**The Rho Chi Society**

Annual Chapter Report 2015-2016

Delta Tau Chapter, Region 2

May 15, 2016

**Chapter Information**

**Report prepared by:**

Megan Cook, President mcook3@live.ndm.edu

Courtney Lanehart, Secretary clanehart1@live.ndm.edu

Sei Ra, Historian sra1@live.ndm.edu

**Date of report submission:** May 15, 2016

**Name of School/College:** Notre Dame of Maryland University, School of Pharmacy

**Chapter name and region:** Delta Tau, Region 2

**Chapter advisor’s name and e-mail address:** Jennifer Bailey, Advisor jbailey@ndm.edu;

Min Kwon, Co-Advisor mkwon@ndm.edu

**Delegate who attended the Rho Chi Annual Meeting:** Megan Cook, Class of 2017

**Date delegate’s name submitted to Rho Chi:** March 1, 2016

The Delta Tau Chapter agreed to help host the annual meeting on February 11, 2016.

**2014 - 2015 Chapter Officers:**

President: Jude Wenerick, jwenerick1@live.ndm.edu

Vice President: Sheena Chou, schou1@live.ndm.edu

Secretary: Michelle Mae Tandoc, mtandoc1@live.ndm.edu

Treasurer: Ashley Yee, ayee1@live.ndm.edu

Historian: Laura Casalena, lcasalena1@live.ndm.edu

**2015-2016 Chapter Officers:**

President: Megan Cook, mcook3@live.ndm.edu

Vice President: Vala Behbahani, vbehbahani1@live.ndm.edu

Secretary: Courtney Lanehart, clanehart1@live.ndm.edu

Treasurer: Sormeh Rahimi-Chegini, srahimichegini1@live.ndm.edu

Historian: Sei Ra, sra1@live.ndm.edu

**Number of Student Members:** 19

PharmD Program: Class of 2016: 14

PharmD Program: Class of 2017: 5

**Chapter Meetings Section**

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| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 8-21-15 | Sheena Chou, Michelle Mae Tandoc, Jude Wenerick, Dr. Jennifer Bailey, Dr. Min Kwon | 1. Induction Ceremony
2. Menu
3. Speaker
4. Program
5. Photography
6. Inductees
7. Additional comments/concerns
 | 1. Respond to Hannah Noh’s email to approve the menu
2. Jude Wenerick will speak to the national Rho Chi president to determine their availability/schedule to be a speaker.
3. Danh Nguyen will be in charge of the program due 9-12-15.
4. Contact Katlyn Combs regarding photography.
5. Dr. Bailey will get the list of P3 and P4 inductees in ~ week.
6. Use EventBrite for RSVP to ceremony and for attendees to pay.
7. Think of who to have as honorary members.
8. Considering Dr. Thigpen and Dr. Moody as honorary faculty members.
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| 10-28-15 | Sheena Chou, Michelle Mae Tandoc, Jude Wenerick,Laura Cassalena, Da nh Nguyen, Hannah Noh, Dr. Jennifer Bailey, Dr. Min Kwon | 1. Welcome/ Introduction
2. Induction Ceremony
3. Event planning
4. Elections
5. Other Questions/Suggestions/Concerns
 | 1. Katlyn Combs asking neighbor’s colleague to see if they are available to do photography for induction ceremony.
2. Danh Nguyen needs to update the induction ceremony program
3. Requesting Dr. Ahmed Eid to participate in pinning ceremony.
4. Laura Casalena will be designing and making centerpieces for tables at ceremony.
5. Hannah Noh and Laura Casalena will take charge of writing a newsletter highlighting the society’s events.
6. Jude Wenerick and Laura Casalena are visiting the venue.
7. Brainstorm for events.
8. Jude Wenerick will set up a poll for chapter to elect vice president.
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|  2-24-16 |  Dr. Jennifer Bailey (chapter advisor), Megan Cook (President), Sormeh Rahimi-Chegini (Treasurer), Sei Ra (Historian), Vala Behbahani (Vice President), Courtney Lanehart (Secretary).  | 1. Mini Induction Ceremony
2. Funds
3. APhA Annual Meeting/Rho Chi Annual Meeting
4. Event Ideas
5. Fundraising Ideas
6. Next Meeting
 | 1. Request funds from SSEC for Mini Induction Ceremony.
2. Need chapter delegates for the Rho Chi Annual Meeting. Megan Cook, Sormeh Rahimi-Chegini, Courtney Lanehart have volunteered.
3. Need P1/P2 exam schedule so we can work out a tutoring event. Dr. Bailey will look into this for us.
4. Megan Cook will reach out to contact at FDA to find a date for FDA Tour.
5. Courtney Lanehart will send out a doodle poll to all members to schedule the next meeting.
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|  4-5-16 |  Sormeh Rahimi (treasurer), Megan Cook (president), Sei Ra (historian), Courtney Lanehart (secretary), Vala Behbahani (vice president), Jaclyn Niggemyer, Jen Aiken, Michelle Mae A Tandoc, Eseohen Osunde, Jennifer Bailey (chapter advisor), Min Kwon, (chapter co-advisor), *via phone:* Katlyn Combs, Laura Casalena, Hannah Noh | 1. Bylaws
2. Tutoring
3. Fundraising
4. FDA Tour
5. Late Submissions
 | 1. Tabled bylaws until the next meeting April 26th, 2016.
2. We will be tutoring for Immunology (P1s) every Thursday in April until finals. Need at least two tutors per session. Need to make flyer for event and get emergency vote/approval of event through SSEC.
3. Megan Cook will contact outside ice cream vendors to see about having fundraiser at their location. If cannot do outside vendor, submit request to SAGE for food waiver to hold ice cream social on campus.
4. Need to decide on who the FDA tour would target and when we can do this.
5. Reflected on the Rho Chi Annual and have challenged our chapter to become more involved.
6. Graduation cords order form must be sent in 3 weeks in advance before graduation. P4’s need to bring money ($12.50) for cords to the next meeting 4-26-16.
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|  4-26-16 |  Megan Cook (president), Sei Ra (historian), Courtney Lanehart (secretary), Vala Behbahani (vice president), Jaclyn Niggemyer, Jennifer Aiken, Michelle Mae A Tandoc, Eseohen Osunde, Jennifer Bailey (chapter advisor), Min Kwon, (chapter co-advisor), Laura Casalena, Hannah Noh, Hope Kares, Melanie Elliott, Ashley Yee, Danh Nguyen, Rasoul Samadani | 1. Immunology Tutoring
2. FDA Day
3. Graduation Cords
4. Fundraiser
5. Chapter Report
6. Bylaws Amendments
7. Event ideas for next semester
8. Fall induction ceremony
 | 1. Look into offering tutoring to P2s also next year. Try to figure out schedule among P4s for fall tutoring.
2. The May 11th proposed date for FDA Tour did not work out. Will ask contact if January 6th is a better date.
3. Collected money for graduation cords from P4s today.
4. Ice Cream Social will be Monday May 2nd, 2016 from 1:45 pm - 3pm.
5. Chapter report due May 15th. Split the report accordingly: Hannah Noh → New student orientation, Laura Casalena → Induction ceremony #1, Ask Jude Wenerick about 2nd induction ceremony. Send written portions back to Megan Cook ASAP.
6. Bylaws were updated at this meeting. Now need approval from the dean.
7. Consider involvement in new student orientation for incoming class. Reach out to dean to put us on the agenda.
8. Vala will coordinate the induction ceremony in the fall. Suggest October 10th or October 17th to the dean for the fall induction ceremony. Look into Martin’s East as the venue.
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 **Strategic Planning Section**

**Strategic Planning**:

**Encourages and recognizes intellectual achievements**

* **Chapter Goal(s):**
	+ Plan and host an annual induction ceremony to recognize students who have excelled in academic achievement.

**Stimulates critical inquiry to advance pharmacy**

* **Chapter Goal(s):**
	+ Create and host campus education sessions to stimulate critical thinking and thought

**Contributes to the development of intellectual leaders**

* **Chapter Goal(s):**
	+ Provide tutoring sessions to assist fellow students achieve academic success.

**Promotes highest ethical standards**

* **Chapter Goal(s):**
	+ To uphold the professionalism standards set-forth by the School of Pharmacy and the organization on- and off-campus.

**Fosters collaboration**

* **Chapter Goal(s):**
	+ To create collaboration with other organizations in the School of Pharmacy to promote academic achievement, professionalism, and leadership.

**Chapter Activities Section**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Category of Activity** | **Title of activity** | **Brief Description** | **How does this activity align with Rho Chi Mission Statement?** | **Years of activity ongoing** | **How long has the activity been ongoing?** | **How Many Members Participated in the Activity?** | **How many members participated in the activity** | **Financial information for the activity [Budget Required, Fundraising Amount]** |
| **Intellectual Leadership Activities** | **Rho Chi Immunology tutoring** | **3 tutoring sessions were held regarding the topics discussed in immunology class for the first year students. During one hour of each session first year students had opportunities to speak one to one with the chapter members and had question and answer sessions.** | **The event meets the mission and vision of the organization to help in promoting academic achievement.** | **1 Year** | **Initial event** | **5 society members** | **4 first year students**  | N/A |
| **College of Pharmacy Events [non-academic, non-patient outreach]** | **P1 Orientation Session** | The session began with a 5 minute overview of Rho Chi in order to inform the new class about the organization. The remainder of the session was geared towards helping the incoming students prepare for the 4 most difficult courses of the fall semester through games and information sessions in a round-robin format. | The event encouraged intellectual achievement by introducing the Honor Society as well as promoting high work ethic. It was also meant to contribute to the success of the new P1 students in what is often the most difficult semester/adjustment period of pharmacy school.  | 1 year | Initial event | 4 society members  | 60 P1 students | N/A |
| **Fundraising Events** | **Ice Cream social** | **This event was held to gather Rho Chi members and other pharmacy students in school. All pharmacy students are invited to join this events. Members served ice cream and discussed the purpose and goals of the society. Students were able to socialize and get acquainted with the society**  | **This event meet the organization’s goals of collaboration of intellectual achievement** | **1 Year** | **Initial event** | **5 society members** | **60 students and faculties** | **Fundraising amount $154.50**  |

**Financial Planning Section**

The initial budget was endowed to the chapter by the school of pharmacy. We were provided $2,000.00 at the start of the Fall 2015 semester to last for the 2015-2016 school year. This budget was used towards the fall induction ceremony. For the mini induction ceremony in the spring of 2016, we requested and received $150 from the Student Senate Executive Committee (SSEC) to cover the event expenses. There was one fundraiser held May 2nd, 2016 in which case we earned $154.50.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
| NDMU SOP |  | $2000 | $2000 | Given by the school at the beginning of the semester. |
| Induction Ceremony 2015 | $2242 |  | -$242 |  |
| Student Senate Executive Committee  |  | $150 | -$92 | Funds were provided by SSEC to cover the small spring induction ceremony.  |
| Induction Ceremony 2016 | $150 |  | -$242 |  |
| Ice Cream Social Fundraiser  |  | $154.50 | -$87.50 | Celebrated the end of the Spring Semester by serving ice cream sundaes to about 60 students and faculty.  |

**Initiation Function Section**

**Fall 2015 Induction/Installation Ceremony:**

Delta Tau’s third induction ceremony was held on November 21, 2015 at the Towson University Marriott Conference Hotel in Towson, Maryland. The ceremony honored pharmacy students who achieved academic success at Notre Dame of Maryland University School of Pharmacy during the 2012-2015 school year. The welcome and opening remarks were provided by the chapter advisor and chapter president, Dr. Jennifer Bailey and Jude Wenerick, respectively. The keynote speaker was Dr. John R. Reynolds, the Interim Dean at Bouvé College of Health Sciences and Professor of Pharmacy at Northeastern University. The closing remarks were provided by the chapter advisor, Dr. Min Kwon. The following faculty members attended the event: Dr. Ashley Moody, Dr. Jonathan Thigpen, Dr. Sharon Park, Dr. Jennifer Bailey, and Dr. Min Kwon as well as Dean Anne Lin and Associate Dean Valerie Hogue. Student members who attended included: (2015) Ahmed, Eid; (2016) Jude Wenerick, Sheena Chou, Laura Casalena, Jennifer Aiken, and Eseohen Osunde; (2017) Vala Behbahani, Megan Cook, Courtney Lanehart, Sei Ra, and Sormeh Rahimi-Chegini.

A small induction ceremony was also held in the Spring 2016 in order to induct 2 P4 students unable to be present for the original Fall ceremony. In addition, a clarification in the review process for eligibility allowed for 3additional P4 students to be recognized and inducted on 3/2/16 at the Notre Dame of Maryland University Campus. Faculty attendees included Drs. Anne Lin, Jennifer Bailey, and Min Kwon. Student atendees included Jude Wenerick, Michelle Mae Tandoc, Ashley Yee. ,Danh Nguyen, Katlyn Combs, Hope Kares, Jaclyn Niggemyer, Melanie Elliott, and Rasoul Samadani.

**Chapter Evaluation/Reflection Section**

**Evaluation/Reflection:**

The Delta Tau Chapter of Notre Dame of Maryland University is still in the process of building a solid foundation within the Notre Dame of Maryland University, School of Pharmacy, since its inception in 2013. Over this academic year, the Delta Tau Chapter has strived to fulfill the Rho Chi Society’s vision to advance pharmacy through intellectual leadership. The events held within this past year have benefitted student pharmacists that are both members and non-members. Our focus was aimed at first year pharmacy students in order to provide them with resources and information that would be pivotal to a successful pharmacy school career. During new student orientation, chapter members held a panel to provide tips for success in general and for specific courses. The panel also was available to answer questions that new student pharmacists had. The second half of the year was directed at providing tutoring services to the first year student pharmacist. Chapter members compiled the semester's exam dates and met with professors in order to determine where help was needed most and when tutoring sessions would be most beneficial. The Chapter was able to coordinate three open tutoring sessions to help prepare first year students for final exams. Students voiced their appreciation for this service, which we hope will serve as a pilot program for next year’s tutoring services. We consider this significant progress towards meeting our goals because in previous year’s members had the option to individually tutor students as needed, but the Chapter is now on track to have all members involved in offering regular tutoring sessions throughout the semester.

As the society is still developing its niche in the School of Pharmacy, members are continuously looking for ways to improve chapter events. The Chapter looks to continue the tutor sessions over the next academic year to support the student body through intellectual leadership. Members are also looking at diversifying the types of events that Rho Chi offers. The Chapter is looking into collaborating with other organizations in order to increase their presence in the School of Pharmacy, which will hopefully increase attendance to events held solely by the Rho Chi Society. The society also looks to hold more panel sessions to share experiences and advice with other students. During the 2016-2017 academic year, the current members are planning on becoming certified as Naloxone trainers in order to provide life saving education to the residents and health care providers located within Baltimore, Maryland. We are also looking to coordinate a shadow day for student pharmacists to visit the FDA. The Chapter is excited to implement new programs and events over the next academic year to continue towards the Chapter’s overall goals.