

## **Annual Chapter Report Outline**

Please complete your Annual Chapter Report and submit to the National Office by May 15.

**Date of report submission:** 2018-05-15

**Name of School/College:** Ferris State University College of Pharmacy

**Chapter Name & region:** Beta Mu, Region IV Mid-East

**Delegate who attended the Rho Chi Annual Meeting:** Zoe Biggart

**Date Delegate's name submitted:** 2018-02-18

Past year's officers and e-mail addresses

President

First Name

Serena

Last Name

Kelley

Email

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Vice President

First Name

Zoe

Last Name

TBD

Email

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Secretary

First Name

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Clark

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Treasurer

First Name  
Peyton

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Historian

First Name  
Dani

Last Name  
Rustem

Email  
[rustemd@ferris.edu](mailto:rustemd@ferris.edu)

New officers and e-mail addresses for next academic year  
(If not yet elected, please indicate date of anticipated election and report names within one week  
of election)  
2018-09-14

New officers and e-mail addresses

President

First Name  
TBD

Last Name  
TBD

Email  
TBD

Vice President

First Name  
TBD

Last Name  
TBD

Email  
TBD

Secretary

First Name  
TBD

Last Name  
TBD

Email  
TBD

Treasurer

First Name  
TBD

Last Name  
TBD

Email  
TBD

Historian

First Name  
TBD

Last Name  
TBD

Email  
TBD

Chapter advisor's name and e-mail address

First Name  
Katie

Last Name  
Axford

Email  
[katieaxford@ferris.edu](mailto:katieaxford@ferris.edu)

### Chapter advisor's name and e-mail address

[chapter-advisors]

### Introduction

Thirty new members were inducted into Beta Mu chapter of Rho Chi this year. As in years past, chapter activities focused on community service and fundraising to support charitable causes.

**Meetings** Please provide information on meetings held in the following tabular format

Date	Attendance	Agenda	Action Steps
2017-08-30	28	Meeting set up by advisors to provide information regarding Rho Chi and chapter activities	Invited students to decide whether or not to join Rho Chi and if so, to pay dues; call for nominations for executive board positions; advisors to coordinate elections
2017-09-25	5	Executive board meeting to set initiation date, decide on venue, and brainstorm volunteer activities for the year	Contact venue for initiation
2017-11-15	26	Volunteering opportunities discussed – Red Project, Renucci House, Sophia's House, Habitat for Humanity; Fundraising ideas: Coffee Fundraiser, Padfolios, Ornaments, Lab guidebooks (Need to maintain approximately \$1000 in account for next year); Need volunteers to present at P2 Class Meeting; Future Meetings to be held monthly on Wednesdays at 11am	Dr. Janes to contact Renucci House; Dr. Axford to contact Sophia's House; Zoe to contact CLACS regarding approvals needed for fundraisers
2018-02-07	20	Volunteering: Renucci House dinner 2/19 from 4:30-7:30PM (12 volunteers), Special Olympics 3/24 from 7:30-12:30 (8 volunteers), Habitat for Humanity and Kid's Food Basket pending; Fundraising:	Lauren to shop for Renucci House groceries; Dr. Janes, Zoe, others to make desserts for Renucci House dinner; Dani to email event coordinators regarding Special Olympics volunteering; Zoe to

made \$40.50 on coffee sale and \$235 on ornament sales, need to establish lab guidebooks committee

conduct facebook poll to gauge interest in Habitat for Humanity; Serena to contact lab guide book committee to begin updates (review and finalized by Dr. Axford by beginning of April)

**Strategic Planning:** What goals were set that relate to the Rho Chi mission?

Our main goal this year was to serve the city of Grand Rapids by promoting health and providing support to those in need. Our chapter voted at the beginning of the fall semester to focus on community outreach while still conducting our annual fundraisers.

## Activities

### Ongoing activities

- An informational meeting took place in September to inform P3 students about Rho Chi. Advisors gave information about the mission of the organization and the goals of our Beta Mu chapter.
- The Annual Rho Chi initiation took place this year on October 19, 2017 at Long Road Distillers in Grand Rapids, MI. The chapter advisors gave a short presentation before officer positions were passed down to the incoming officers. All new members were inducted into the Rho Chi Society and enjoyed a nice meal together.
- In the fall, the Rho Chi Beta Mu association conducted its annual Padfolio sale to raise money for the chapter. The padfolios have the Ferris State University College of Pharmacy logo on the front and are useful for students during professional meetings, interviews, and APPE rotations.
- The Rho Chi Beta Mu chapter annual Christmas ornament sale took place from November to December. The ornaments had the Ferris State University College of Pharmacy logo on the front. This fundraiser was used to raise money for the chapter and replenish the account for the incoming members' induction ceremony.
- In February, the Beta Mu chapter sent three P3 students to provide P2 students at the Big Rapids campus with information about moving to and living in the city of Grand Rapids. This is something that we do every year to help P2 students have an easier transition from the Big Rapids campus to the Grand Rapids campus.
- Each year the Beta Mu chapter volunteers to make dinner at the Renucci House in Grand Rapids, MI. This event provides a free, home-cooked meal for families who are staying at the Renucci House while their loved ones are being treated in the hospital.
- In April and May, we held our annual Clinical Guidelines Pocketbook sale. These books were updated this year with the most recent guidelines. They include pertinent lab values and serve as a quick reference for students who are on their APPE rotations.

### New Activities

- On March 24th 2018, we sent 8 students to volunteer at the Special Olympics State basketball finals at Calvin State University in Grand Rapids, MI. We spent half of the day greeting players and guests, as well as cheering for teams as they battled for victory.
- At this year's last meeting, we spent an hour decorating lunch bags for an organization in

Grand Rapids called Kid's Food basket. This program provides meals for children to take home from school to ensure that they have a well-balanced dinner to eat.

### **Financial Budgeting**

Our Chapter's budget was determined by the advisors, similarly to previous years. We have set a standard of keeping about \$1000 in the bank to carry over for the next year's members. With that budget in place, we were able to fund the supplies for Renucci House.

### **Installation Function**

The 2017-2018 Rho Chi Beta Mu initiation ceremony took place at Long Road Distillers on October 19th, 2017. In attendance this year were 27 out of 30 inductees and their guests, advisors, college faculty and administrators, and members of the 2016-2017 executive board. The advisors spoke about the history, mission, objectives, and the insignia of the Society. Members of the Class of 2018 held a short ceremony and helped to call up all new initiates to receive their certificate of membership and the Society's pin for the Beta Mu Chapter.

### **Evaluation/Reflection**

We focused our efforts this year mainly on volunteering opportunities. At our first meeting, we asked our members what kind of events and activities they would like to do throughout the semester. The general consensus was that our Rho Chi members were interested in volunteering opportunities. The executive board brainstormed different volunteering opportunities and were able to set up several events throughout the spring semester.

With inductions not taking place until the middle of the fall semester, it was difficult to organize events before winter break. In an attempt to be able to utilize more of the fall semester, we are looking into initiating members a semester earlier (i.e. in the spring of P2 year rather than the fall of P3 year). This would allow for future members to be able to begin planning events for the summer break or fall a semester earlier. We held a meeting with our advisors at the end of the year to discuss specifics and conceptualize what exactly the timeline of events would look like in the future if the date of initiation were to be moved.

We were able to continue with the tradition of volunteering at Renucci House. This was a fun event that we recommend continuing. We were able to cook a meal and serve it to family members of those staying in a local hospital. We also were able to add in two new volunteer events. We volunteered at the Special Olympics of Michigan State Basketball finals, this was a fun event to give back to the community and help to keep this great event running. In the past we struggled with filling meeting times and we found that adding in a volunteering aspect appealed to our members. We decorated lunch bags for Kid's Food Basket, which will be used to distribute healthy substantial meals that students who receive free or reduced lunch can take home to eat for dinner. We would really recommend that this event is carried forward next year, it was a low cost event that helped to bring the group together and relax during the busy school week.

We continued fundraisers from previous years including Christmas ornaments, padfolios, and the guideline pocketbooks. We started one new fundraiser this year by selling Coffee Beanery products. This fundraiser unfortunately did not get a lot of participation but did net a profit. We did decide to set up a Venmo account for the organization to help facilitate the ease of transactions.

### **Other Information**

NA