

Annual Chapter Report Outline

Please complete your Annual Chapter Report and submit to the National Office by May 15.

Date of report submission: 2018-05-14

Name of School/College: University of the Pacific- Thomas J Long School of Pharmacy

Chapter Name & region: Beta Omega; Region VIII

Delegate who attended the Rho Chi Annual Meeting: Amber Tang

Date Delegate's name submitted: 2018-01-01

Past year's officers and e-mail addresses

President

First Name

Jennifer

Last Name

Ko

Email

j_ko3@u.pacific.edu

Vice President

First Name

Kayla

Last Name

Hasn't been elected yet

Email

k_page5@u.pacific.edu

Secretary

First Name

Amber

Last Name

Tang

Email

a_tang10@u.pacific.edu

Treasurer

First Name

Gordon

Last Name

Tom

Email

g_tom@u.pacific.edu

Historian

First Name

Srishti

Last Name

Chand

Email

s_chand1@u.pacific.edu

New officers and e-mail addresses for next academic year

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

2018-09-25

New officers and e-mail addresses

President

First Name

Hasn't been elected yet

Last Name

Email

Vice President

First Name

Hasn't been elected yet

Last Name
Hasn't been elected yet

Email

Secretary

First Name
Hasn't been elected yet

Last Name

Email

Treasurer

First Name
Hasn't been elected yet

Last Name

Email

Historian

First Name
Hasn't been elected yet

Last Name

Email

Chapter advisor's name and e-mail address

First Name
Xin

Last Name
Guo

Email
xguo@pacific.edu

Chapter advisor's name and e-mail address

[chapter-advisors]

Introduction

Dr. Xin Guo is a medicinal chemistry professor at TJLSOP. He enjoys singing, traveling, and playing chess.

Meetings Please provide information on meetings held in the following tabular format

Date	Attendance	Agenda	Action Steps
2017-10-10	All officers	Expectations for the year Rho Chi tutoring program Rho Chi Fundraising Rho Chi Budget Rho chi polos/stoles/medallions Review of events for the year	Initiation of Rho Chi tutoring program Review of budget Continuation of previous initiatives Bestowal of stoles and medallions for graduating members; Members can pay for optional polos
2017-11-07	All officers	Rho Chi Talent Show Stoles Credit Fundraising	Established a new ways to promote Talent Show (video+posters) Contacted the Dean for availability so that he could be present Credit for stoles set to be attendance at all board meetings and the Talent Show Assigned the execute board new ideas for fundraising
2018-01-05	All officers	Rho Chi Talent Show logistics, theme Potential talent show emcees, judges Transition of new executive board ideas Fundraising Week	Delegated tasks for talent show Contacted potential MC's, judges Established topics for General Meeting Selected using GoogleDocs to ease transition of new board Contacted restaurants for fundraising week
2018-02-21	All chapter officers+Advisor Dr. Guo	Apha 2018; Rho Chi talent show	Established ticket prices, MC's, and advertising for the Talent Show Created task teams for members to get involved with the Show Conference fees realized in budget

Strategic Planning: What goals were set that relate to the Rho Chi mission?

To make the tutoring program a reliable resource which fosters a friendly, comfortable learning environment to which students can go to receive academic help from their peers in all pharmacy classes;

To continue to improve the overall tutoring satisfaction rate based on survey feedback from

recent graduates as well as encouraging more students to utilize tutoring;
To be able to provide both individual and group tutoring so students have the option of choosing the learning method that most effectively works for them;
Obtain confidential feedback from tutees to be able to improve the current tutoring program and ensure overall satisfaction;
To fundraise as much as possible in the goal of being able to provide more scholarships to students who qualify;
To initiate new monetary scholarship awards in addition to the traditional ones that have been given in previous years to be able to further recognize student achievements on campus;
To increase the organization's visibility on the pharmacy campus by enhancing its involvement in planning social and professional events such as the annual talent show and annual quiz bowl;
To initiate a new program for incoming pharmacy students consisting of a series of presentations done semesterly which will provide useful information on note-taking, time management, and how to succeed in pharmacy school
Enhance the continuity of our traditional/new initiatives in future years, which has been a challenge over the years due to the accelerated program

Activities

tutoring Services (offered year round)

Ongoing activity

Description :

The pharmacy student members of Rho Chi provide tutoring services for various courses to all enrolled pharmacy students that seek academic aid in their scholastic pursuits. Vice president Kayla Page is the primary organizer of the program. Her responsibilities include recruiting fellow Rho Chi members as tutors and gathering their availabilities to be posted on an online appointment website. Once this is completed, the tutor and tutee will be in communication to confirm the scheduled study session. The tutors and students typically meet to clarify lecture materials, solve problem sets, and provide general studying strategies. Through this program, we hope to expand the student's understanding and provide them greater appreciation of the subject of study. Continued sessions with the same tutors allow tutors to better identify areas for improvement and to develop more personalized strategies to best relate materials to students. Overall, we wish to measure the student's success in the classroom and more importantly, the value and applicability of the knowledge in their professional careers.

Throughout the year, 18 Rho Chi members were available for tutoring, including 1 third year APPE student. In addition, 3 qualified pharmacy students also were available for tutoring. These additional 3 students were deemed as qualified after taking an entire semester's worth of training in which they learned how to utilize various skills/techniques to effectively serve as both a peer mentor and tutor. Having these additional students in our tutoring program allows students to have more access and ensures that a tutee is always provided with the help they are seeking. Total time spent tutoring on average was around 40 hours for any 2 week period, but varied based on the time of the semester and tutee need. (speaks to strategic planning number 9)

This year, the President Jen Ko and Vice President Kayla Page began giving presentation to the first year students at the beginning of every semester to inform them of the most important studying points for each class and what to focus on. This also gave an opportunity to remind them of the tutoring program.

Organization/Planning:

The implementations from last year's tutoring program were so successful that they were continued for this year's program.

There is a website to aid in tutoring scheduling. Once students enroll for tutoring, the tutor is notified via email with the subject matter, time, and date requested. The tutor then individually emails the tutee to arrange a meeting place for the tutoring session.

Private tutors who don't want set availability hours have their emails listed on the tutoring website so students who want tutoring email them directly to set up times that work for both parties. The vice president and the official tutoring email are cc'd to keep accountability for the hours private tutors log on time sheets.

The tutoring program was advertised to students throughout the year via emails as well as classroom announcements.

This year we plan to send a survey to the tutors and possibly the tutees asking for any feedback on how the program could be improved or any suggestions for next year.

Documentation/Outcomes: According to satisfaction surveys filled out on an individual basis by each tutee, the satisfaction rate for our program including ratings of satisfied and very satisfied is 98% . This elucidates the chapter's commitment to promoting academic success as outlined in strategic planning number 2. The tutor fills out a timesheet every 2 weeks documenting the total hours that they worked to receive appropriate compensation.

Rho Chi Talent Show (March 21st, 2018)

Ongoing activity

Description :

The Rho Chi Talent Show is the chapter's largest event of the year, which also serves as the chapter's principle fundraiser. The talent show showcases the talents of pharmacy students and faculty while providing students with the opportunity to win prizes and recognition from their classmates. The chapter takes great pride in planning this fun event. This social activity really helps to bring students together in a unique way which celebrates the diversity on our campus. With the rigorous studying in pharmacy school, this is an event at which students look forward to being in a tension free, fun, and healthy environment.

The theme for this year's talent show was "Cirque du Pharmacie" based on the famous circus shows "Cirque du Pharmacie."

Walgreens gift cards were given to the top three acts, and a trophy was given to the best fraternity act. Walgreens pharmacy was our generous donor, who has been sponsoring our event for the past seven years. 280 seats were filled with students, faculty, and sponsors.

This year, we included several new initiatives. We had a professional create our advertising flyer which was posted around campus. We also created a two minute promotional video that included the professors that would be judges in order to promote a higher attendance. We also incorporated a mini quiz bowl in which four students participated in clinical, multiple choice questions in which the winner received a prize sponsored by Starbucks. Additionally, we applied for funding from ASAO and received \$175 for food and \$30 for decorations. In previous years, food was sold at the event, but we were able to provide them complimentary with no expense to our organization. We also reached out to local companies for donations to provide prizes, in which Boudins and Starbucks generously provided.

Student Involvement :

There were 11 acts this year in which pharmacy students and fraternities participated. Three

faculty members participated as judges.

Rho Chi members participated on sub-committees devoted to the planning, set-up, organization, implementation, and/or clean-up of the event. The coordination between committees and the event planning spanned roughly two months leading up to the execution of the show.

Organization/Planning :

The executive board emphasized to keep a record of the responsibilities of the various committees to help facilitate a smoother planning process for future Rho Chi talent shows.

The Rho Chi sub-committees that helped in the event organization were the performance, technology, emcees/script, judges, ticket sales/advertisement, refreshments, and decorations committees. Once the sub-committees were set it was their responsibility to execute their part of the show.

Rho Chi as an organization takes on the leadership responsibility of vetting the acts for appropriateness before they take the stage in the presence of the Dean and event sponsors from Walgreens pharmacy.

Documentation/Outcomes :

All in attendance were treated to the showcase of various talents that students and faculty had to offer. The talents displayed at the show included singing, playing various instruments, dancing, and acting.

Rho Chi Treasurer Gordon Tom kept records of the revenue and expenses pertaining to the talent show. In total, we had no expenses out of pocket for the event and had a revenue of \$1415. The expenses for food or decorations were covered by funding from ASAO. The prizes were supplied by generous donors such as Walgreens, Boudins, and Starbucks, also providing no expense to our organization.

The proceeds from this event via ticket sales will go towards scholarship awards which are given to students every year on behalf of Rho Chi. Proceeds also go in part toward the attendance of one board member at the Annual Rho Chi Meeting.

Rho Chi/PLS Quiz Bowl (To be held: June 28th, 2018)

Ongoing activity

Description: This is an exciting annual event in co-collaboration with Phi Lambda Sigma Leadership Society – Rho Chapter. This promotes academic excellence for all members of the school. The Quiz Bowl will be a “Jeopardy” style competition between 8 teams of 4 members made up of two 1st year students and two 2nd year students. Each round 4 teams will compete against each other in order to progress until we are left with one winner. Questions will be gathered from or reviewed by faculty members from various areas of pharmacy—counseling tips, pharmacotherapy, pharmacology, pharmacokinetics, Pacific history facts, etc.—and some questions will be compiled from the current pharmacy classes to better prepare students for finals. The winning team will receive recognition as the Pacific Quiz Bowl Champions and a giftcard prize. Tickets will be sold prior to the event at \$5 per ticket. The purchase of a ticket was required as seats were limited and also to fundraise to be able to continue providing future students with scholarships. We expect this event to be sold out as it has been in previous years. We are very excited to be continuing this tradition with Phi Lambda Sigma Leadership Society.

Student involvement:

All students participating in the Quiz Bowl game attend as well those students who purchased a ticket ahead of time

Collaboration:

Phi Lambda Sigma Leadership Society

Organization/Planning:

Tasks were split between Pharmacy Leadership Society and Rho Chi. Members of Rho Chi Society and Pharmacy Leadership Society were assigned to the tasks of contacting professors to obtain usable questions, set-up/clean-up, decorations, making the PowerPoint selling tickets and selling food at the event.

Evaluation/reflection:

Last year's Quiz Bowl provided a fun opportunity for students to review their clinical knowledge and get involved on campus in a team setting. Students who participated claimed that the event helped prepare them for upcoming exams.

Rho Chi/Phi Lambda Sigma Welcome Back Dinner (To be held : May 15th, 2018)

Ongoing activity

Description :

The event is intended to welcome back and honor the 3rd year members of the two respective organizations shortly after their completion of rotations. The dinner provides 2nd year students to network with 3rd year students to have the opportunity to learn from their experiences and build long-lasting connections. It is a great opportunity for students to discuss the achievements of the chapter throughout the school year.

Student Involvement :

All members of the organizations are invited to attend.

Collaboration :

Phi Lambda Sigma Pharmacy Leadership Society

Organization/Planning :

The planning and set-up of the event is done mostly between the chapter advisors and members of the two executive boards.

Documentation/Outcomes :

The expenses of the event will be handled by the chapter treasurer.

We anticipate a night of good fun, food, and company as we welcome the 3rd years back to campus for graduation week.

Rho Chi/Pacific NCPA CPR Renewal Training for 2nd years (To be held : June 2018)

Ongoing activity

Description :

Rho Chi and Pacific NCPA will work together to set up CPR Renewal Training on campus so 2nd years can become re-certified before leaving for their advanced pharmacy practice rotations. This event provides a convenient means for students to fulfill their CPR requirements, while also functioning as a fundraiser for both organizations.

Student Involvement :

Rho Chi members will be needed to coordinate sign-ups, collect payments, and set up for the trainings.

Collaboration :

National Community Pharmacists Association (NCPA) Pacific Chapter

Organization/Planning :

Jennifer Ko has worked with NCPA's executive board in planning this event.

Multiple training days are set up so more people can receive training and to offer more flexibility amidst the busy schedules of pharmacy school students.

Documentation/Outcomes :

The funds raised will be split between the two organizations, and the chapter treasurer will document the revenue and expenses.

We anticipate a lot of sign-ups as this event as it is a convenient way for students to meet their CPR certification requirements for rotations.

Financial Budgeting

Our chapter's 2017-2018 budget was created and managed by Treasurer Gordon Tom, working in conjunction with one of our chapter advisors, Dr. Veronica Bandy. The members of our chapter voted to give stoles to all members and to give both stoles and medallions to those members who were also tutors as adornments for our graduation. The stoles are important in promoting pride in teamwork and academic excellence that Rho Chi represents, while the medallions offer extra incentive to help those in need of academic assistance.

To additionally honor those initiated into Rho Chi and to further promote our society on campus, the executive board decided sell polos to all members who were willing to pay a \$20.00 fee. 33 members made the decision to purchase a polo. Overall \$682.71 was spent from the budget.

With the fundraising goal in mind, the executive board decided to charge \$6.00 for general admission to our annual talent show. The talent show grossed \$1,403.00 for the event.

As a chapter we plan to make two scholarship awards available to students so the budget was adjusted for this expense

Installation Function

The new members of the Rho Chi Honor Society Beta Omega Chapter were initiated at 6:00 PM on September 14th, 2017 at the Derosa University Center Ballroom located on the University of the Pacific Campus. The initiates consisted of 42 pharmacy students, 3 graduate students and 1 new faculty member.

The program began with a no-host social hour and an introduction by the chapter advisor (Dr. Xin Guo). Dean Philip Oppenheimer made a short speech before dinner, and the event was concluded with the initiation rituals. Dean Phillip Oppenheimer, active Rho Chi faculty members, friends and family, and university staff were in attendance to witness the induction of 46 new Rho Chi members.

Evaluation/Reflection

The Executive Board for the Rho Chi Beta Omega Chapter began with the goal of continuing and improving initiatives set forth by years past. By pursuing this goal, the chapter has been able to grow in both visibility and impact on campus and in the community.

The tutoring program initiated by Rho Chi Beta Omega best reflects our mission as a chapter and a society. This year, the executive board strove to maintain the program's benefit and reliability to the student body. Based on direct feedback from tutees, satisfaction was 98% for the tutoring program this year. The maintenance in this rate is reflective of the work put in to maintain and exceed the quality standards set forth by the chapter.

The principle talent show fundraiser was successful in terms of finances and student/faculty

involvement. By changing the theme to “Cirque du Pharmacie,” we were able to glean the involvement and support of several faculty members both on the judge’s panel and in the talent acts. The chapter takes pride in this event, not only because it affords us the opportunity to carry out our annual initiatives, but because it brings the student body together for a night of carefree fun. This year, this event has allowed us to offer two scholarships to Rho Chi members based on GPA and tutoring capability.

In response to the nature of the accelerated program at University of the Pacific, the Rho Chi Beta Omega Chapter takes a particular interest in maintaining the continuity of initiatives set forth each year. To aid in the transition of new officers, electronic copies of important documents are maintained in a private sharing platform. In doing so, the executive board can maintain transparency among current and future board members. This facilitates the process of planning and executing initiatives each year, while encouraging the improvement and innovation of those initiatives. This year, we have taken care to make meeting minutes and agendas available on this platform. We have also updated the electronic manual in order to further help the incoming board.

The executive board has worked to improve upon the Rho Chi Beta Omega Chapter by improving upon the tutoring program, boosting revenue from the Talent Show, and encouraging involvement from the active membership. By initiating group Review Sessions prior to midterms, the cabinet was able to glean involvement from Rho Chi members in order to offer tutoring services during a time when available tutors are limited. This method of tutoring created a welcoming, casual environment in which students could receive help with more difficult subjects. The executive board hopes that this initiative will be built upon in future years to provide group tutoring services on an even more consistent basis.

Other Information

N/A