

## Annual Chapter Report Outline

Please complete your Annual Chapter Report and submit to the National Office by May 15.

**Date of report submission:** 2018-04-30

**Name of School/College:** St. Louis College of Pharmacy

**Chapter Name & region:** Beta Kappa Chapter – Region VI

**Delegate who attended the Rho Chi Annual Meeting:** Abigail Cordia

**Date Delegate's name submitted:** 2018-03-15

Past year's officers and e-mail addresses

President

First Name

Kirsten

Last Name

Robles

Email

[kirsten.robles@stlcop.edu](mailto:kirsten.robles@stlcop.edu)

Vice President

First Name

Jaclyn

Last Name

Liedke

Email

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Secretary

First Name

Brooke

Last Name

Lucas

Email

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Treasurer

First Name

Carly

Last Name

Guay

Email

[carly.guay@stlcop.edu](mailto:carly.guay@stlcop.edu)

Historian

First Name

Janki

Last Name

Patel

Email

[janki.patel@stlcop.edu](mailto:janki.patel@stlcop.edu)

New officers and e-mail addresses for next academic year

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

2018-04-26

New officers and e-mail addresses

President

First Name

Blake

Last Name

Robbins

Email

[blake.robbins@stlcop.edu](mailto:blake.robbins@stlcop.edu)

Vice President

First Name

Justin

Last Name

Liedke

Email

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Secretary

First Name

Elizabeth

Last Name

Ridgway

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Treasurer

First Name

Carrie

Last Name

Reilly

Email

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Historian

First Name

Elizabeth

Last Name

Anderson

Email

[elizabeth.anderson@stlcop.edu](mailto:elizabeth.anderson@stlcop.edu)

Chapter advisor's name and e-mail address

First Name

Amie

Last Name  
Brooks

Email  
[amie.brooks@stlcop.edu](mailto:amie.brooks@stlcop.edu)

### Chapter advisor's name and e-mail address

[chapter-advisors]

### Introduction

P4 Rho Chi Members: 47  
P3 Rho Chi Members: 52 (17 newly initiated)  
P2 Rho Chi Members: 18 (newly initiated)

**Meetings** Please provide information on meetings held in the following tabular format

Date	Attendance	Agenda	Action Steps
2017-08-31	Officers and Advisors	Plan for the Fall semester	Made a timeline of what needed to be accomplished and delegated tasks to officers
2017-10-17	Officers and General Body	Events happening this semester	Members were updated about when our fall speaker would be, committee sign-ups for trivia night, registering as an active member through STLCOP
2018-01-19	Officers and Advisors	Plan for the Spring semester	Delegated tasks to officers and planned for the trivia and initiation
2018-02-02	Officers and General Body	Trivia Night Meeting	Made sure all committees were on track for trivia night

**Strategic Planning:** What goals were set that relate to the Rho Chi mission?

This year, our Rho Chi chapter set three goals that related to Rho Chi's mission. These goals include building leadership skills, encouraging our members to think about our role as future pharmacists, and supporting academic achievement. We encourage our members to strengthen their leadership skills by providing an opportunity to serve as an executive member or as a delegate for Rho Chi's annual meeting as well as being committee leaders for the trivia committees. We also provide our members ways to help plan our annual Trivia Night. Each member is expected to be a part of a committee, such as food, prize, or donation committee. Another goal of our Rho Chi chapter is showing members and other students how pharmacists can impact society and the future of medicine. Lastly, our chapter promotes academic achievement in the College of Pharmacy as many of our members offer individual and group tutoring to non-members.

### Activities

Each year our chapter hosts a speaker in the fall semester. We look for presentations that will be pertinent to our student body and will encourage students to take an active role in the pharmacy profession. This year, we invited Danielle Turlington, Pharm.D. She is a pharmacist at Siteman Cancer Center and gave a presentation over the roles of an investigational drug services pharmacist. The presentation was titled, "Investigation Drug Services". The purpose of this presentation was to foster our members to think about how we as future pharmacists play a role in investigational trials of new drugs. For example, the presenter discussed how we as pharmacists can help write protocols, document administration of medications, help prepare medications, and aid in the blinding process. This was our second year holding this talk, and we believe the presentation was very impactful, and this would be a good activity to continue in the future. It is consistent with the mission of Rho Chi as we are promoting the advancement of our profession by educating students the various ways pharmacists can impact society and the future of medicine.

Trivia Night is an annual event that our Rho Chi chapter has been hosting for over 6 years. The purpose of this event is to fundraise money to support the initiation ceremony of new members. It provides students (members and non-members) the opportunity to participate in a fun event and network with professors. While this is a non-academic event, we believe this event still aligns with Rho Chi's mission as it provides our members opportunities to strengthen their leadership skills. Because this event is large scale and requires months of planning, our chapter divides our members up into committees – food, donation, prizes, etc. There was also the opportunity for members to become committee leaders. In addition, members can volunteer their time by helping with activities such as selling tickets during lunches and writing thank you cards to our sponsors. By hosting such a large event, our members have the chance to lead and participate in smaller planning roles.

Our chapter hosts is the Lexicomp App sales for the school; this sale is not a fundraiser. Our chapter advocates for academic achievement by providing students with a resources to succeed on APPE/IPPE rotations. We want to encourage students to take advantage of these resources so they are able to excel outside of the classroom. We market them at a discounted group rate (Lexicomp) to make them financially-friendly to members and non-members.

### **Financial Budgeting**

The budget was determined by the faculty advisors and approved by Student Government Association (SGA) of St. Louis College of Pharmacy. It supported the Beta Kappa Chapter's activities by holding a Fall Speaker event regarding the roles of an investigational drug services pharmacist. Additionally, the budget incorporated the expenses for the Rho Chi Annual Trivia Night. Lastly, the Induction Ceremony for the new members of also incurred expenses that was accounted for in the budget. Fundraising for the year of 2017-2018 was through the annual trivia night.

## Student Organization Funding Request 2018

1.	<b>Organization Name:</b>	Rho Chi Honors Society		
2.	<b>Faculty Advisor:</b>	Dr. Brooks, Dr. Stacy, Dr. Weck		
3.	<b>President:</b>	Kirsten Robles	<b>Phone #:</b>	618-444-4025
4.	<b>Email:</b>	<a href="mailto:kirsten.robles@stlcp.edu">kirsten.robles@stlcp.edu</a>	<b>Account #:</b>	95
5.	Current Amount in STLCOP Line: <small>(please contact David Poole if you do not know exactly)</small>	\$	3,098.37	
6.	Do you have an off campus account? If no, continue to question 8.	<b>Circle :</b> YES or <b>NO</b>	7. Amount in account:	\$ -
8.	Number of Members:	70		
9.	Do you charge dues? If no, continue to question 12	<b>Circle:</b> YES or NO	10. Amount per person:	\$ 75.00
11.	<b>Total Amount Of Incoming Dues</b>			<b>\$ 2,625.00</b>
12.	Do you receive contributions, gifts, etc? If no, continue to question 14.	<b>Circle:</b> YES or NO	13. Amount:	\$ 300.00
14.	Do you hold fundraisers? If no, continue to question 16.	<b>Circle:</b> YES or NO	15. Estimated Amount Raised:	\$ 1,222.00
16.	Do you have national dues? If no, continue to question 18.	<b>Circle:</b> YES or NO	17. Amount:	\$ 2,275.00
18.	Do you have other dues (i.e. state dues)? If no, continue to question 20.	<b>Circle:</b> YES or NO	19. Amount:	\$ -
20.	Estimated amount spent on publicity and office supplies (postage, mailings, flyers, posters, etc.)			\$ 100.00
21.	Do you plan on having any guest speaker(s) If no continue to question 23.	<b>Circle:</b> YES or NO	22. Amount:	\$ 100.00

On-Campus Events	Description	Amount Spent
Rho Chi Trivia Night	Rho Chi hosts a trivia night that all students, faculty members, and staff are welcome to attend.	\$ 50.00
Fall Speaker Series	Rho Chi has a guest speaker come to campus every year for a Fall Speaker Series and Lunch n Learn; all students, faculty members, and staff are welcome to attend.	\$ 115.00
Lexicomp Lunch n Learn	Every year Rho Chi organizes the sale of the Lexicomp App for all students; to prepare and advertise for the sale, we have a representative from Lexicomp come to campus to host a Lunch n Learn and educate students about the features of the app.	N/A
Induction	Food is served for inductees and their families, and then the induction ceremony takes place in the Auditorium - cost includes food/catering.	\$ 2,500.00
Graduation	Buying medallions for graduating active Rho Chi members.	\$ 1,200.00
		\$ -
24.	Total amount spent on on-campus events:	\$ 3,865.00
Off-Campus Events	Description	Amount Spent
APHA Conference	Rho Chi is required (by the national organization) to have a delegate attend the annual APHA conference, and we financially support their trip within the limits of our budget.	\$ 500.00
26.	Total amount spent on off-campus events:	\$ 500.00
DO NOT FILL IN BELOW		
27.	<b>CURRENT MONEY</b> (Add the answers from questions 5 and 7)	\$ 3,098.37
28.	<b>INCOMING MONEY</b> (Add the answers from questions 11,13, and 15)	\$ 4,147.00
29.	<b>Outgoing DUES</b> (Add the answers from questions 17 and 19)	\$ 2,275.00
30.	<b>EVENTS/MATERIALS</b> (Add the answers from questions 20,22,24, and 26)	\$ 4,565.00
31.	<b>Total Amount Requesting</b> [(Add answers 29 and 30, subtracted by 28) - line 27]	\$405.37

## **Installation Function**

Initiation took place on April 22, 2018 at 1:30 pm in the auditorium of the Academic and Research Building on St. Louis College of Pharmacy's campus. Inductees and their families attended. Our advisors, Dr. Weck and Dr. Brooks were also present. The honorary guest speaker was Dr. David Ritchie, a clinical infectious disease pharmacist from Barnes Jewish Hospital and a professor at St. Louis College of Pharmacy.

## **Evaluation/Reflection**

The activities the chapter has held in this past year has allowed the organization to be known on campus. The officers have had many people ask for more information about Rho Chi and how they could be accepted in the future. There was a large involvement from the current members. Meeting attendance was nearly 100% at all meetings with one or two members absent and we had about 80% of the members attend the fall speaker. The members were also more involved with the annual trivia as there were committees and Committee Leads who took on responsibilities to help plan for the event. Many of the people who came to the trivia said it was organized and ran efficiently. As well, the officers did a great job of collaborating to complete tasks instead of working independently and made sure the future officers had the tools they needed to be successful. However, there are a few areas in which the planning can be improved. The fall speaker had low attendance from people outside of membership and better advertising could be done to increase awareness of this event. Finally, the delegate for the chapter was not submitted before the deadline and this should be a goal for next year.

## **Other Information**

This was another meeting we held, there was just not enough spaces above.

2018-03-06 Officers, General Body, and Advisors New Initiates Meeting Ratified the list of new initiates