Annual Chapter Report - 2017

Date of report submission: May 4, 2017

Name of School/College: Sullivan University College of Pharmacy (SUCOP)

Chapter name and region: Delta Kappa; Region 4-East

Chapter Advisor: Kim Elder; kelder@sullivan.edu, Yuan Zhao: yzhao@sullivan.edu

Delegate who attended the Rho Chi Annual Meeting: Cullen Lowery

Date delegate’s name submitted to Rho Chi: February 2017

Past year’s officers and e-mail addresses:

President: Emily Jones; ewimbe4347@my.sullivan.edu

Vice President: Briana Combs; bcombs7737@my.sullivan.edu

Secretary: Madison Vaughn; mvaugh5844@my.sullivan.edu

Treasurer: Marina Shcherbakova; mshche3689@my.sullivan.edu

Historian: Kathryn Bandy; kbandy1749@my.sullivan.edu

New officers and e-mail addresses for next academic year:

President: Meredith Huff; mhuff1287@my.sullivan.edu

Vice President: Justin Fiske; jfiske3114@my.sullivan.edu

Secretary: Jessica Thompson; jthoms7590@my.sullivan.edu

Treasurer: Travis Jent; tjent6609@my.sullivan.edu

Historian: Aaron Liu; aliu9684@my.sullivan.edu

Number of Rho Chi student members at college or school:

Class of 2017: 16 members

Class of 2018: 16 members

**Meetings:**

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| Date | Attendance | Agenda | Action Steps |
| 4/26/16 | All Members | Plan Procrastination Prevention (PP) event: Plan blood drive; Camp Quality-Community Service | Send email reminder to all classes about upcoming PP event (7/26/16); Set a date for the blood drive on campus; Email Emily J or Dr. Elder if interested in being involved with Camp Quality  |
| 6/22/16 | Officer | PP event reimbursement; PP event planning; planning initiation ceremony | Marina to fill out the reimbursement form for the Subway® for the PP event and send to Dr. Elder along with receipts; Bri and Kady to prepare goodie bags and hand them out during PP event, Bri going to look into initiation ceremony locations and prices  |
| 7/19/16 | Officers | PP event preparation; initiation scheduling | Send confirmation emails to all professors participating in PP event; Print PP event advertisements and post around SUCOP, Madison will talk to Lindsey Wilding about water and fruit provided for PP event; Bri to book UL Golf Club for initiation ceremony  |
| 8/2/16 | Officers (Skype Meeting) | PP event debrief | Brainstorm ideas on how to make the next PP event more successful  |
| 9/22/16 | Officers (Skype Meeting) | New co-advisor (Dr. Zhao) introduction; planning initiation; new member invitations; tutoring | Dr. Zhao will be given the checkbook; Bri is going to contact UL Golf Club to determine max number of people allowed for initiation ceremony; Emily will send out info about officer elections for the Class of 2018 after invitations are sent out; brainstorm on how to get more students to participate in tutoring  |
| 10/25/16 | Officers and prospective members | Informational session outlining Rho Chi’s purpose, mission, vision and the benefits of joining Rho Chi; Officer elections for Class of 2018 | New officers need to meet with current officers for position information  |
| 1/17/17 | Officers | New officers introduction; meeting schedules; PP event fundraising; tutoring | Set a fundraising date on calendar and invite Lindsey Wilding; Therapeutics Committee needs to improve study guides and check for typos  |
| 2/2/17 | All Members | Meeting schedules; Fundraising for PP event; PP event planning; tutoring | Meredith will send out future meeting requests (officer meetings – first week of every quarter & chapter meetings – third week of every quarter); Justin will contact Dr. Miller for approval of fundraiser ideas; reach out to professors for material for PP event; send out calendar invites for the PP event; Dr. Elder and Zhao will meet with Dr. English to discuss tutoring options  |
| 4/13/17 | Officers | Fundraising; PP event planning  | Justin will speak with Dr. Miller about raffle; Jessica will follow up with business that may be donating for PP event; Aaron will send out Facebook survey regarding food for PP event; Continue to figure out logistics for tutoring email service; Dr. Elder is ordering cords for graduation; Meredith follow up with grant proposal  |

**Strategic Planning**:

Our primary goals for the 2016-2017 year were to plan events that reflected our Society’s mission and vision. We organized new events called “Procrastination Prevention” to support the importance of education and proper planning. Each Procrastination Prevention Event highlighted various study methods, such as peer tutoring, review sessions, and quiet spaces for independent learning. In addition to these events, Rho Chi planned to continue offering individual tutoring and re-vamp the program by having our tutors go through training on how to effectively tutor a student. Similarly, the Therapeutics Committee planned to continue organizing Therapeutics reviews for second year pharmacy students before each Therapeutics exam. We devoted much attention to analyzing the weaknesses of our chapter and creating strategies to improve the quality of service that we provide. All planning revolved around what we felt like was most beneficial to the students to help them succeed academically.

**Activities**:

Delta Kappa chapter’s presence within SUCOP is most strongly tied to our provision of individual tutoring services and exam reviews for Pharmacotherapeutics. Both are ongoing services that have been provided by Rho Chi for many years. Our chapter selects one of our current members in their third and final year to be the Individual Tutoring Coordinator, and we select another of our current members to be Chair of the Therapeutics Committee. One of the most well-known services the Delta Kappa Chapter provides at SUCOP is the Therapeutics review questions prior to each exam. The 2016-2017 committee was chaired by James Hatter and included several other P3 members. Throughout the year, each committee member is assigned lectures for each exam and creates questions and detailed solutions based on the lecture. The amount of questions is equivalent to the amount of questions that will be represented on each exam based on the amount of lecture hours. These questions are usually approved by the lecturer before being sent out to the students to ensure the highest accuracy. Once the questions are approved, the committee chair compiles them into one document and sends them to the P2s a few nights before the exam. The Individual Tutoring Committee was headed by co-chairs, Bethany Crotts and Logan Roberts. We have ultimately stopped offering formal individual services due to lack of participation but plan to utilize a new email service this coming year.

 Both individual tutoring and Therapeutics reviews are chapter activities that align with The Society’s mission to “encourage and recognize excellence in intellectual achievement” as well as “foster fellowship among its members.” In the next academic year, we will continue to utilize the efficient process we have created for Therapeutics reviews, and we will continue to test different strategies for optimizing individual tutoring services such as the email correspondence between tutors and students.

The Delta Kappa Chapter at SUCOP is constantly updating its services, and this 2016-2017 year we held a new “Procrastination Prevention” event. The first event focused on helping P2 students with their first Journal Club presentation. The course coordinator was available to help students analyze their journal articles, prepare their presentations, and write their handouts. We provided Subway® sandwiches, so that the students had fuel after a long day of classes. We also had students write goals for the day on the whiteboard and cross them off as they completed tasks in order to track the efficacy of the event. Since it was successful, we decided to have another event that included more students. This activity aimed to provide the following services to P1s and P2s: individualized tutoring and group tutoring by both professors and P3 students, study tips and time-management advice from P3 students, and promoting students to study before falling behind. The event included free food offered to students. Furthermore, door prizes (such as gift cards) were drawn throughout the event, with the probability of winning increasing the longer a student stayed. Students and professors provided lots of positive feedback regarding the events, and there is a third one in the process of being planned currently.

**Chapter Activities Report**

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| Delta Kappa, Sullivan University College of Pharmacy: Activity Table |  |
| Category of Activity1 | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How many students (non-members) and/or patients were impacted by the activity? | Financial information for the activity [budget required, fundraising amount] |
| Intellectual Leadership Activities | Therapeutics Reviews | P3 members of Therapeutics Committee are assigned 2-3 topics each quarter that will be taught in Therapeutics class. Each member creates review questions, which are emailed to the current P2s as study tools before exams. | Encourages and recognizes excellence in academic achievement; fosters fellowship among members | 5 | Evaluations: surveyed if students prefer PowerPoints vs. exam format, surveyed faculty and student satisfaction with reviews; Improvements: publish reviews in two formats for different learning styles, created standardized template to streamline compilation of questions | 10 | 80-100 | 0 |
| Individual Tutoring | P1s and P2s at SUCOP can request tutoring in any subject, and our chapter’s Individual Tutoring Coordinator will match the student with a P3 Rho Chi member or a non-member that has been recommended for the specific topic by a faculty member.  | Encourages and recognizes excellence in academic achievement  | 4 | Evaluations: surveys sent out to students after tutoring sessions, determine how to schedule tutoring sessions despite differences in P3 vs. P2/P1 schedules; Improvements: utilize standard times during the school day for tutoring (staffed by academic APPE students and pharmacy residents) | 7 | 20-25 | 0 |
| College of Pharmacy Events | Procrastination Prevention Event 5/11/16 | Rho Chi furthered the education of SUCOP students by organizing events that encourage students to complete assignments well before they are due. This event focused on Journal Club presentations, Dr. Cann spent 3 hours answering questions and helping students prepare their Journal Club. | Encourages high standards of conduct and character; encourages proactive learning, which enables the student to stay engaged in the current curriculum | 1 | Evaluations: This was a very successful and innovative event. Students wrote goals on the white-board and crossed them off after completion. All goals were crossed off before students left. Improvements: Currently, it is very independent study-oriented. I would like to see group study sessions, panels, P3-led teaching, and full days in addition to 3 hour blocks. | 5 | 20 P2 | $256.08(Subway® sandwiches) |
| Procrastination Prevention Event 7/26/16 | Rho Chi furthered the education of SUCOP students by organizing events that encourage students to prepare for exams instead of cramming. Drs. McCune, Cleary and Nguyen gave mini reviews and Q/A sessions to help prepare students for future exams. | Encourages high standards of conduct and character; encourages proactive learning, which enables the student to stay engaged in the current curriculum | 1 | Evaluations: These were very successful and innovative events. Students wrote goals on the white-board and crossed them off after completion. All goals were crossed off before students left. Improvements: Currently, it is very independent study-oriented. I would like to see group study sessions, panels, P3-led teaching, and full days in addition to 3 hour blocks. | 10 | P1- 5 P2- 20 P3- 5 | $322.76 (food and goodie bags) |
| Fundraising Events | SUCOP Jeans Day | Students could donate $1 to wear jeans instead of professional attire | - | 1 | n/a | 1 | 63 | Cost to chapter: $0Net Profit: $63 |

**Financial/ Budgeting**:

Our goals for fundraising annually are to cover the cost of our initiation ceremony, Procrastination Prevention events and the cost of purchasing honors cords for our graduating members. Our large fundraising event involved selling pasta lunches. Several pasta and sauce options were prepared by members and offered for sale to students. This fundraiser was very successful and brought in a total of $250.48 after all expenses were paid. For the Procrastination Prevention events, we ordered sandwiches and cookies from Subway® restaurant and offered the food to all students participating in this event. Total expenses for this event were $256.08. The chapter held a second Procrastination Prevention event and was able to involve a large number of student participants. We ordered Subway® sandwiches and cookies and assembled small goodie bags that we handed out to participants. The amount spent for this event was $322.76. In addition to our Pasta Lunch, monetary support was provided by member dues, which were $125.00 each, and money from the Office of the Dean ($1000 plus $200 for food given to all student organizations). Together, this support was enough to cover the cost of the initiation banquet, $1,256.41, Procrastination Prevention events and the estimated cost of cords for graduating members.

**Initiation Function**:

Initiation for the class of 2018 Rho Chi members took place at the University of Louisville Golf Club in Simpsonville, Kentucky on November 13, 2016. Attendees included sixteen new student members and their guests, five current officers, three faculty members, and two Rho Chi members of the class of 2017. Faculty advisor, Dr. Yuan Zhao began the ceremony with a welcome speech that congratulated the new initiates on their academic success and emphasized the importance of continuing to learn. Dean Cindy Stowe congratulated the new initiates, as well as encouraged them to continue the academic legacy of the Rho Chi Honor Society. Following the welcome speech, we provided the guests a dinner buffet. After dinner, the actual initiation ritual was led by the current officers. Following the initiation ritual, we inducted the officer-elects. This is the third time the ceremony has been planned at this location. The ceremony has been successful and enjoyable all years, and we anticipate continuing to plan initiation at this location.

**Evaluation/Reflection**:

The 2016-2017 academic year for our chapter was characterized by new beginnings. In the established tutoring program we noticed that we weren’t getting the response from students we had hoped for. As a result, we critically evaluated what the current classes’ needs were and have begun the journey to address them with new tutoring approaches. For example, we are piloting email tutoring this coming academic year in an attempt to be more approachable to students. An additional “new beginning” was our Procrastination Prevention events. We have had great feedback about providing this learning experience for students in classes that have historically been more difficult. Both students and faculty, the Dean included, have started to embrace these learning opportunities and the response has been wonderful. Surveys were sent out after the second event to get feedback from students and those responses are being used to develop future events.

Although Delta Kappa is a fairly new chapter, we have worked very hard at planning activities that we, as students, find valuable and true to our mission. It is encouraging to see the response to events like Procrastination Prevention that are becoming traditions for our chapter and helping students see what Rho Chi can do for them. It has been refreshing to hear new ideas from incoming chapter members on what programs and events Rho Chi can host to help SUCOP students be involved in their education and excel academically. The Delta Kappa Chapter is always open to new ways of reaching students and we foresee our chapter evolving over the next academic year to best attain our goals.

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| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
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| **Balance forward** |  | **$2,930.58** | **$2,930.58** | **Balance from last year** |
| **Sold pasta lunches** |  | **$250.48** | **$3,181.06** | **Sold 50 lunches** |
| **Graduation Cords** | **($250.00)** |  | **$2,931.06**  | **Ordered 20 cords** |
| **1st Procrastination Prevention Event**  | **($256.08)** |  | **$2,674.98** | **Subway lunches and door prizes** |
| **2nd Procrastination Prevention Event** | **($239.56)** |  |  **$2,435.42** | **Subway lunches and gift bags** |
| **Chapter Reimbursement**  | **($83.20)**  |  **$200** |  **$2,552.22** |  |
| **Rho Chi National Dues** | **($1,040.00)** |  **$800.14** | **$2,312.36** |  |
| **Initiation Fees and Ceremony** | **($1,256.41)** |  **$1,149.73** |  **$2,205.68** |  |
|  |  |  |  |  |
|  |  |  |  **$2,305.68** | **Ending Balance** |