

Annual Chapter Report Outline

Please complete your Annual Chapter Report and submit to the National Office by May 15.

Date of report submission: 2018-05-14

Name of School/College: Belmont University College of Pharmacy

Chapter Name & region: Delta Mu, region III - West

Delegate who attended the Rho Chi Annual Meeting: Megan Heath

Date Delegate's name submitted: 2018-03-16

Past year's officers and e-mail addresses

President

First Name

Ryan

Last Name

Case

Email

ryan.case@pop.belmont.edu

Vice President

First Name

Megan

Last Name

Heath

Email

megan.heath@pop.belmont.edu

Secretary

First Name

Shannon

Last Name

Stuart

Email

shannon.stuart@pop.belmont.edu

Treasurer

First Name

McKenzie

Last Name

Sullivan

Email

taylor.sullivan@pop.belmont.edu

Historian

First Name

Caitlin

Last Name

Medley

Email

caitlin.medley@pop.belmont.edu

New officers and e-mail addresses for next academic year

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

2018-09-08

New officers and e-mail addresses

President

First Name

Last Name

Email

Vice President

First Name

Last Name

Heath

Email

Secretary

First Name

Last Name

Email

Treasurer

First Name

Last Name

Email

Historian

First Name

Last Name

Email

Chapter advisor's name and e-mail address

First Name

Kristy

Last Name

Wahaib

Email

kristy.wahaib@belmont.edu

Chapter advisor's name and e-mail address

[chapter-advisors]

Introduction

Our efforts for the 2017-2018 academic year were primarily focused on improving student tutoring. Our school of pharmacy has increased class sizes so reaching more students was a feasible need within the school.

Meetings Please provide information on meetings held in the following tabular format

Date	Attendance	Agenda	Action Steps
2017-08-31	All inductees and their families, most current members, faculty	Induction Ceremony	Inducted 15 new student members
2017-09-04	All current members and faculty advisor	Chapter meeting to discuss goals and future activities	Expectations of members, schedule for tutoring, assignments for tutoring
2018-01-22	All current members	Chapter meeting discussing goals of the semester	Schedule for tutoring and how to increase student engagement in tutoring

Strategic Planning: What goals were set that relate to the Rho Chi mission?

- 1) Have 100% participation of members in our tutoring program
- 2) Increase the number of subjects offered in tutoring program to increase student attendance
- 3) Uphold a high ethical standard

Activities

Our chapter primarily focused on improving our tutoring program that was started two years prior. We wanted to ensure we had full participation from the chapter and be able to help as many students as possible. To achieve this goal, we scheduled 6 hours weekly, split in 2 hour increments three nights a week, where 4-5 members would be available to the students in the school of pharmacy for tutoring. Each member was scheduled for a two-hour slot each week, and were required to attend. Subjects covered were split up among the members based on each member's strength to ensure we could adequately assist students. All tutoring sessions were held in the evening after all classes had finished to ensure that the students had ample opportunity to attend. Many professors had incorporated into their course remediation policy that the student must have attended our tutoring sessions in order to qualify for remediation. To ensure they were able to quickly get thorough information about which students were attending, we created a spreadsheet that included the student's name, what subject(s) they attended to cover, the tutor's initials, and any additional pertinent notes from the tutor. This was shared so all faculty could access it and see updates in real time. The student officers put a lot of time in creating an ideal schedule for both students and members, and overall feedback was positive.

Financial Budgeting

The budget was determined based on membership and national dues. Initiation is the largest expense for our chapter. The chapter covered graduation cords as long as the graduating members were up-to-date on their dues.

Installation Function

Initiation was held at Belmont University. Attendance included all members getting inducted, family and friends of those being inducted, various faculty members, and the majority of the class of 2017 members. The speaker was a faculty member, Dr. Michael McGuire.

Evaluation/Reflection

This year, we focused primarily on our tutoring program to get more student involvement and easily get information on attendance to our faculty. We are currently working to create a file that includes officer responsibilities to create a better transition, since our transition occurs during the current officer's P4 year. Areas we could improve would be the development of more activities, including fundraising efforts and community service outside of the school of pharmacy. We could also improve on tutoring attendance by encouraging more students to reach out for help to the members of Rho Chi before seeking other means of help.

Other Information

None