



## The Rho Chi Society

### Annual Chapter Report 2017 - 2018

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

**Date of report submission:** May 14, 2018

**Name of School/College:** Notre Dame of Maryland University, School of Pharmacy

**Chapter name and region:** Delta Tau, Region II

**Chapter advisor's name and e-mail address:** Dr. Jennifer Bailey; jbailey@ndm.edu

**(If chapter has a co-advisor, please list name and email address):** Dr. Min Kwon; mkwon@ndm.edu

**For split campuses, please list advisor and email address for each campus, if applicable:**  
N/A

#### **Delegate who attended the Rho Chi Annual Meeting:**

(Note: Any chapter failing for three successive years to have a delegate at the National Convention shall be declared "inactive" by the Executive Council and may not elect members unless and until reinstated – Article 4, Section 3, Rho Chi Society Bylaws) Note that Advisors attending the National Conventions may serve as delegates in the absence of a student or non-student member delegate—Article 7, Section 7, Rho Chi Society Bylaws.

**Delegate:** Samantha Hartig

**Alternate Delegate:** Richie Onwuchekwa Uba

**Date delegate's name submitted to Rho Chi.:** 2/20/2018

#### **Past year's officers and e-mail addresses:**

**President:** Alexander Wong; awong1@live.ndm.edu

**Vice President:** Bella Sarjoh; bsarjoh1@live.ndm.edu

**Secretary:** Yaharn Su; ysu1@live.ndm.edu

**Treasurer:** Quynh-Nhu Ha; qha1@live.ndm.edu

**Historian:** Kyle Gundlach; kgundlach1@live.ndm.edu

New officers and e-mail addresses for next academic year:

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

**President:** Erica Little; elittle1@live.ndm.edu

**Vice President:** Lauren Miller; lmiller8@live.ndm.edu

**Secretary:** Richie Onwuchekwa Uba; ronwuchekwauba1@live.ndm.edu

**Treasurer:** Jared Zuby; jzuby1@live.ndm.edu

**Historian:** Tinsae Tamrat; ttamrat1@live.ndm.edu

\*Officers terms begin and end with induction – typically October\*

The Rho Chi Society  
National Office Contact Information:  
Email: RhoChi@unc.edu  
Telephone: (919) 843-9001  
Fax: (919) 962-0644

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**Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus):**

10 members of PharmD Class of 2018

6 members of PharmD Class of 2019

**Meetings:** Provide information on meetings held in the following tabular format (Limit 1.5 page)

**Note: If your chapter is part of a split campus, please list the meetings with campus reference under the Attendance (i.e. A, B or 1, 2 with a note to indicate the campus of reference).**

Date	Attendance	Agenda	Action Steps
August 18, 2017	<ol style="list-style-type: none"> <li>1. Dr. Jennifer Bailey</li> <li>2. Alex Wong</li> <li>3. Kyle Gundlac</li> <li>4. Bella Sarjoh</li> <li>5. Quynh Nhu Ha</li> <li>6. Yaharn Su</li> </ol>	<ol style="list-style-type: none"> <li>1. Prepare for P1 Orientation Session</li> <li>2. Induction Planning</li> </ol>	<ol style="list-style-type: none"> <li>1. Alex to delegate responsibilities</li> </ol>
October 27, 2017	<ol style="list-style-type: none"> <li>1. Dr. Min Kwon</li> <li>2. Alex Wong</li> <li>3. Kyle Gundlach</li> <li>4. Erica Little</li> <li>5. Yaharn Su</li> <li>6. Bella Sarjoh</li> <li>7. Quynh-Nhu Ha</li> <li>8. Lauren Miller</li> <li>9. Tinsae Tamrat</li> <li>10. Jared Zuby</li> <li>11. Samantha Hartig</li> <li>12. Richie Onwuchekwa Uba</li> </ol>	<ol style="list-style-type: none"> <li>1. Induction Ceremony</li> <li>2. Rho-Chi Society Website</li> <li>3. Rho-Chi Joule Shell</li> <li>4. Tutoring</li> <li>5. FDA Tour</li> <li>6. Spring Event</li> <li>7. ASHP Annual</li> <li>8. Bylaws</li> <li>9. Increase on-campus involvement</li> </ol>	<ol style="list-style-type: none"> <li>1. Access National bylaws and browse the site <a href="http://rhochi.org">http://rhochi.org</a></li> <li>2. Update bylaws to reflect the newly added Tutoring Chair position</li> <li>3. Conduct 1-2 tutoring sessions per semester</li> <li>4. Speak to P1 class and obtain need for biochem tutor session</li> <li>5. Sam completed tutoring session with Jared, Tinsae, Erica, and Lauren on 11/02/17</li> <li>6. Next tutoring session will be on Dec. 1<sup>ST</sup> with Dr. Lee for biochemistry</li> <li>7. Tabled for further discussion</li> <li>8. E-Board to meet and discuss potential events</li> <li>9. Richie to represent Rho-Chi and complete annual report</li> <li>10. The importance of the bylaws cannot be</li> </ol>

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			<p>stressed enough.</p> <ol style="list-style-type: none"> <li>11. Rho-Chi NDMU (Delta Tau) has unique bylaws that new eboard must become familiar with.</li> <li>12. Participate during P1 orientation and welcome events</li> <li>13. Reintroduce study tip session during P1 orientation week in Aug.</li> </ol>
November 30, 2017	<ol style="list-style-type: none"> <li>1. Dr. Jennifer Bailey</li> <li>2. Samantha Hartig</li> <li>3. Lauren Miller</li> <li>4. Erica Little</li> <li>4. Richie Onwuchekwa Uba</li> <li>5. Tinsae Tamrat</li> <li>6. Jared Zuby</li> </ol>	<ol style="list-style-type: none"> <li>1. Recap from last meeting by Dr. Bailey</li> <li>2. Biomed tutoring session on 11/02/2017</li> <li>3. Biochemistry session (12/01/2017)</li> <li>4. Tutoring plans moving forward</li> <li>5. Plans for next semester</li> <li>6. Events</li> <li>7. Next semester</li> <li>8. End of the year report</li> <li>9. Rho Chi annual meeting</li> <li>10. Transition to APPEs</li> <li>11. Pharmacy trivia night – last hurrah before APPEs</li> </ol>	<ol style="list-style-type: none"> <li>1. Feedback was received, and efforts will be made to address suggestions for initiation ceremony</li> <li>2. Students count, about 25</li> <li>3. Number of rho chi members – 5 (Samantha, Jared, Lauren, Erica and Tinsae – Richie was absent due to ASHP Event conflict)</li> <li>4. Document number for attendees</li> <li>5. Document with pictures</li> <li>6. Document with pictures</li> <li>7. Post-survey to assess how beneficial event was</li> <li>8. Obtain suggestions for changes to implement in order to make sure every student benefit from tutoring sessions</li> <li>9. Be more proactive</li> <li>10. Meet earlier next semester to devise a tutoring schedule</li> <li>11. Target midpoint, final or first PT exam of each module</li> <li>12. Dr. Kwon, Dr. Bailey to reach out to FDA contact and plan for a fall event</li> <li>13. Possible locations instead of FDA; NIH, ASHP, Office of the chief medical examiner</li> <li>14. We could invite some</li> </ol>

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			<p>outside guests to come speak/ educate NDMU students</p> <p>15. EARLIER MEETING</p> <p>16. Work on the 2 potential events</p> <p>17. Brainstorm and come up with a definite fundraiser event</p> <p>18. Must be completed by May</p> <p>19. Richie and maybe Samantha will be representing Rho Chi</p> <p>20. Rho Chi could develop crossword puzzle in each content section</p> <p>21. Distribute at NAPLEX session and give as another method of studying</p> <p>22. Mothers – possible trivia night location</p> <p>23. Alonso's by Cold Spring Lane</p>
January 16, 2018	<ol style="list-style-type: none"> <li>1. Jared Zuby</li> <li>2. Samantha Hartig</li> <li>3. Alyssia Dyett</li> <li>4. Lauren Miller</li> <li>5. Erica Little</li> <li>6. Richie Onwuchekwa Uba</li> <li>7. Tinsae Tamrat</li> <li>8. Mayrim Millian-Barea</li> <li>9. Alex Wong</li> <li>10. Shannon Haar</li> <li>11. Dr. Jennifer Bailey</li> <li>12. Shelby Tomaselli</li> </ol>	<ol style="list-style-type: none"> <li>1. Medical Examiner Visit</li> <li>2. Social Event vs Fundraiser event</li> <li>3. Tutoring Plan</li> </ol>	<ol style="list-style-type: none"> <li>1. Find time</li> <li>2. Find people who are interested</li> <li>3. Let the medical examiner's office know what we want to see</li> <li>4. Possibility of more than one tour if a lot of interested is generated</li> <li>5. Samantha will make a signup genius to generate interest for visit</li> <li>6. Thursday May 10<sup>th</sup> as a possible date</li> <li>7. Alyssia will reach out to green turtle and Bill Batemans to inquire for availabilities</li> <li>8. Shoot for P1 First exam</li> <li>9. P2 ID exam 2 or 3<sup>rd</sup></li> <li>10. Possible date is Thursday 25<sup>th</sup> for P1</li> </ol>

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			<p>class</p> <p>11. Have Dr. Culhane gauge P1 interest using attendance clicker questions</p>
<p>April 4, 2018</p>	<ol style="list-style-type: none"> <li>1. Samantha Hartig</li> <li>2. Jared Zuby</li> <li>3. Tinsae Tamrat</li> <li>4. Erica Little</li> <li>5. Richie Onwuchekwa Uba</li> <li>6. Dr. Min Kwon</li> </ol>	<ol style="list-style-type: none"> <li>1. Meeting to OCME</li> <li>2. National Meeting</li> <li>3. Spring Fundraiser</li> <li>4. National Report</li> <li>5. Chapter Engagement Opportunity</li> <li>6. Interview Workshop</li> </ol>	<ol style="list-style-type: none"> <li>1. Sam to follow up with spokesperson to see about date – Stated 4/11 and 4/18 are available. Will try to reschedule for 4/18</li> <li>2. Advisors to be receiving handbook to help guide activities and provide chapter resources</li> <li>3. Voted on new president-elect and regional representative</li> <li>4. National Committee working on finding a new mission and guiding statement.</li> <li>5. Erica to contact Dr. Bailey about specifics of obtaining the tubs, where to get. Also, to submit for SSEC approval.</li> <li>6. Sam to pick up Rita's, make a flyer.</li> <li>7. Richie to make Google Doc with questions. Members to decide on a section to complete.</li> <li>8. Aim to submit report to advisors by May 4<sup>th</sup> for edits prior to final submission</li> <li>9. Yearly undergraduate naloxone training opportunities. This would be in September. Usually done over one week.</li> <li>10. Community opportunities to “develop the pipeline”.</li> </ol>

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			<p>NDMU will be hosting a summer camp for those interested in pharmacy</p> <p>11. November Possibly, when on campus instead of at rotation for capstone</p>
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**Strategic Planning:** What goals were set that relate to the Rho Chi mission? (Limit 0.5 page)  
Encourages and recognizes intellectual achievements

- Chapter Goal(s):
  - Plan and host an annual induction ceremony to recognize students who have excelled in academic achievement

Stimulates critical inquiry to advance pharmacy

- Chapter Goal(s):
  - Create and host campus educational sessions, targeting the most challenges classes, to stimulate critical thinking and thought

Contributes to the development of intellectual leaders

- Chapter Goal(s):
  - Provide tutoring sessions to assist fellow students achieve academic success.

Promotes highest ethical standards

- Chapter Goal(s):
  - To uphold the professionalism standards set-forth by the School of Pharmacy and the organization on- and off-campus

Fosters collaboration

- Chapter Goal(s):
  - To create collaboration with other organizations in the School of Pharmacy to promote academic achievement, professionalism, and leadership

**Activities:** This section is usually the primary focus of the report. The chapter reports should contain detailed descriptions of all activities developed and conducted to further the society's mission (See Appendix 1 for Chapter Activities Report Template). (For split campuses, please reference the activities by campus.) It may contain a combination of activities within the college and/or university as well as activities that provide outreach outside the academic community. School-wide events that provide evidence of intellectual leadership (e.g., a sponsored lecture, symposium, poster session, etc.) may be included. Service activities for non-members such as tutoring may be included. It is recommended that students also provide at least one community service activity outside of the academic institution (e.g., volunteering at a long-term care facility, providing health information to patients/citizens in the community, etc.) provided that it is consistent with the mission of the Rho Chi Society. The description must include whether these activities are on-going (if so, for how long) or are new initiatives. (Limit 1500 words)

Prior to initiation of new members, Rho Chi members met with P1 students during orientation week and discussed study skills, tips and tricks for managing material, as well as giving personal insight into how they balance their schedules.

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Shortly after initiation, it was brought to the attention of chapter members that the current P1 class would likely benefit from student-led review sessions. After surveying faculty and P1 students, topics of most need were prioritized and quiz-game sessions were held after school for Biomedical Sciences workshop and Biochemistry. During these sessions all questions were answered, as well as making students aware of the tutoring services available to them.

To increase pharmacy student knowledge about the continuum of care and the many different opportunities available to healthcare providers, an educational trip to the Baltimore Office of the Chief Medical Examiner (OCME) was organized. All interested faculty and students were invited for this tour of the labs involved in post-mortem examinations including toxicology, autopsy, forensic neuropathology and sample collections. The OCME spokesperson discussed qualifications of their staff, protocol followed for examinations, and answered questions posed by students. Many research posters were also on display related to medications which were interesting to review.

In summation, this year, our chapter focused on activities that aimed to engage with the School of Pharmacy community through collaborative fundraisers, educational events, and expanded interactions with the P1 class. We set goals of hosting two tutoring sessions per semester in areas of need as suggested by professors. Our chapter has also begun to explore opportunities for working with other groups in the Baltimore community, such as high school students and undergraduates who may benefit workshops and tutoring led by pharmacy students. We have always been a small chapter, with that in mind, our activities are judged more on their quality, than the quantity. We communicate amongst the team to select the most impactful activities for our students, while remaining practical. As a group, we all reflected on our engagement this year and we agreed that these activities helped promote academic achievements and stimulate our students' interest in the advancement of the pharmacy profession which reinforces The Rho Chi Society's mission.

**Financial/ Budgeting:** Provide information on how your budget was determined and approved and how it supported your chapter's activities. Include information on fund-raising that was conducted to meet this budget. (Limit 250 words) (See Appendix 2 for Budget Example Template.) (For split campuses, please reference the budget items by campus.)

Our opening budget was approximately \$100. Our chapter was awarded \$1000 from administration for induction, which was consistent with last year. We kept within that budget, and were allowed to keep our profit from guest tickets, which was nearly \$700. We held a fundraiser in the Spring, as previous, selling italian ice. The weather this year limited our success, however we were still able to profit. We sold \$80 in ice, for a \$40 profit.

**Initiation Function:** Describe the initiation function, including when and where it took place, who attended it (not specific names), information on the speaker (if applicable), etc. (Limit 250 words)

Initiation of new members took place at the Loyola- Notre Dame Library on October 14, 2017 at noon. Family and close friends of new initiates and current members, as well as faculty members were in attendance for the luncheon, for an approximate total of 50 attendees. Guest speaker and inaugural Delta Tau Chapter President, Dr. Ahmed Eid and current president Alexander Wong, spoke regarding the establishment and traditions of Rho Chi, and how it instills excellence in intellectual achievement and fellowship among its members and for the future.

**Evaluation/Reflection:** Provide a reflective paragraph that evaluates the effectiveness of your activities and ways to improve. (Limit 500 words)

As a group, we feel that this year was very successful given the several limitations we dealt with. We continued the annual P1 orientation session and as expected, it was well-received by the P1 students. They were very engaged, and the insights provided are directly useful and applicable. Members benefit by giving their personal testimony as to their successes and challenges and development of practical strategies to engage the students. Most of the P1s that participated stated that it was helpful. We also added a tutoring session right around midterms in order to give the students an idea of what to expect for midterm exams. A key factor in our success was our ability to communicate with the clinical professors, to gauge what the students might need help with, and to help us come up with an optimal time to maximize the number of students that attend. Throughout the year we had multiple tutoring sessions, when we were not able to have these sessions, we created study materials and shared them with the students that they applied to. Future tutoring sessions can be improved by encouraging student participation and engagement to make it an even more interactive tutoring session.

The next event was an educational trip to the Baltimore Office of the Chief Medical Examiner (OCME) was organized. All interested faculty and students were invited for this tour of the labs involved in post-mortem examinations including toxicology, autopsy, forensic neuropathology and sample collections. The OCME spokesperson discussed qualifications of their staff, protocol followed for examinations, and answered questions posed by students. This event was proposed due to the difficulty identifying/coordinating dates for a second FDA tour. We plan on keeping up with the variety, instead of having strictly the FDA tour. We can improve this event by dedicating more time to planning and execution next year.

The last event in the spring semester of this year was the Rita's ice cream social fundraiser. This event was held in the last few days of finals week and was a huge success with the students from all the three classes and faculty. We did run into some issues, as the event was not properly advertised and promoted. We will improve this next year by optimizing our outreach on social media and using emails to reach every student and faculty member.

**Other information:** If you would like to provide other information about your chapter that was not included in the above categories (e.g., development of a new website, organizing a regional meeting, etc.), add it here: (Limit 500 words)





## The Rho Chi Society

### Appendix 1

#### Chapter Activities Report Template

[Chapter Name, School Name] Activity Table								
Category of Activity <sup>1</sup>	Title of Activity	Brief Description <sup>2</sup>	How Does This Activity Align With the Rho Chi Mission Statement?	Years the Activity has Been Ongoing?	If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year?	How Many Members Participated in the Activity?	How Many Students (non-members) and/or Patients were impacted by the Activity?	Financial Information for the Activity [Budget Required, Fundraising Amount]
Intellectual Leadership Activities (i.e., tutoring, sponsored lectures, poster sessions, etc.)	Rho Chi Biomedical Sciences tutoring	2 tutoring sessions were held based on the topics discussed in Biomedical sciences class for first year students. The session incorporated kahoot and Jeopardy games.	The event meets the mission and vision of the organization to help in promoting academic achievement	2 years	N/A	6 society members	24 first year students	None

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National Office Contact Information:  
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College of Pharmacy Events [non-academic, non-patient outreach]								
Patient Outreach Events/ Community Service								
Outreach	Hurricane Relief for Puerto Rico	All organizations on campus came together to collect money/goods for donation to Puerto Rico for the devastation caused by the fall storms.	Collaboration with other school organizations ;Giving to those in need	New Event		7 society members	Unknown	(Unable to quantify as members contributed on behalf of multiple organizations)
Fundraising Events	Cool off With Rita's	Members served Rita's Italian ice and discussed the purpose and goals of the society. Students were able to	This event meets the organization's goals of collaboration of intellectual achievement	2 years	N/A	2 society members	30 students	

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		socialize and get acquainted with the society						
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**Guidelines:**

1. For each activity within a category use a separate line in the table (you may add more lines as you see fit)
2. Keep your descriptions of each activity brief limiting overall table to 3 pages or less.

Appendix 2

Rho Chi Chapter Annual Report Template and Example.

ITEM	Amount Debited (\$\$ spent)	Amount Credited (\$\$ raised)	Balance	Comment
<b>Balance forward</b>			<b>\$102.68</b>	<b>Balance from last year</b>
<b>Induction Ticket Sales</b>		<b>\$707.00</b>	<b>\$707.68</b>	
<b>Dues Collected</b>		<b>\$780.00</b>	<b>\$1,487.68</b>	
<b>Dues Paid to National</b>	<b>\$780.00</b>		<b>\$707.68</b>	
<b>Rita's Fundraiser Profit</b>		<b>\$40.00</b>	<b>\$747.68</b>	