Annual Chapter Report

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

Date of report submission: May 11, 2015

Name of School/College: University of Arkansas for Medical Sciences College of Pharmacy

Chapter name and region: Beta Iota Chapter, Region VI

Chapter advisor’s name and e-mail address: Amy Franks (afranks@uams.edu)

(If chapter has a co-advisor, please list name and email address):

For split campuses, please list advisor and email address for each campus, if applicable:

Delegate who attended the Rho Chi Annual Meeting: Catherine Renna, Claire Vines

(Note: Any chapter failing for three successive years to have a delegate at the National Convention shall be declared “inactive” by the Executive Council and may not elect members unless and until reinstated – Article 4, Section 3, Rho Chi Society Bylaws) Note that Advisors attending the National Conventions may serve as delegates in the absence of a student or non-student member delegate—Article 7, Section 7, Rho Chi Society Bylaws.

Date delegate’s name submitted to Rho Chi.: January 30, 2015

Past year’s officers and e-mail addresses:

President Catherine Renna (crenna@uams.edu)

Vice President Kaitlin Bates (kbates@uams.edu)

Secretary Claire Vines (cvines@uams.edu)

Treasurer Eric Hamilton (ehamilton2@uams.edu)

Historian Alex Hughes ([chughes@uams.edu](mailto:chughes@uams.edu))

New officers and e-mail addresses for next academic year:

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

President Alexandra Lomax (alomax@uams.edu)

Vice-President Hannah Rabon (herabon@uams.edu)

Secretary Taylor Stanford (tstanford@uams.edu)

Treasurer Sarah Thatcher (sthatcher@uams.edu)

Historian William Hawes (whawes@uams.edu)

Service Chair Morgan VanVeckhoven (mvanveckhoven@uams.edu)

Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus):

Class of 2015: Little Rock Campus – 22, Northwest Campus - 3

Class of 2016: Little Rock Campus – 20, Northwest Campus - 5

Class of 2017: Little Rock Campus – 11

**Meetings**: Provide information on meetings held in the following tabular format (Limit 1.5 page)

**Note: If your chapter is part of a split campus, please list the meetings with campus reference under the Attendance (i.e. A, B or 1, 2 with a note to indicate the campus of reference).**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 8-26-14 | 7 | Discussed plans for fundraising and service projects for the fall semester. Nominated and elected new members. Discussed responsibilities for the Induction Ceremony. | Planned bake sale for a fall fundraiser and sell remaining badge holders |
| 10-24-14 | 100 | Beta Iota Annual Rho Chi Banquet was held at Summit Church. | New members were inducted during the traditional ceremony, followed by a formal dinner. The keynote speaker for the evening was Leigh Austin, from the office of Development and Alumni Affairs at UAMS. |
| 11-17-14 | 18 | New members were welcomed to their first meeting of the chapter. We had a review of past meetings, and discussed plans for the semester. We brainstormed ideas for a service project and discussed a new Rho Chi Endowed Scholarship. | Plans were made to gather nominations from each class for the Teacher of the Year award, and a spring bake sale was planned. We voted to partner with another organization at UAMS to volunteer at a health fair in the community and volunteer for a new service project at the 20th Century Club’s lodge. We also discussed our scholarship fund’s current amount and readdressed our goal endowment amount. |
| 2-5-15 | 25 | The chapter opened up this meeting to the entire college. A faculty member was invited to speak about ways to get more involved regionally and nationally and research opportunities at the college. |  |
| 3-12-15 | 25 | Activities of the year were summarized, and new officers were elected.  Elected officers then addressed the organization with their ideas and plans for the future. | Ongoing projects were identified for the new officers. New officers addressed members about future goals including  -Creating a CE  -2 service projects  -Aim for chapter improvement award |

**Strategic Planning**:

The Rho Chi Beta Iota Chapter works to share our knowledge with other healthcare professionals and the community. By actively participating in scholarship, research, and service, Our Chapter has been successful in reaching our goals and we will strive to continue this tradition.

**Activities**:

In a new initiative, Rho Chi participated in “March Man-ness,” an interprofessional men’s health fair sponsored by the UAMS 12th Street Health and Wellness Center that involved students and faculty from the UAMS Colleges of Medicine, Nursing, and Pharmacy. Members volunteered their time to participate in this community health fair sponsored by a local free health clinic and performed screenings for blood pressure, blood glucose, cholesterol and BMI as well as performed medication and wellness counseling.

Our Chapter devoted some of the time to volunteering at the 20th Century Lodge, a home for patients receiving cancer treatment that have to travel far. Members served meals and facilitated game night for patients and caregivers.

Our chapter focused our fundraising efforts toward supporting the endowment of our first Rho Chi Scholarship in the amount of $1,000. Endowment funds were raised through a bake sale as well as through a letter-writing campaign requesting support from Rho Chi alumni. Our fundraising efforts that went towards the organization’s general funds included a bake sale and badge holder sales. Upon submission of the report, the just under $12,000 dollars for the scholarship’s fund has been raised.

The chapter continued to organize and oversee the election process for the UAMS College of Pharmacy Teacher of the Year. The chapter President worked in conjunction with individual Class Presidents to get nominations from the first, second, and third year classes. The student body then participated in an electronic survey to cast their vote. The recipient, Dr. Ashley Castleberry, was presented with a plaque at the annual awards luncheon.

The chapter continued the tradition of purchasing cords for Rho Chi members to wear during the convocation and graduation ceremonies.

Chapter members also participated in many health fairs, free health clinics and screenings throughout the year. Members were involved in peer tutoring and research as well.

**Financial/ Budgeting**:

The Beta Iota chapter of Rho Chi receives funds from several sources. To support the initiation banquet, we sell dinner tickets to all who wish to attend, including family and friends of the new initiates, faculty members, and current chapter members. We also sold Razorback Pharmacy badge holders. Members organized two bake sales that raised around $400 each. The first bake sale funds went towards general organization funds to help pay for the initiation banquet. The money raised by the second bake sale was used to help support the new scholarship.

**Initiation Function**:

The Beta Iota 2014 Rho Chi Annual Banquet was held on October 24, 2014, at Summit Church in Maumelle, AR. The ceremony included 25 new student initiates. Approximately 100 guests attended the banquet including Rho Chi officers, faculty, initiates and their guests. The keynote speaker was Mrs. Leigh Austin, who serves in the Development and Alumni Affairs office within the UAMS College of Pharmacy.

**Evaluation/Reflection**:

Rho Chi members worked toward increasing our presence on campus this year. Our activities and projects provided an opportunity to recognize student achievements, as well as support research endeavors outside of the College of Pharmacy. It is our goal to continually increase our service endeavors in the future years, including a major service project in the fall and spring semesters.

**Other information**: If you would like to provide other information about your chapter that was not included in the above categories (e.g., development of a new website, organizing a regional meeting, etc.), add it here: (Limit 500 words)

**If your chapter would like to be considered for the Most Improved Chapter Award, please complete the following form on a separate page.**

Most Improved Chapter Award

Some chapters have been relatively inactive in past years, but current students/advisors have made great strides to increase the activities/projects of their chapters. Rho Chi has instituted a designation for the “Most Improved Chapter Award” to recognize such strides. In order to be eligible for this award, a chapter must meet all the basic chapter requirements requested within the chapter annual report. Furthermore, the chapter annual report, names of elected officers, and the name of the chapter delegate to the Rho Chi Society National Office must be submitted to the Rho Chi National Office by the respective deadlines for each of these items. The chapter must send a representative to the Rho Chi Society Annual Meeting. In addition, chapters must have “active” chapter status for at least 2 consecutive years (e.g., new schools must be in at least the third year of chapter activity).

If your chapter would like to be considered for the “Most Improved Chapter Award,” indicate the significant improvement(s) of your chapter below. Limit to one page.

Name of School/College:

Chapter name and region:

Name of member submitting statement:

Name of Chapter Advisor:

**Appendix 1**

**Chapter Activities Report Template**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Beta Iota Chapter, University of Arkansas for Medical Sciences (UAMS) College of Pharmacy Activity Table | | | | | | | |  |
| Category of Activity1 | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How Many Students (non-members) and/or Patients were impacted by the Activity? | Financial Information for the Activity [Budget Required, Fundraising Amount] |
| Intellectual Leadership Activities (i.e., tutoring, sponsored lectures, poster sessions, etc.) | Participation & Leadership in Professional Organizations | Noon presentation by UAMS faculty member to encourage students to participant in professional development through professional organizations. | Development of intellectual leaders for profession | First year | n/a | 7-8 | 15-18 | None |
| College of Pharmacy Events [non-academic, non-patient outreach] | Teacher of the Year Award | Facilitated the nomination and selection of a Teacher of the Year award which was determined by students in the College of Pharmacy | Recognizes faculty member who has contributed most to intellectual development of students | 20+ | None | All members | 360 students were invited to nominate and vote for recipient | none |
| Patient Outreach Events/ Community Service | March Man-ness | Partnered with UAMS 12th St. HWC March Man-ness Health Screening | Contributes to the development of leaders by applying knowledge in real patient scenario | 2nd year | Continued to participate in this screening due to its success in reaching out to a medically underserved population near UAMS campus & opportunity for interprofessional screening experience | 15 members | 200 screening attendants | No financial gains made or chapter funds used |
| 20th Century Lodge | Rho chi members served meals and facilitated game night for patients and caregivers | Service project | 1st year | n/a | 15 members | 20-25 attendees | No financial gains made or chapter funds used |
| Fundraising Events | 2 Rho Chi Bake Sales; sold remaining badge holders | Members baked treats to sell on campus. Raised funds for chapter’s general expenses & additional funds for scholarship endowment | Raises funds for chapter activities | 5+ years | Due to successful fundraising, the chapter decided to hold this event to during both fall and spring semesters instead of just during the spring semester. | 30 members |  | Raised approximately $400 per bake sale |

Guidelines:

1. For each activity within a category use a separate line in the table (you may add more lines as you see fit)
2. Keep your descriptions of each activity brief limiting overall table to 3 pages or less.

Appendix 2

Rho Chi Chapter Annual Report Template and Example.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
|  |  |  |  |  |
| Balance forward |  | $1,255.95 | $1,255.95 | Balance from last year |
| Fundraiser (badge holders) |  | 380.00 | 1635.95 |  |
| New Members’ Dues payments |  | 1625.00 | 3260.95 |  |
| Dues payment to Nat’l Office | 1625.00 |  | 1635.95 |  |
| Party rental deposit for induction banquet | 586.09 |  | 1049.86 |  |
| Induction Banquet ticket sales |  | 1610.00 | 2659.86 | 46 tickets @ $35 each |
| \*Student Activities allocation (COP) |  | 1200 | 3859.86 |  |
| Induction Banquet expenses (catering) | 3012.19 |  | 847.67 |  |
| Proceeds from bake sale |  | 476.69 | 1324.36 |  |
| Purchase of Rho Chi Honor Cords, stationery | 347.50 |  | 976.86 | 25 sets of honor cords for class of 2015 |
| Proceeds from bake sale |  | 366.41 | 1342.27 |  |
| UAMS Foundation Funds – contribution for Rho Chi Scholarship endowment fund |  | 365.00 | 978.27 | Ending balance for 2014-15 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

\*Note: Our chapter’s allocation from our College’s student activities funds is $1,200. The full amount of this allocation is applied to the expenses for the induction banquet.