Annual Chapter Report

Date of report submission: May 15, 2016

**Name of School/College:** University of British Columbia, Faculty of Pharmaceutical Sciences

**Chapter name and region:** Delta Gamma Chapter, Northwest Region (VII)

**Chapter advisor’s name and e-mail address:** Dr. Mary H. H. Ensom (mary.ensom@ubc.ca)

 Dr. Arun Verma (arun.verma@ubc.ca)

**Delegate who attended the Rho Chi Annual Meeting:** Jennifer Jun, 2015 President

**Date delegate’s name submitted to Rho Chi:** March 1st, 2016

**Past year’s officers and e-mail addresses:**

*President:* Jennifer Jun (jenn.jun@hotmail.com)

*Vice President:* Jarred Kelly (jarredkelly@hotmail.com)

*Secretary:* David Langill (david.langill@live.com)

*Treasurer:* Shermaine Ngo (shermaine.ngo@gmail.com)

*Historian:* Kevin Nguyen (kevinnguyen@hotmail.com)

*PhUS Liasion:* Lingxi Li (lingxilee@hotmail.com)

*Webmaster:* Ada Lo (adatilo@gmail.com)

**New officers and e-mail addresses for next academic year:**

*President:* Valerie Lai (lvalerie89@gmail.com)

*Vice President:* Tam Duong (tambduong@gmail.com)

*Secretary:* Adam Mah (mahadam90@gmail.com)

*Treasurer:* Kyle Costa (kjcosta@outlook.com)

*Historian:* Ruthdol Ywaya (Ruthdoly@gmail.com)

*PhUS Liasion:* Karen Ng (karen.g.ng@alumni.ubc.ca)

*Webmaster:* Felisha Haak (felishahaak@gmail.com)

**Number of Rho Chi student members at college:**

*Class of 2016 (4th year students):* 39

*Class of 2017 (3rd year students):* 43

**Meetings**: Provide information on meetings held in the following tabular format (Limit 1.5 page)

All references to event planning activities (except for those involving a major change or addition to the event) have been omitted in an attempt to reduce the length of the following table while reducing a duplication of data from the activities table.

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 04/01/16 | 7 Executives | 1. Summer Student Research Program (SSRP)2. Finances3. Elementary School Outreach Program (ESOP)4. Community Presentations5.Trivia Night6. 1st council from the E2P PharmD program | 1. February 3rd, 12:30PM has been decided as the info presentation time.2. Kyle to negotiate between two banks to obtain cheapest fee.3. Felisha has created a Facebook group to drum up interest for the program and recruit volunteers. Faculty approval to be sought.4. Tapestry residential care facility confirmed as a presentation site5. Kyle to inquire with a venue near UBC off-campus as they house a trivia night in-house.6. Council has resolved to start finding a solution to scheduling issue: new PharmD students will be on rotation the entirety of 4th year. |
| 11/01/16 | 7 Executives2 Faculty advisors | 1. SSRP2. Community Presentations3. TMP-SMX program4. Trivia Night5. Journal Club (JC)6. Pi Week | 1. Venue has been booked for Feb 3, 12-1PM for presentation. Faculty-wide announcements and digital signage will be carried out.2. Valerie and Ruthdol to meet with Dr. Jarvis-Selinger (Dean Academic) for approval. Need to find pharmacist to approve slides.3. Council has resolved to renew involvement in the program.4. Council has resolved to use an off-campus location due to licensure and logistical concerns.5. Dr. Verma to hold session right after the midterm break (late-Feb)6. Stretch goals and advertising discussed. Grocery store sponsors to be sought. |
| 18/01/16 | 7 Executives1 Faculty advisor | 1. SSRP2.Trivia Night3. Stats Workshop | 1. Council to post on personal Facebook pages, class webpages and Rho Chi Inductees group page.2. Council to allocate revenue from this to prize fund, and revenue for the Society. Council resolves to charge $6 per person. Kyle to explore options for medals to give to winning team.3. Felisha to switch room location of Kappa Psi society to accommodate this event. |
| 25/01/16 | 7 Executives2 Faculty advisors | 1. Trivia Night2. T-shirts3. Stats Workshop4. JC5. Mock OSCEs6. Pi Week7. ESOP | 1. In-Faculty sales in atrium underway. Final prizes TBA.2. T-shirt design has been forwarded to Gail Moriarty for approval.3. Confirmed for Feb 9, Mar 1 and Mar 8, all at 10AM-12PM4. Confirmed for Feb 24th, 12-1PM5. Awaiting UBC final exam schedule. Adam to book practice labs for April 28th to 30th with lab coordinator.6. Council aims to have final candidates confirmed by Mar 9.7. Workshop and training to be conducted. 3 schools are interested. |
| 1/02/16 | 7 Executives1 Faculty advisor | 1. Community Presentations2. ESOP3. Trivia Night4. T-shirts | 1. Current sites to go ahead, but unfortunately new approval regulations make it impossible to approve any additional sites.2. Faculty has approved funding for this initiative. 3. Mahoney and Sons at UBC approved as venue for event on Feb 6th. 4. T-shirt vendor has been confirmed and colours/designs have been approved.  |
| 22/02/16 | 7 Executives2 Faculty advisors | 1. Trivia Night de-brief2. Pi Week3. ESOP4. Mock OSCEs | 1. $520 was raised in this event for Council. Feasibility to hold another Trivia Night before current tenure is up will be explored.2. Winners of online public vote to be contacted for consent.3. 4 presentations to go ahead. 1 occurred over the midterm break.4. Adam to contact lab coordinator for April 28, 29 and May 2nd to book the lab. |
| 29/02/16 | 7 Executives1 Faculty advisor | 1. Stats workshop2. T-shirts3. Pi Week | 1. Postponed due to personal reasons by coordinating Faculty member.2. T-shirts have arrived and will be distributed to purchasing members.3. Candidates confirmed. Council resolves to implement online donations for the first time this year. Promotion for event to begin. |
| 07/03/16 | 7 Executives2 Faculty advisors | 1. Pi Week2. Mock OSCEs3. ESOP | 1. Stretch goals set to encourage further donations. Adam has confirmed date and time (Mar 21st 12:30-1:30) with building operations for A/V set up2. Volunteer recruitment to begin soon to write scenarios and execute scenarios.3. Felisha to post poll online to allocate volunteers to locations. |
| 14/03/16 | 7 Executives2 Faculty advisors1 Dean of Pharmacy | 1. Most Improved Chapter Award2. Pi Week3. Mock OSCEs | 1. Jennifer Jun reflected upon her experiences at conference in Baltimore. Many thanks to the National Office for consideration of our application.2. Donation drive to continue. 3 grocery vendors were contacted for donations in form of pies or money to buy pies.3. Council approved sharing a few cases after the mock OSCEs with a grad of 2017 initiative to help review therapeutic topics learned throughout. |
| 04/04/16 | 6 Executives1 Faculty advisors | 1. Pi Week2. Society visibility in Faculty3. Mock OSCEs | 1. Over $4000 was raised for BC Children's Hospital. Cheque presentation date is to be determined.Where is #2?3. Questions compiled by Tam and volunteers to be reviewed by Council. Participant sign-up is underway. |

**Strategic Planning**: The main goal of the Executive Council this year was to increase Rho Chi awareness within the Faculty as well as developing a Rho Chi that would be financially sound for the upcoming council to take on. As the Delta Gamma Chapter depends heavily on the financial support from the office of the Dean, we minimized unnecessary costs and sought out funds through partnerships and collaborations with the Pharmacy Undergraduate Society (PhUS) on campus. This allowed us to meet the goals we had set forth to achieve while staying within budget. We are currently working on developing new fundraising activities that align with Rho Chi’s mission statement in order to achieve a balanced budget for this year. We believe that a sound financial structure will provide the foundation that the Delta Gamma Chapter needs to survive and flourish after the current Executive’s term has ended and will allow the new Executive to freely pursue all of the goals outlined in Rho Chi’s mission statement.

**Activities**:

***Community Outreach Presentation Initiative* - Ongoing since 2013**

Groups consisting of 3-4 UBC Pharmacy students (a total of 17 students) are formed to prepare and deliver educational presentations on pre-selected health topics to the community at various sites throughout the lower mainland. Sites ranged from community centers to churches, while the topics included cardiovascular health and medications, bone health, over the counter medication (OTC) safety in the elderly, etc. Licensed pharmacists were present to assist in answering questions and to confirm that all information given by the students was accurate. The purpose of this initiative is to improve presentation skills and foster leadership within Rho Chi and among student volunteers of Pharmacy. Also, the purpose is to give back to the community by educating them on common health topics and medication management.

***Elementary School Outreach Initiative* - Ongoing since 2014**

With partnership with local elementary schools, UBC Pharmacy students prepare and deliver fun and interactive presentations to elementary students, grades 2-5. This is a joint project with Kappa Psi, a pharmacy fraternity at UBC. The presentation requires 45 minutes to an hour of class time, and with that time the students will learn about medication safety. The ideal age for these presentations is grades 1-3. Many medications can look very similar to candies or other household items, including band-aids, and we wanted to educate children about these differences. We have examples for the students to look at and the presentation will allow them to use their knowledge and skills to determine which products are medications and which are not. The presentations are conducted by 2 pharmacy students. At the end of the presentation, each student will be presented with a certificate to certify them a medication safety expert, as well as some informational material from the BC Poison Control Centre. These presentations were given at many elementary schools in Vancouver and were met with enthusiasm by the teachers and students; they have proved to be very engaging and informative. The presentations primarily focuses on treatment of common minor ailments and appropriate use of associated OTC products and the importance of differentiating drugs(medications?) from common everyday items and drug safety. With the goal of prevention through education, the Rho Chi Society wants to empower children with knowledge; therefore, when they encounter these minor ailments in the future, they are well-equipped to make safe and informed decisions.

***Summer Student Research Program (SSRP) Information Session* - Ongoing since 2010**

The Rho Chi Society collaborates with the Faculty and researchers to host an information session for the Summer Student Research Program (SSRP). The session provides information about the Rho Chi organization and its membership and the SSRP programs. It introduces researchers and their projects to students and explains the application process. By liaising students with experts in the field of research and facilitating their communication, we encourage students’ academic development and achievements beyond the classroom.

***Mock OSCE -* Ongoing since 2011**

To support the graduating class preparing for the Objective Structured Clinical Examination (OSCE) portion of the Pharmacists Qualifying Examination, Rho Chi runs mock OSCE sessions annually. This year, 140 of the graduating students participated in 5 sessions over 2 days. Rho Chi Executive and volunteer members came up with the practice questions (10 assessment stations including 3 counselling scenarios) and had them reviewed by Faculty members. Around 50 volunteers (mainly 2nd, and 3rd year pharmacy students) werefh n, recruited as actors and assessors for counselling stations. After each session, a debriefing period was arranged so that students could have immediate feedback, correct answers, and opportunities to ask questions and clarify any confusion. Any questions or concerns that could not be addressed sufficiently by the Rho Chi members were sent to a Faculty member, whose response was then distributed to the participants. The mock OSCE has received great feedback from both the participating students, who get to practice for their licensing exam in a simulated setting, and volunteers, who become familiarized with the examination process earlier on, reflect on their own performances from the evaluator’s perspective, and improve in the future.

***Journal Club -* Ongoing since 2011**

The Journal club is hosted by Rho Chi and facilitated by a Faculty member trained in the critical appraisal of primary literature. The facilitator selects a relevant article for students to review prior to the session. Students are also given a list of questions to consider while they review the article. During the session, the facilitator and participants critically appraise the article. The goal of the sessions is to increase the participant’s skill with critical appraisal and improve their application of evidence based medicine. The Journal Club promotes critical thinking and intellectual inquiry among Rho Chi members by enhancing their ability to evaluate and apply primary literature. The Journal Club also contributes to the development of future leaders in pharmacy practice by enhancing skills that are otherwise difficult to improve. By possessing these highly developed skills, participants will be better positioned to be leaders in their practice.

***Statistics Workshop -* Ongoing since 2011**

The statistics workshop is hosted by Rho Chi and facilitated by a Faculty member with expertise in the statistical analysis used in clinical trials. During the 3 hour long morning sessions, the facilitator walked the students through concepts such as random sampling, p-values, bias, and statistical significance. During the second session, the facilitator and students statistically analyze an article from a medical journal which emphasized understanding of the previously discussed concepts. The Statistics Workshop promotes critical thinking and intellectual inquiry among Rho Chi members by enhancing their ability to interpret the statistical data presented in clinical trials and question whether or not the data is valid. The Statistics Workshop also contributes to the development of future leaders in pharmacy practice by enhancing skills that are otherwise difficult to improve. By possessing these highly developed skills, participants will be better positioned to be leaders in their practice.

***Pi Week -* Ongoing since 2013**

This program is our largest fundraiser of the year, in which all proceeds went directly to charity. This program is intended to raise awareness of Rho Chi and its commitment to philanthropy, to foster community within the pharmacy Faculty and to raise funds for the BC Children’s Hospital Foundation. Two volunteers from each graduating class, two representatives from the Faculty, and two representatives from building staff were pitted against each other. Jars were passed around, and whichever volunteer had the most money in their jar was pied in front of the entire Faculty. The advent of online donations proved to be a great boon for our cause as we raised $4157.79 for BC Children's Hospital, the highest donation ever raised by Rho Chi from this event. This process was repeated for each year of the program as well as for Faculty and staff. As a reward for certain years exceeding numerous funding goals, both candidates were pied in some cases, and two beloved practice lab coordinators were pied as well. This event promoted school spirit as evidenced by the number of people who attended the event and the donations that were collected from each class. Some of the candidates to be pied were involved in the fundraising process by making lunch for the Faculty or selling candy. As a result, Rho Chi was able to reach the last funding stretch goal, and our president Valerie Lai was pied to close out the event. Videos of the event were recorded for posterity. Overall, the response to the event was wonderful.

Video link: https://www.dropbox.com/s/a4vuxjz1ersmfam/Pie%20day.mp4?dl=0

***Rho Chi TMP-SMX Trimentorship Program* - Ongoing since 2011**

This is a mentorship program that pairs pharmacy students with current pharmacy residents and their preceptors to allow the student to experience what a residency entails and ask questions about the residency program and hospital pharmacy in general. Students also are given shadowing opportunities in clinical settings and gain experience in research by assisting in residents' research projects. This program gives first-hand exposure to the residency program and therefore supports the development of students into intellectual leaders in the profession.

***Trivia Night* - Ongoing since 2013**

This is a fundraiser for our local chapter. A trivia night is hosted at a local establishment where teams of pharmacy students compete against each other for bragging rights and a $100 gift card to celebrate their victory afterwards. Funds are raised by charging a $6 fee per participant for teams of 4-6. Over 40 people attended, raising $520 before expenses.

**Financial/ Budgeting**:

This past year we were honoured to receive the Most Improved Chapter Award which was accepted by a delegate from the previous Executive Council at the annual Rho Chi National Convention in Baltimore. This was the single largest expense to our chapter. However, this expense was covered by a subsidy provided by our Dean due to the exciting and unexpected nature of the trip. The largest anticipated expense to the chapter in the coming year is the Induction Dinner which takes place in November. Last year’s Executive Council managed to incorporate this cost into the budget ($1605.67) in pursuit of financial autonomy from the Faculty. They demonstrated that this undertaking is feasible, and our goal now is to reduce the cost while maintaining the quality of the event. The majority of funds for the dinner will come from our Mock OSCE profits ($1158.56). We also recognize the potential to add another chapter fundraiser in the fall academic term likely similar in scale to our Trivia Night. Ideally, this addition would allow us to pass on some significant financial growth to the succeeding Executive Council in anticipation of the cost of our next National Convention attendance.

In general, budgets for events are fluid with the goal of financial efficiency. That is, minimal cost is considered paramount with the exception of expenditures reasonably deemed to add proportionally more value to the event. Most often, previous event budgets are used as a guide followed by redistribution or reduction of particular expenses. Besides spending, there are various strategies that we use to successfully host useful, educational, or philanthropic events benefiting the student body, Faculty, and community. By recruiting engaged volunteers, conferring with Faculty advisors, collaborating with other organizations, and seeking donations, we have put on many events without any cost at all. When necessary, spending decisions are made by the Executive in the planning phase of events during weekly meetings. Subsequently, the treasurer and president oversee and approve reimbursements. For events requiring a budget, the total cost usually falls in the range of $100 to $200 (before reimbursement from student union or Faculty funds, if eligible). While this represents a slight increase from previous years, every event that had an increase in total expenses also had an increase in profit margin.

**Initiation Function**:

The yearly Rho Chi Initiation Banquet took place on the evening of November 12th, 2015 at the UBC Pharmaceutical Sciences Building atrium. Attending were the 43 new student inductees, and 7 members of the previous Rho Chi Executive Council, and 2 existing Faculty members. Once all the attendees had arrived, the Dean Dr. Michael Coughtrie and Faculty advisors: Dr. Arun Verma and Dr. Mary Ensom, welcomed the new members into the Delta Gamma Chapter, discussed what it means to be a Rho Chi member, and encouraged members to continue to pursue excellence in the medical field of pharmacy. The opening remarks were followed by a buffet dinner. After the dinner, the past Rho Chi Executive Council recited the Rho Chi oath and presented the new members with a commemorative pin and membership certificate. After the induction, a group photo was taken and the new Rho Chi Executive Council was officially introduced.

**Evaluation/Reflection**: Provide a reflective paragraph that evaluates the effectiveness of your activities and ways to improve. (Limit 500 words)

The Delta Gamma Chapter had the pleasure of winning the Most Improved Chapter award this year and has continued to stay true to Rho Chi’s mission statement. Through Statistics and Journal Club workshops, Rho Chi was able to foster unity among Rho Chi members in addition to promoting intellectual excellence and critical thinking. The Mock OSCE; to help students study for their licensing exams, also depicts Rho Chi’s support in students’ intellectual achievement and this event has continued to receive positive feedback over the years. This chapter has also encouraged members to enhance their leadership skills through partaking in outreach activities such as the Community Outreach Program as well as the Elementary Outreach Program. Despite changes in the Faculty policies regarding the outreach programs, Rho Chi saw these programs as a great way to give back to the community and worked alongside the Faculty to continue the programs that had already been organized. One of our goals for the year was in increasing Rho Chi’s awareness within the Faculty. As such, the outreach programs were also open to non-members. It was evident that there was more of a Rho Chi presence in the Faculty as our chapter obtained Rho Chi T-shirts for the members. We also participated in an Interfrat Mixer where we got to meet with other larger Pharmacy fraternities and shared information about Rho Chi and its initiatives. In terms of fund-raising, Rho Chi had a tremendous year and was able to far surpass its fund-raising goals. For the Pi-Day event, Rho Chi was able to organize an online donation option with BC Children’s Hospital Foundation (BCCHF) which facilitated an increase in funds this year. We managed to donate $4157.79 to BCCHF which is a four-fold increase from last year’s donation.

This year students volunteered for Community Outreach programs, Rho Chi members made questions for the Mock OSCE and candidates chosen to be pied for Pi Day made lunches for the Faculty or sold candy to donate to BCCHF; consequently student involvement increased. Rho Chi has had a very successful year.

Nonetheless, this chapter has faced some challenges in terms of Outreach. This was as a result of not having enough Faculty pharmacists to facilitate and organize the various presentations. Moving forward, we are currently working on a formal process of matching up students and Faculty pharmacists to ensure that the information is accurate for Community Outreach. We are also working on creating a contact base for the Elementary School presentations as it has been difficult convincing teachers for us to come into the schools for the presentations.

**Other information**: If you would like to provide other information about your chapter that was not included in the above categories (e.g., development of a new website, organizing a regional meeting, etc.), add it here: (Limit 500 words)

**If your chapter would like to be considered for the Most Improved Chapter Award, please complete the following form on a separate page.**

Most Improved Chapter Award

Name of School/College: University of British Columbia

Chapter name and region: Delta Gamma, Northwest Region (VII)

Name of member submitting statement: Ruthdol Ywaya

Name of Chapter Advisor: Dr. Mary H. H. Ensom, Dr. Arun Verma

The 2015/2016 academic year has had major improvements. The 2014/2015 council expanded on many of Rho Chi’s initiatives from previous years but had some trouble increasing Rho Chi’s awareness and getting member involvement. The 2015/2016 Executive Council has continued to further enrich the previous years’ activities but with a major focus on increasing Rho Chi’s awareness within the Faculty. Aligning with Rho Chi's mandate on intellectual leadership, academic excellence and collaboration, the Delta Gamma Chapter’s activities this year increased in quality, encouraged student involvement and spread Rho Chi’s good name.

- We raised $4157.79 in our Pi week fundraising, exceeding our Pi week fundraising goal of $1500 by almost $3000 and beating last year’s donation of $1050. All of the proceeds were donated to BC Children’s Hospital. This year, Rho Chi improved the publicity of the event by encouraging candidates to advertise their donation links on social media. Rho Chi also made posters that were placed in elevators and on digital TV screens within the pharmacy building. Video link: https://www.dropbox.com/s/a4vuxjz1ersmfam/Pie%20day.mp4?dl=0

* The TMX-SMP mentorship program was taken up by Rho Chi again and a Rho Chi member was appointed as a Campus Coordinator.
* We fostered collaboration with groups on campus such as Kappa Psi, Lambda Kappa Sigma, PhUS, and the Faculty.
* We obtained T-shirts for Rho Chi members.
* We inducted more members than previous years (43 students) meaning that Rho Chi’s awareness is increasing.
* We created brand new kits for the Elementary Outreach Program.

**Appendix 1**

**Chapter Activities Report Template**

|  |  |
| --- | --- |
| [Delta Gamma, UBC] Activity Table |  |
| Category of Activity1 | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How Many Students (non-members) and/or Patients were impacted by the Activity? | Financial Info for the Activity [Budget Required, Fundraising Amount] |
| Intellectual Leadership Activities (i.e., tutoring, sponsored lectures, etc.) | Journal Club | A review of recent articles in small groups of Rho Chi members guided by a Faculty member trained in the critical appraisal of primary literature.  | Promotes critical thinking and intellectual inquiry among Rho Chi members by enhancing their ability to evaluate and apply primary literature.  | 5  | **Evaluations**: Participant feedback was positive. **Improvements**: Dates were selected based on exams and assignments to increase turnout to a maximum of 20 students. This allowed for smaller groups and more intimate discussion.  | 20 | This article was pertinent to the current material learned in class and allowed students to reconsolidate and further their understanding of the topic.  | **Budget**: None |
| Statistics Workshop | A workshop for Rho Chi members on interpreting statistics in clinical trials, facilitated by a Faculty member trained in stats analysis. | Promotes critical thinking and intellectual inquiry among Rho Chi members by enhancing their ability to interpret data in trials  | 5  | **Evaluations:** Participant feedback has been gathered in the past and was overwhelmingly positive.**Improvements:** Dates selected based on exam schedules to best accommodate the participants.  | 25 | Participants will be able to critically appraise articles and determine whether the clinical outcomes are valid in choosing how to care for patients in future practice.  | **Budget:** None |
| Mock OSCE | Support the graduating class with the licensing exam preparation by preparing and running a simulated exam setting for students to practice and receive feedback.  | Rho Chi encourages intellectual excellence by helping students study and prepare for one of the most important exams in their career.  | 5  |  **Evaluations**: Students were pleased with the review sessions that took place right after their sessions. Overall feedback was also positive. **Improvements**: A Facebook group was set up where volunteers signed up to make questions. The questions were edited and sent to different Faculty members for further editing to ensure that the level of difficulty matched up with what would be expected on the OSCE exam. | 12 | 140 students | **Budget**: $214**Money raised**: $1400 |
| Rho Chi TMP-SMX Trimentor-ship Program | TMP-SMX is a trimentorship program which pairs pharmacy students with current pharmacy residents and their preceptors. Students have shadowing opportunities and assist in residents’ research projects.  | Rho Chi fosters lifelong leaders in pharmacy. This mentorship program supports students, who are interested in pursuing career in hospital pharmacy, by giving hands on exposure to the residency program | 5 | **Improvements**: Rho Chi was able to take on this project again. A Rho Chi member was appointed as a Campus coordinator to organize the resident and student applications as well as finding matches based on rankings during the summer months.  | N/AWill happen over the summer months.  | N/A | N/A |
| Patient Outreach Events/ Community Service | Community Presentations | Groups of 3-4 UBC Pharmacy students are formed to prepare and deliver educational presentations on select health topics including diabetes, cardiovascular medications, bone health and OTC safety. | Fosters collaboration between various class years, increases the awareness of Rho Chi, and promotes intellectual leadership. | 3 | **Evaluations**: The site coordinators and volunteers gave positive feedback. **Improvements**: The regulations surrounding presentations were greatly improved. Presentations had a pharmacist affiliated with the Faculty who reviewed the slides and attended the presentations.  | 6 | 17 presenters About 50 patients | **Budget**: None |
|  | Elementary school outreach initiative  | Joint Rho Chi and Kappa Psi initiative involving presentations given to grade 3-4 students on how to differentiate medication from candy and general medication safety.  | Promoting intellectual leadership, fostering collaboration between the two clubs and increasing awareness of Rho Chi.  | 1 | **Evaluations**: These presentations were given at many elementary schools in Vancouver over the past year, and were met with enthusiasm by the teachers and students; they have proved to be very engaging and informative. **Improvements**: There were 2 brand new kits created as some presentations may take place on the same day.  | 7 | >100 students | **Budget**: Funds covered by PhUS club fund.  |
| Fundraising Events | Trivia Night | Teams of students competed against each other in trivia.  | Raised awareness of Rho Chi within the Faculty | 3 | **Improvements:** An on-campus venue allowed for a better turnout. We managed to raise $270 from this event.  | 10 | 45 | **Budget**: Covered by PhUS club fund.  |
| Pi Week  | The primary focus of this event was to raise money for the BC Children’s Hospital Foundation (BCCHF). Two pharmacy students from each class, two Faculty members and two staff members were pitted against one another. Students and staff voted by donation towards who they wanted to see pied through online donating set up by BCCHF.  | Pi Week raised awareness of the Rho Chi Society and its commitment to philanthropy, as well as, fostered community within the Faculty of Pharmaceutical Sciences. | 4  | **Evaluations**: ~ 500 people attended Pi Day. After Pi Week, positive feedback about the event, its execution and clean-up was received by students, Faculty and staff. Videos of the event were posted on social media and on TV screens within the Faculty. **Improvements**: We managed to raise **$4,157.79** surpassing our goal of $1500. Online donating made it much easier for students and family members to donate. Candidates to be pied made lunch for the Faculty and sold candy to fund-raise for this initiative.  | 14 | 1000 | **Budget Required**: $110.82Donation from The Real Canadian Superstore & Save On Foods:$100 Total Donated to BCCHF: $4157.79 |

Guidelines:

1. For each activity within a category use a separate line in the table (you may add more lines as you see fit)
2. Keep your descriptions of each activity brief limiting overall table to 3 pages or less.

Appendix 2

Rho Chi Chapter Annual Report

|  |
| --- |
| Event |
| Item | Amount Credited ($) | Amount Debited ($) | Balance($) | Comments |
| Balance Forward |  |  | 1399.59 | After Executive turnover Jan 1/2016. |
| Trivia Night |
| Team registration | 270.00 |  | 1669.59 | \*Application to the PhUS Club Fund was approved for reimbursement. |
| Prizes |  | 0.00 *(160.58\*)* |
| Supplies and printing |  | 0.00 *(9.26\*)* |
| Elementary School Outreach Initiative |
| Presentation kits |  | 0.00 *(174.35\*)* | 1669.59 | \*Application to the PhUS Club Fund was approved for reimbursement. |
| Printing |  | 0.00 *(81.44\*)* |
| T-shirt Sales |
| Collected | 460.00 |  | 1709.59 |  |
| Cost |  | 420.00 |
| Pi Week Fundraiser |
| Gift card donations | 100.00 |  | 1698.77 | Donated gift cards from Superstore and Save-On-Foods totaled $100. The remainder ($10.82) came out of the Rho Chi budget to maintain 100% donation of event proceeds. |
| Supplies |  | 110.82 |
| Online donations | 2530.00 |  |
| Cash donations | 1627.79 |  |
| BCCHF contribution |  | 4157.79 |
| Mock OSCE |
| Registration fees | 1400.00 |  | 2857.33 |  |
| Supplies |  | 123.65 |
| Volunteer refreshments |  | 117.79 |
| Miscellaneous |
| Bank charges |  | 22.83 | 2834.50 | $2.50/mo + $12.83 for coin deposit from Pi Week |