Annual Chapter Report – 2016-2017

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

General formatting guidelines:

* Adhere to the page/word limitations specified in each section.
* Use 12 point, Times-New Roman, font.
* Do not include any attachments or appendices.
* Submit as a Word Document.

Date of report submission: May 26, 2017

Name of School/College: **Southwestern Oklahoma State University**

Chapter name and region: **Beta Upsilon** Region VI

Chapter advisor’s name and e-mail address: Carroll L. Ramos, les.ramos@swosu.edu

Delegate who attended the Rho Chi Annual Meeting: Ashley DeVaughan

Date delegate’s name submitted to Rho Chi: February 8, 2017

Past year’s officers and e-mail addresses:

President: Joshua Joseph (josephjv@student.swosu.edu)

Vice President: Jerron Lartey (larteyj@student.swosu.edu)

Secretary: Kailyn Ogle (oglek@student.swosu.edu)

Treasurer: Johnathan Tran (Fall) (tranjp@student.swosu.edu); Brady Burdick (Spring) (burdickb@student.swosu.edu)

Historian: Courtney Chedester (chedesterc@student.swosu.edu); Ashley DeVaughan (devaughana@student.swosu.edu)

Activities Coordinators: Erica Gales (galese@student.swosu.edu); Erika Plyushko (plyushkoe@student.swosu.edu)

New officers and e-mail addresses for next academic year:

Anticipated September 12, 2017

Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus): 16 (P4)

**Meetings**: Provide information on meetings held in the following tabular format (Limit 1.5 page)

**Note: If your chapter is part of a split campus, please list the meetings with campus reference under the Attendance (i.e. A, B or 1, 2 with a note to indicate the campus of reference).**

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| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| September 27, 2016 | 16 | Officer Election;Initiation Banquet Planning;Activities Planning;Dinner | Offers were elected.The plan of the initiation banquet was discussed and schedule determined.Potential activities were discussed and determined. |
| February 7, 2017 | 10 | Discuss Spring Activities;Dinner | Instead of the Annual Spelling Bee, it was decided to have a Quiz Bowl. |
| March 2, 2017 | 6 | Quiz Bowl Planning | Format of Quiz Bowl was decided, including rules. |

**Strategic Planning**: As in the past, our continuing goal is to provide students who are

recognized for their outstanding scholarship an opportunity for fellowship and service. We are a

small chapter which has members who are also active in a number of other organizations in the

College of Pharmacy.

**Activities**: During the 2016-2017 academic year, the Beta Upsilon Chapter organized and successfully carried out the following activities:

College of Pharmacy Ice Night: Rho Chi members organized and sponsored an ice skating night for the entire College of Pharmacy community.

College of Pharmacy Quiz Bowl: Rho Chi members organized and sponsored a Quiz Bowl that involved teams of students and faculty. Questions were developed not only in pharmacy, but also general knowledge. The winning team members were recognized at the College of Pharmacy Scholarships Convocation in April, 2017 and were awarded copies of the Peripheral Brain for the Pharmacist.

**Financial/ Budgeting**: The Beta Upsilon Chapter is supported by an annual $1,000 allocation from funds generated by the College of Pharmacy Student Activity Fee.

**Initiation Function**: The Beta Upsilon Chapter holds a joint initiation ceremony ever Fall semester with our Phi Lambda Sigma Chapter. This Honors Banquet approach has been highly successful and has led to excellent attendance by students, families, friends, and faculty. The event also fosters a spirit of collaboration between two professional organizations. The evening begins with a welcome from the Presidents of both Rho Chi and PLS and recognition of dignitaries. Then follows a buffet dinner and an invited speaker who delivers an inspirational message. The initiation ceremonies for both Rho Chi and PLS complete the evening, along with group and officer pictures. Attendance was over 100 people.

**Evaluation/Reflection**: During the 2016-2017 academic year, the Beta Upsilon Chapter continued to provide opportunities for fellowship and service to its members. This year marked a change in one of our major activities. Instead of the Pharmacy Spelling Bee, a Pharmacy Quiz Bowl was scheduled. The event was well received and members plan to continue this event next year. Along with the College of Pharmacy Ice Night and the Honors Banquet, the Beta Upsilon Chapter had another successful and productive year. The family attendance at the Honors Banquet continues to be impressive. Our members exhibit professionalism, leadership, responsibility, and excellent organizational and planning skills.

**Appendix 1**

**Chapter Activities Report Template**

|  |  |
| --- | --- |
| [Chapter Name, School Name] Activity Table |  |
| Category of Activity1 | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How Many Students (non-members) and/or Patients were impacted by the Activity? | Financial Information for the Activity [Budget Required, Fundraising Amount] |
| Intellectual Leadership Activities (i.e., tutoring, sponsored lectures, poster sessions, etc.) |  |  |  |  |  |  |  |  |
| College of Pharmacy Events [non-academic, non-patient outreach] | Ice Skating NightPharmacy Quiz Bowl | Sponsored by Rho Chi members for the College of Pharmacy CommunityAcademic meet organized by Rho Chi | Provides and opportunity for fellowship and leadershipProvides and opportunity for fellowship and leadership | 21 | Participants are invited to express suggestions for improvement or expansion. | 1010 | 5030 | Supported by the Student Activity Fee AllocationSupported by the Student Activity Fee Allocation |
| Patient Outreach Events/ Community Service |  |  |  |  |  |  |  |  |
| Fundraising Events |  |  |  |  |  |  |  |  |

Guidelines:

1. For each activity within a category use a separate line in the table (you may add more lines as you see fit)
2. Keep your descriptions of each activity brief limiting overall table to 3 pages or less.

Appendix 2

Rho Chi Chapter Annual Report Template and Example.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Balance forward** |  | **$1,000.00** | **$1,000.00** | **Beginning balance** |
| **College of Pharmacy Ice Night** | **$250.00** |  | **$1,750.00** | **Cost is $6 per person** |
| **College of Pharmacy Quiz Bowl** | **$100.00** |  | **$1,650.00** | **Rho Chi members participated in teams and also organized and managed the event**  |
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