc), Guest speakers on career opportunities in pharmacy academia presented by two of our faculty members: Dr. Jennifer Trujillo and Dr. Joel Marrs. | Approved and carried out as described |
| 10/27/16 | 17 (general meeting) | General announcements (upcoming research info session, rotation binder) Guest speaker on fellowships presented by Dr. Christine MacBryne a previous Rho Chi president. | Approved and carried out as described |
| 3/2/17 | 5 (Officers) | Planning and updates on semester events | Divided remaining tasks for the semester and induction dinner |
| 3/7/17 | 43 (general meeting) | Welcome meeting for new inductees, discussed upcoming events, induction dinner, rotation binder, tutoring. Also held an aIPPE panel with P3 student members to share their recent pharmacy experiences and answer any questions. | Approved and carried out as described |
| 4/4/17 | 27 (general meeting) | General announcements, held new 2017-2018 officer election | Approved and carried out as described |
| 4/27/17 | 11 (Officers, Dr. Trujillo) | Reviewed the past year experiences and advice for the new officers. New ideas were also discussed and which areas of our chapter has room for improvement | Approved |

**Strategic Planning**:

Goals for the Alpha Theta Rho Chi 2016-2017 year were focused on aspects of the Rho Chi mission including encouraging intellectual achievement, stimulating critical inquiry to advance pharmacy, contributing to the development of intellectual leaders and fostering collaboration. Through the past couple years our chapter has strived and been successful in achieving the Rho Chi mission; therefore one of our goals for this year was to successfully continue the past events and collaborations. Another goal was to assess gaps of information that students currently don’t receive but would be beneficial to encourage intellectual achievement and contribute to the development of intellectual leaders. One area we found and focused on was the information provided to incoming pharmacy students in regards to studying, time management and stress management. While students handle the rigorous pharmacy program differently alpha theta felt it would be beneficial to focus on these areas to give tips right when students enter school. In doing so, we created the success series which was a collaboration with the Pharmacy Leadership Society and the Wellness Center to provide students advice and resources for succeeding in pharmacy school through studying, time management and stress management. Furthermore, we aimed to improve attendance at the tutoring sessions by weekly advertisements on social media class pages and emails directed specifically towards the school exams, quizzes or assessments for each week. Goals for stimulating the advancement of pharmacy were to expose our members to a variety of potential career paths including academia, industry, fellowship and residency. Our final goal for the year was to collaborate and develop a series to focus on pharmacy conferences, as these are great opportunities for students to learn, network and grow as future pharmacists. This became successful through our collaboration with Student Council and the Pharmacy Leadership Society.

**Activities**:

1. Orientation week- August *(Annual)*

* Informed incoming students about Rho Chi and how to achieve membership
* Promoted the missions of Rho Chi and encouraged students to perform well academically and to utilize current Rho Chi members as resources
* Advertised Rho Chi tutoring sessions and upcoming success series

2. Success Series - September (*new initiative)*

* Three part series collaboration with PLS
  + Tips and Tricks for Success in pharmacy school presented by Rho Chi
    - Provided study tips and resources for making study guides for new P1 students, encouraged students to use Rho Chi tutoring
    - Presentation was used from last year where Rho Chi members were surveyed and provided information about study methods and time management techniques that they used.
    - Presentation was given during the first week of the fall semester. There were 45 students in attendance.
  + Time Management presented by PLS
    - Provided time management tools and techniques
    - 10 students were in attendance.
  + Stress Management presented by a Nurse Practitioner from the Wellness Center
    - Provided techniques and resources to handle stress
    - Shared methods with each other and learned how to meditate

3. Guest Speaker #1– September (*2nd year – new guest speakers and topic*)

* Dr. Joel Marrs and Dr. Jennifer Trujillo spoke at our general meeting about pharmacy academia as a career path in pharmacy
* 23 students in attendance, nearly all of the Rho Chi members who were on campus at the time

4. Pharmaceutical Industry Panel- September *(8th year)*

* Representatives from Allergan and Genentech were present
* This was an informational session intended to provide an overview of careers in industry, as our current curriculum does not emphasize this career path. The panel was held the night before our annual career fair to encourage students to network and explore different career opportunities.
* Each panel member gave a brief presentation about his or her particular company, positions and opportunities available. Time was allotted at the end for questions.
* There were 43 students in attendance

5. Nuclear Pharmacy Tour - October *(4th year)*

* Students were led on a tour of a nuclear pharmacy at Cardinal Health which provided insight into this specialized area of pharmacy as nuclear pharmacy is not covered in our curriculum
* Specific highlights included PET isotope manufacturing and the alpha pharmacy. Colorado has a unique facility, and this is a great opportunity to highlight alternative pharmacy career options
* Total of 18 students attended the tour

6. Guest Speakers #2 – October (*2nd year –new speaker and topic)*

* Dr. Christine MacBryne presented on fellowships and her path into her fellowship
* Students were able to gain an understanding about another potential career path.

7. Residency Information/Preparation Series- October/November *(3rd year)*

* Collaboration with school chapters of ACCP, ASHP, and PLS. This was a 2-month series that offered a wealth of information to students about the residency process
* Included sessions:
  + P1/P2 residency information session – Provided an overview of what a residency is and steps to take as P1 and P2 students to prepare to be an exceptional candidate. There were a total of 25 students in attendance.
    - Presented by faculty guest speakers
  + P3/P4 Residency Information and Interview tips session –
    - Presented by faculty guest speakers
    - Provided an overview of how to research different residency programs and what aspects to consider. Also provided information about Midyear and how to approach residency directors.
    - Provided an overview of interview etiquette, common interview questions, feedback from the mock interviews and how to best prepare to have a successful interview.
  + Mock Interviews – Local residency directors and current residents were invited to assist in conducting mock interviews for P4 students. This allowed P4 students to practice their interview skills prior to residency interviews. A total of 17 students participated in the mock interviews.

8. Research Information Series- December *(3rd year)*

* Collaborated with the ACCP student organization to hold an informational session about student research opportunities, honors program and future fellowship opportunities.
* Presentation was given by clinical faculty members who are actively involved in conducting research and actively involved in the honors program
* There were 20 students in attendance.

9. Ronald McDonald Donation (*new initiative)*

* Raised money to provide household supplies to the Ronald McDonald House near our campus

10. P3 aIPPE Rotation Panel (*2nd year)*

* Our school recently renewed our curriculum and in this renewal, P3s now complete a 6 week rotation between the fall and spring semester called advanced IPPE (aIPPE)
* We had the P3 Rho Chi members share experiences about their rotations and provide pros and cons for their particular site.
* This provided P2 members with more information about the available opportunities and allowed them to ask questions about the rotation process and the different sites.

11. Hope Happens Here 5K Run – April (*new initiative)*

* Our team ran/donated to provide awareness and funding for brain tumor research

12. Resident Meet and Greet – April (*2nd year*)

* Invited PGY1 and PGY2 pharmacy residents to meet Rho Chi members and answer questions about the process or applying to residency, types of residencies available, and experiences as a pharmacy resident
* Collaborated with the Rho Chi chapter from Regis University to encourage networking with Rho Chi members in other chapters.
* A total of 9 residents and 7 students were in attendance.

13. Initiation Dinner - April (see section “Initiation Function”)

14. Conference Series – April (*new initiative)*

* Collaborated with PLS and student council for this two part series
* Part 1 Focused on benefits of attending conferences, packing professionally, preparing for missed coursework, presenting posters, networking, safety tips, saving money and reimbursement
* Part 2 focused on how to pick a conference to attend, preparing for residency interviews, various organization competitions from both a student and judge perspective
* This was a unique opportunity for students to learn more about conferences to ensure they are prepared when it comes time to attending a conference from both a conference and a school aspect
* There were about 25 students in attendance at each session

15. Rho Chi Tutoring Program - on-going *(3rd year)*

* Tutoring services offered 1 day a week for 1 hour by Rho Chi members
* Sessions were advertised to all pharmacy students via email and social media. Our office of student services also referred students to the sessions.
* This year we were able to increase attendance at these sessions by targeting advertising on social media sites based on upcoming exams, quizzes or assessments. Also provided this as a time to get advice from students who have gone through the various classes and pharmacy experiences.

16. Rotation Binder - on-going *(4th year)*

* P4s/P3s submit information about their APPEs/aIPPEs to inform future Rho Chi members about rotation sites, typical duties, pros/cons of the rotation.
* This year we updated the feedback forms to include specific information about the preceptor style
* In the past the Binder has been periodically emailed out, this year we moved it to an online OneDrive from the school email page and sent all Rho Chi members a link to view. This way new rotation reviews were added and the table of contents indicated new updates.
* Additional updates to the binder included splitting it into two sections one for APPE reviews and one for aIPPE reviews.
* This information is useful for the P2 and P3 members to use when ranking their preferences for rotation sites. Often the descriptions provided by the school are vague and this allows students to make more informed decisions when ranking sites to optimize their learning experiences while on rotation.

17. Residency Interview Prep Binder (*new initiative)*

* Current P4 Rho Chi members were surveyed after residency interview to gather general and unique questions they experienced along with advice they have for future Rho Chi students attending residency interview
* Responses were compiled anonymously into a binder, which Rho Chi students can use to help prepare for interviews.

**Financial/ Budgeting**:

Additional fundraising was not mandatory for the operation of our chapter this year, however we attempted a fundraising venture with our annual t-shirt sale. We priced the Rho Chi Alpha Theta t-shirts at $20, but not enough new members wanted to purchase a t-shirt, causing us to cancel the t-shirt fundraiser. Student dues were approved for $90.00 for a lifetime membership to pay for national dues, purchase graduation cords and pins, and to offset meeting and event costs. Meetings consisted of food at a cost of around $100 or less, depending on how many people was expected to attend. Reimbursement from our University through our Dean’s Fund allowed for our chapter’s initiation function and a portion of our meeting/event costs. The cost of the initiation function was also subsidized by charging guests $45.00, faculty $50.00 and previously inducted members $15.00. Reimbursement from the Dean’s Fund last year $1890.00 and was given late to our chapter. Reimbursement from the Dean’s Fund this year was $1600.00 and our total combined spending not including national dues was $5,217.53.

**Initiation Function**:

The Rho Chi initiation banquet took place on April 21, 2017 at DoubleTree Hotel Denver-Stapleton North, CO. There were a total of 70 guests in attendance including 29 student initiates, 2 faculty initiates, 8 current student members, 7 faculty, 21 family/friends and our guest speaker.

The guest speaker was Dr. Emily Zadvorny, PharmD, BCPS. Currently she works as a medication therapy management pharmacist for Rocky Mountain Health Plans helping ensure safe medication use for elderly patients. She has worked for the University of Colorado Skaggs School of Pharmacy and Pharmaceutical Sciences over the past two years to address professional advocacy and advance the pharmacy profession through the legislative and regulatory process. She served as the Co-Chair of the Provider Status Task Force, which culminated in the successful passing of Senate Bill 135 in 2016. This new law expands pharmacist scope of practice in Colorado, advances reimbursement issues for pharmacists’ cognitive services, and creates the opportunity for pharmacist statewide protocols. Dr. Zadvorny was recently elected to the Board of Directors of CPS and is most active in the Legislative Committee. In this role, she is helping lead the development and implementation of the first Colorado statewide protocols. She is currently acting as the Chair of a workgroup to implement the Smoking Cessation Statewide Protocol, and helping finalize the Hormonal Contraception Statewide Protocol.

Event began with a cocktail reception followed by a plated dinner and our guest speaker speech. We concluded with initiation of new members and installment of the new officers.

**Evaluation/Reflection**:

Overall this was a successful year and we kept busy with the various collaborations and events hosted for our members and non-members. The activities were well rounded and provided various opportunities for growth and learning about different aspects of pharmacy. We were able to achieve our goals of increasing exposure to potential career options, encouraging intellectual achievement, improve attendance at tutoring sessions and collaborating with various organizations.

As a chapter we excelled most this year through our collaborations. Nearly all of our events were in collaboration with other organizations on campus. In total we collaborated with 6 different school organizations (ACCP, CSSHP, IPhO, PLS, Student Council, Regis Rho Chi chapter) and 2 outside organizations (Anschutz Wellness Center, Cardinal Health). Through these collaborations we were able to deliver various activities including the Success Series, residency information and interview tip sessions, mock interviews, nuclear pharmacy tours, research information sessions, residency meet and greets, and conference series to name a few. The Success Series was an enhancement of the past “Tips and Tricks for Success” presentation in which our chapter also addressed the need for time management and stress management early in the pharmacy career. The Conference Series was another successful implementation this year in giving students information that is generally heard from word of mouth. This series helped to promote growth within pharmacy while also promoting intellectual achievement by planning ahead and ensuring all coursework is addressed during these potential absences. Our other long-standing activities continued to be a great success also.

Although Alpha Theta had a successful year there is always room for growth an improvement in the next year. The two major areas of improvement include fundraising and community service. Fundraising was unsuccessful this year as we attempted to do another T-shirt fundraiser, however the incoming inductees were not interested in T-shirts in comparison to last year. One potential way to improve fundraising is to have a larger fundraiser that allows for more than only chapter members to donate. A strategy to help improve fundraising is to set a fundraising goal amount at the beginning of the year and having a fundraising event during each semester to reach that goal. The other area for improvement is community service. During our Ronald McDonald donation event was challenging to collect donations from members, as there are many other donation requests in the fall semester. Our next community service event was the Hope Happens Here 5k run which didn’t have a great turnout of members. Improvements can be made to give back to the community and have more chapter involvement potentially through gathering member input on where they would like to contribute their community efforts. Additionally focusing on activities that allow for the opportunity to interact with the community would be beneficial. Ideas for next year include Project C.U.R.E, one of the largest providers of medical supplies to developing countries; volunteering with Camp Wapiyapi, an organization for children affected by childhood cancer; or volunteering with Brent’s Place, Chelsea’s Place or Meals on Wheels.

**Other information**:

Our chapter continued to use social media as an avenue to reach our members. This included inviting new inductees to the closed Facebook group and posting all upcoming events to the group. This allowed us to send reminders on meetings and connect to our members. Additionally as officers we continued to utilize a Google Drive where we kept organized folders of each event. This allowed all the officers that ability to see keep up with everything going on and access necessary information for each event. The Google Drive helped in being able to improve and build off of the events that were achieved last year by making a new folder for each year.

**Appendix 1 Chapter Activities Report Template**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Alpha Theta, University of Colorado Activity Table | | | | | | | |  |
| Category of Activity1 | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years? | >1 Year, Eval /improve Have Been Done to Assess the Success of the Activity? | Members | Non-Members | Financial Info |
| Intellectual Leadership Activities | Success Series | 3 part collaboration with PLS and Wellness Center. 1) Rho Chi Tips and Tricks Presentation (study tips and study guide making ideas) 2) Time management presentation presented by PLS 3) Stress management presented by an NP at the Wellness Center | Contributed to the development of intellectual leadership; fosters collaboration with other organizations and resources on campus | First year | Evaluated the success of the Tips and Tricks presentation last year along with the additional need for time and stress management  Improvement: developed a success series | Part 1: 5  Part 2: 2  Part 3: 2 | Part 1: 40  Part 2: 10  Part 3: 10 | N/A |
| Guest Speaker events | Variety of guest speakers came to our general meetings to share experiences and share potential career opportunities including academia and fellowships | Contributed to the development of intellectual leadership; fosters collaboration among pharmacists and students | 2nd year | Improvements: Different presenters were chosen based on member feedback and interests | 24 | 0 | Speakers donated their time |
| Pharmaceutical Industry Panel | Provided an opportunity for students to learn about industry pharmacy positions. Collaborated with IPhO organization and Regis University Rho Chi. | Contributed to the development of intellectual leadership; fosters collaboration | 8th year | Discussed event with collaborating officers. New speakers this year, advertised to all pharmacy students at both CU and Regis. | 8 | 35 | Catering provided by presenters |
| Nuclear Pharmacy Tour | Students were led on a tour of nuclear pharmacy at Cardinal Health | Stimulates critical inquiry to advance practice by exposing students to a unique field. | 4th year | Feedback from last year and tour leader. Improvements: Picked a date that worked best for P1’s as they are the most students in attendance. | 0 | 18 | Tour leader volunteered his time |
| Residency overview session for P1/P2’s | Co-hosted with ACCP, CSSHP, PLS. Provided a general overview of residencies and opportunities for questions. | Foster collaboration; stimulate critical inquiry by introducing students to residency | 3rd year | Feedback from faculty and previous officers. Evaluation of curriculum changes within the P1 classes. | 3 | 22 | Faculty donated their time |
| Mock Interviews for P4 students | Co-hosted with ACCP, CSSHP, PLS. Provided mock interviews for P4 students with local residency directors and residents | Fosters collaboration; contributes to development of intellectual leaders | 3rd year | Event successful in past years. Evaluated the need to provide service to only P4’s vs all students | 5 | 12 | $74.72 from Rho Chi funds  -Split total between 4 organi-zations |
| Residency and Interview Tips Session | Co-hosted with ACCP, CSSHP, PLS.  Provided a general overview of residencies and interview tips presented by two faculty | Fosters collaboration; stimulates critical inquiry to advance pharmacy, development of intellectual leaders | 3rd year | Faculty presenter feedback on dates, evaluated the success of last years event. | 12 | 28 |
| Research information session | Collaborated ACCP. Introduced honors research program and fellowships geared towards P1 and P2 students, open to all students | Fosters collaboration; development of intellectual leaders, stimulates critical inquiry to advance pharmacy | 3rd year | Faculty presenter feedback, member feedback | 2 | 18 | Split total between 2 organi-zations |
| P3 aIPPE rotation panel | Invited current P3 Rho hi members to share experiences on their aIPPE rotation which the P2’s will soon have to make a match list for | Contributes to the development of intellectual leaders, stimulates critical inquiry to advance pharmacy | 2nd year | Member feedback  Improvements: decided to combine with first welcome meeting based on past officer feedback. | 43 | 0 | Provided Pizza from Rho Chi funds |
| Resident Meet and Greet | Opportunity for Rho Chi members from both Regis and CU Rho Chi to interact with local PGY1 and PGY2 residents about residency | Fosters collaboration, contributes to the development of intellectual leaders, stimulates critical inquiry to advance pharmacy | 2nd year | Successful last year, member feedback. Improvements: inviting residents that we don’t interact with much in school organizations | 7 | 9 | Split total with Regis Rho Chi |
| Conference Series | Collaborated with Student Council and PLS to present a 2 part series. 1) General conference information 2) Conference competitions | Fosters collaboration, contribute to the development of intellectual leaders | First year | N/A |  |  | Split by 3  $67.23 from Rho Chi funds |
| Rho Chi Tutoring | Open weekly one-hour tutor sessions hosted by Rho Chi members, focused on studying advice specific towards various school activities | Contributed to the development of intellectual leaders and promotes highest ethical standards | 3rd year | Previous officer feedback and attendance at sessions.  Improvements: weekly reminders to increase attendance | 30 | 14 | Members donated time |
| Rotation Binder | Summary from current members on their P4 and P3 aIPPE rotations to aid students when ranking sites. Available only to current members | Stimulates critical inquiry and contributes to the development of future leaders | 4th year | Member and officer feedback, Improvements: new feedback forms, re-vamped the organization & access to binder | 30 | 0 | N/A |
| Residency interview question prep binder | Received advice /questions from current P4 members going through residency interviews. Available only to current members. | Contribute to the development of intellectual leaders | 1st year | N/A | 30 | 0 | N/A |
| College of Pharmacy Events | Orientation week | Promoted Alpha Theta to incoming students, provided info about Rho Chi mission and upcoming events including tutoring and success series. | Encourages intellectual achievement through promoting our chapter. | Every year | Evaluate new ways to distinguish ourselves from the others that are also present during this week | 1 | 160 | N/A |
|  | Induction Dinner | Dinner provided to new initiates, their guests, returning members, and faculty members. Guest Speaker was a current Rho Chi Member inducted while she was a student. | Fosters collaboration.  Recognizes intellectual achievement. | Annual | Evaluated cost, location, and member feedback. chose new location | 39 | 31 | Deans fund, guests and rho chi funds |
| Patient Outreach Events/ Community Service | Ronald McDonald Donation | Raised money to provide household supplies to the Ronald McDonald House near our campus | Promotes high ethical standards | 1st Year |  | 24 | 0 | Donated $20 |
| Hope Happens Here 5K | Our team ran/donated to provide awareness and funding for Brain Tumor Research | Stimulates critical inquiry to advance pharmacy | 1st year |  | 3 | 0 | NA |
| Fundraising Events | T-shirt fundraiser | Rho Chi Alpha Theta T-shirt created and sold to members | Encourages pride in membership | Annual | Unsuccessful, not enough new members to purchase a shirt and profit for fundraising would have been negative | 0 | 0 |  |

Guidelines:

1. For each activity within a category use a separate line in the table (you may add more lines as you see fit)
2. Keep your descriptions of each activity brief limiting overall table to 3 pages or less.

Appendix 2

Rho Chi Chapter Annual Report Template and Example.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Balance forward** |  | **$1,405.64** | **$1,405.64** | **Balance from last year** |
| **Pizza for meeting #1** | **$124.46** |  | **$1,281.13** | **~22 members attended** |
| **Check from Dean’s Fund** |  | **$1,890.00** | **$3,171.18** | **Late check for 2015-2016** |
| **Pizza for meeting #2** | **$72.52** |  | **$3,098.66** | **~17 members attended** |
| **Check to CSSHP** | **$74.72** |  | **$3,023.94** | **CSSHP/ACCP Residency series and mock interviews** |
| **Deposit check to DoubleTree Hilton** | **$600.00** |  | **$2,423.94** | **Deposit for induction dinner ceremony** |
| **Pizza for meeting #3** | **$161.67** |  | **$2,262,27** | **~43 members attended** |
| **New membership dues** |  | **$2,880.00** | **$5,142.27** | **32 new members** |
| **Check to DoubleTree Hilton** | **$3,679.43** |  | **$1,462.84** | **Final check for induction dinner ceremony** |
| **Money for Induction Dinner** |  | **$1,435.00** | **$2,897.84** | **Money for guests and already-inducted members** |
| **Check for Conference Series** | **$67.23** |  | **$2,830.61** | **Conference Series meeting** |
| **Check for graduation cords** | **$437.50** |  | **$2,393.11** | **35 cords at $12.50 each** |
| **Check from Dean’s Fund** |  | **$1,600.00** | **$3,993.11** | **Check for 2016-2017** |
| **Check from new chapter membership** | **$2080.00** |  | **$1,913.11** | **Check for new inductees** |