Annual Chapter Report – 2016-2017

Date of report submission: May 14, 2017

Name of School/College: Belmont University School of Pharmacy

Chapter name and region: Delta Mu, region III

Chapter advisor’s name and e-mail address: Kristy Wahaib; kristy.wahaib@belmont.edu

Delegate who attended the Rho Chi Annual Meeting: Britney Fink

Date delegate’s name submitted to Rho Chi.: March 18, 2017

Past year’s officers and e-mail addresses:

President: Britney Fink; britney.wilson@pop.belmont.edu

Vice President: Lisa Ann Beckman, lisa.beckman@pop.belmont.edu

Secretary: Susan Horton; susan.horton@pop.belmont.edu

Treasurer: Emily Locke; emily.locke@pop.belmont.edu

Historian:Caroline Nicole Johnson, caroline1.johnson@belmont.pop.edu

New officers and e-mail addresses for next academic year:

Date of anticipated election: 09/13/17

Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus):

Class of 2017: 14 students

Class of 2018: 14 students

**Meetings**: Provide information on meetings held in the following tabular format (Limit 1.5 page)

**Note: If your chapter is part of a split campus, please list the meetings with campus reference under the Attendance (i.e. A, B or 1, 2 with a note to indicate the campus of reference).**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 09/07/2016 | All inductees and their families, most current members, faulty | Induction Ceremony | Inducted 14 new student members and one faculty |
| 09/12/2016 | All current officers and faculty advisor | Officer meeting to discuss goals and future activities | assignments for creating tutoring schedule, how to get the most student involvement |

**Strategic Planning**: What goals were set that relate to the Rho Chi mission?

1) Have 100% participation of members in our tutoring program

2) Increase the number of subjects offered in tutoring program to increase student attendance

3) Uphold a high ethical standard

**Activities**: Our chapter primarily focused on improving our tutoring program that was recently started the year prior. We wanted to ensure we had full participation from the chapter and be able to help as many students as possible. To achieve this goal, we scheduled 6 hours weekly, split in 2 hour increments three nights a week, where 4-5 members would be available to the students in the school of pharmacy for tutoring. Each member was scheduled for a two-hour slot each week, and were required to attend. Subjects covered were split up among the members based on each member’s strength to ensure we could adequately assist students. All tutoring sessions were held in the evening after all classes had finished to ensure that the students had ample opportunity to attend.

Many professors had incorporated into their course remediation policy that the student must have attended our tutoring sessions in order to qualify for remediation. To ensure they were able to quickly get thorough information about which students were attending, we created a spreadsheet that included the student’s name, what subject(s) they attended to cover, the tutor’s initials, and any additional pertinent notes from the tutor. this was shared so all faculty could access it and see updates in real time.

The student officers put a lot of time in creating an ideal schedule for both students and members, and overall feedback was positive. Over the course of the 2016-2017 school year, a total of 2,184 hours from members was dedicated to this project.

**Financial/ Budgeting**: Budget was determined based off of membership dues. Initiation is currently the largest expense for our chapter. Due to a relatively large remaining balance after initiation and national dues were paid, our chapter decided to cover the cost of graduation cords.

**Initiation Function**:

Initiation was held at Belmont University. Attendance included all members getting inducted, including one faculty member, family and friends of those being inducted, various faculty members, and the majority of the class of 2017 members. The speaker was a faculty member, D. Cathy Ficzere.

**Evaluation/Reflection**: This year, we focused primarily on our tutoring program to get more student involvement and easily get information on attendance to our faculty. We are currently working to create a file that includes officer responsibilities to create a better transition, since our transition occurs during the current officer’s P4 year. Areas we could improve would be the development of more activities, including fundraising efforts and community service outside of the school of pharmacy.

**Appendix 1**

**Chapter Activities Report Template**

|  |  |
| --- | --- |
| [Chapter Name, School Name] Activity Table |  |
| Category of Activity1 | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How Many Students (non-members) and/or Patients were impacted by the Activity? | Financial Information for the Activity [Budget Required, Fundraising Amount] |
| Intellectual Leadership Activities (i.e., tutoring, sponsored lectures, poster sessions, etc.) | Tutor tables | Offered tutoring for the majority of the subjects in the college of pharmacy | We are striving to advance the profession of pharmacy and develop intellectual leaders | 2 years | assessed need for additional subjects covered; time most convenient for students; how to get attendance information to professors | 14 members of the class of 2018; 1 member of class of 2017 | Fall semester: 34 studentsSpring semester:19 students | 14 weeks spring, 12 weeks summerNA |

Appendix 2

Rho Chi Chapter Annual Report.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
| **Balance forward** |  | **$1,208.34** | **$1,208.34** | **Balance from last year** |
| **National dues** |  **$1,040.00** |  | **$168.34** |  |
| **Membership dues 2015-2016** |  | **$35.00** | **$203.34** |  |
| **Membership dues 2016-2017** |  | **$1,955.00** | **$2,158.34** |  |
| **Induction Ceremony** | **$236.42** |  | **$1,921.92** | **For the class of 2018** |
| **Honor Cords** | **$210.00** |  | **$1,711.92** | **For the class of 2017** |
| **Replacement pin** |  | **$35.00** | $**$1,746.92** | **Received check from student but check to order pin has yet to clear** |
| **Interest** |  | **$0.53** | **$1,747.45** |  |
|  |  |  |  |  |