

The Rho Chi Society

MINUTES OF THE ANNUAL MEETING OF THE EXECUTIVE COUNCIL

Monday, March 18, 2002

Loews Hotel, Philadelphia, PA

Immediate Past-President Bricker called the Meeting to order at 8:30 AM in the Loews Hotel.

Members Present: Immediate Past-President Bricker, Past President Roche, President Robinson, Executive Vice President Pittman, Secretary Fisher, Historian Buerki, President Elect Stoehr; Regional Councilors: McCarthy (I), Jungnickel (III), Kier (IV-Outgoing), Jon Wolfe (VI), DeLander (VII), Whitney (VIII)

Student Representatives: Betsy Zadina (Creighton University), Cheryl Feldsine-Romereim (University of Minnesota), Sung Kim (University of Washington).

National Office Representative: Gail Moriarty

The minutes of the 2001 Annual Meeting of the Rho Chi Society and the minutes of the two previous Executive Council meetings (San Francisco: March 19, 2001 and Toronto: July 7, 2001) were distributed to all members. A motion was made and seconded to approve the minutes with two minor corrections. The motion passed unanimously.

Consideration of reports

1. Consideration of the Report of the Immediate Past-President Bricker

A motion was made and seconded to accept the Report of the President without discussion. The motion passed unanimously.

2. Consideration of the Report of the Executive Vice President

Executive Vice President Pittman summarized the report as follows: The 10-year financial summary shows that our current assets have risen (nearly tripled) since the early 1990's. Over the past few years we were able to earn in excess of 5 percent from our assets. Low interest rates forecast a decrease in our percent earning for next year. Not unexpectedly, the Rho Chi luncheon lost money, as approximately 145 attended, 15 short of our guarantee. A financial consultant will be contacted for advice for future Society investments, and this information will be presented at the July meeting. Approximately half the local chapters purchase honor cords and this remains a good source of revenue. Overall, we are in good shape financially and the recent increase in Society dues should cement our financial footing as we look toward new opportunities through strategic planning. A motion was made and seconded to accept the Report of the Executive Vice President. The motion passed unanimously.

3. Consideration of the Report of the Audit Committee

The report was distributed to all members. Immediate Past-President Bricker stated that it showed that everything was in order. The current chair of the committee is retiring and this may necessitate that we seek an outside source to audit the books. A motion was made and seconded to accept the Report of the Audit Committee without further discussion. The motion passed unanimously.

4. Consideration of the Report of the Nominating Committee

Past-President Roche stated that the report was not finalized but will be so by the July AACP meeting. Regional Councilors for odd numbered regions and the offices of National Secretary and Historian will be on the next slate. Two candidates for each open position will be in place by the July meeting. A motion was made and seconded to accept the Report of the Nominating Committee. The motion passed unanimously.

5. Consideration of the Report of the Chapter Awards Committee

We had two achievement awards this year because it was a transitional period but we will now have one award given each year. A motion was made and seconded to accept the Report of the Chapter Awards Committee. The motion passed unanimously.

6. Consideration of the Report of the Scholarship/Fellowship Committee

President Robinson passed out a form letter that was used by the committee to seek financial sponsorship. Currently, Astra-Zeneca has pledged \$7500 in the form of an educational grant. Additional sponsors (five companies have stated potential interest) and long-term support is being sought. Discussion was held that companies would be more likely to support the Scholarship if their name was tied to it. It was stated that Phi Lambda Sigma now uses the same criteria as Rho Chi. As in the past, it remains difficult to get applicants to apply. A motion was made and seconded to accept the Report of the Scholarship/Fellowship Committee. The motion passed unanimously.

7. Consideration of the Report of the Committee for the National Rho Chi Faculty Advisor Award

It was suggested that Regional Councilors should contact local chapters and elicit nominations. The chair of the committee was not present but the winner of this award should be announced by the next July AACP meeting.

8. Consideration of the Report of the Committee for the Rho Chi Lecture Award

Chair Jungnickel stated that the goal of the committee is to have an individual selected by the July meeting. This year we received two worthy applicants but applicants are not automatically brought forward. Discussion was held on having the nominations go through the National Office in order to create a repository of candidates. The completed packets would then be forwarded to chair of the committee. It was suggested that the applicants be held for three years and this will be addressed under New Business.

Review of the 78th Annual Meeting

9. Rho Chi Sponsored Booth

A motion was made and seconded to no longer have a Rho Chi booth at the APhA meeting. The motion passed unanimously. Discussion was held considering replacing the activities associated with the APHh booth with some type of informal reception. This will be addressed under New Business.

10. Rho Chi / Phi Lambda Sigma Luncheon

Discussion was held on changing the price of tickets. Suggestions included having a different cost for faculty and students, having sponsored and non-sponsored rates, inviting students to attend the lectures but not the luncheon, seeking alumni support of student tickets, and for Rho Chi to subsidize some portion of the price for student tickets. A motion was made and seconded for Rho Chi to subsidize half the cost of the luncheon ticket of all student Rho Chi members (Rho Chi would pay \$25 of the \$50 cost). Additionally, letters should be sent to all Deans urging him or her to pay for 1-2 student tickets (\$25 each). The motion passed unanimously. The actual cost of the luncheon is approximately \$50, and it was stated that this should be made known to all members – this is not a fund raising activity of Rho Chi. Due to time constraints, not all student delegates are able to arrange attendance at the National Meeting. Our change in ticket prices should be communicated to Phi Lambda Sigma. In the future, the potential to have tags prepared stating “I have sponsored a Rho Chi Student” was proposed as a means to get alumni involved. The National office will inform chapters of the change in ticket prices for the luncheon.

Discussion was held proposing that a poster presentation of chapters who won achievement awards be displayed at or on the day of the luncheon. This may necessitate a separate process to provide enough time to create the poster. It was suggested to change the deadline for submission to the end of the semester rather than Feb 1. This could provide sufficient time to make such poster presentations a possibility.

11. Annual meeting discussions

It was stated that round tables were more conducive for interaction during the delegate discussion but it is not always possible to arrange this. It was suggested that groups should be formed by region; this would allow members in the same region to get to know each other.

Unfinished business

12. Rho Chi lecture award process

A list of potential applicants for this award was put forth by the Executive Council members for consideration by the Rho Chi lecture award selection committee. Chair Jungnickel kept the list of names for consideration. A motion was made and seconded that applications in the form of dossiers initially be sent to the National Office. The National Office will send copies to the chair of the committee and keep a repository of the applicants. Dossiers will remain active for three years. The motion passed unanimously. It was suggested that a list of all previous winners be on the program for the luncheon.

13. Chapter Awards

It was stated that there is a need to inform local chapters of the inherent differences between project proposals and chapter reports. Additionally, local chapters should be urged to still carry out projects that do not receive financial support. It was suggested that winners of awards be posted on the web site with the inclusion of an abstract for project proposals. Discussion was held on the lack of follow-up for the various projects. Project proposal could become part of local report and be considered for an achievement award.

14. National Store

It was stated that the sales of trade/generic year had peaked and sales have been decreasing. Demand for honor cords is still increasing. A Rho Chi Medallion is about ready to be created. The Medallion can serve as an alternative to honor cords or as a design for other items that could be made available for sale including: paperweights, plaques, letter openers, pen/pencil desk sets, mortar & pestles, and bookmarks. The cost to students will be ~ \$ 10-12. The final decision on the Rho Chi Medallion will be made in July at the AACP meeting.

15. Strategic Plans

President Robinson stated that in order to increase visibility of Rho Chi and to begin involving alumni members that we create a **Rho Chi Honor Roll**. A motion was made and seconded to establish an annual Alumni Honor Roll with each local chapter selecting one alumnus. Each selected alumnus will receive a certificate awarded by the National Office. The motion passed unanimously. It was discussed that the alumni winners be recognized at local chapter initiation banquets and be given consideration to be used as that years guest speaker. The name and picture of each winner could be displayed in a forum/place as yet to be determined. In the future, dues for alumni members and the need for a separate alumni office will be addressed.

It was discussed that a **workshop** (40 – 45 minutes) be presented **as part of the Chapter Advisor Reception** held in July at the AACP meeting. The workshop would involve a panel discussion of the responsibilities of Rho Chi Advisors. Potential topics for panel discussion include: fund raising, promotion of activities, and interaction with alumni. A committee was created (Whitney to chair, Fisher as member), to decide on topics, to contact someone at UMKC and/or KU to visit their

campus for this workshop, to send out special invitations to chapter advisors, to update Deans of what is going on at the AACP meeting, and to draft a list of expectations of chapter advisors.

A motion was made and seconded to have a **reception at ASHP midyear** in Atlanta, in December of 2002. The motion passed unanimously. Discussion was held in support of the creation of continuing education two-hour seminars to be held annually at the ASHP midyear meeting. The overriding topic would be: **emerging trends in drug therapy**. This could facilitate the obtainment of sponsorship and increase visibility of Rho Chi. Partnership of the seminars with appropriate companies would be very advantageous, both financially and organizationally. It was generally held that Rho Chi would want to control the selection of topics and speakers.

New business

16. Clinical Research Scholarship Funding

Discussion was held on this topic and it was decided not to add Rho Chi funds to this scholarship at the present time. This scholarship will be advertised to all Deans and Rho Chi faculty advisors. Additionally, AACP maintains a record of all fellowships. If we obtain funds from additional companies more scholarships would be offered.

17. Rho Chi Recognition of Pharmacy Technicians

Discussion was held on this topic and it was generally agreed not to consider recognition of pharmacy technicians. Among the reasons given included: that the education of pharmacy technicians is highly variable, that scholarship is not an important aspect of their academic program, and that there is not an accredited body for these programs.

18. Chapter Award Program and Reviews

A motion was made and seconded to have just two winners for the chapter proposal awards, instead of the current first and second place awards. The motion passed unanimously

19. New History of Rho Chi

A brief synopsis of the *History of Rho Chi* is presently available on the web site, and a full history will be on web in the near future. The Executive Director Pittman and Historian Buerki will put together a proposal for the July meeting considering all aspects of a new *History of Rho Chi*.

20. Rho Chi Bulletin Board

The possibility of an email based bulletin board was discussed.

21. Rho Chi and Canadian Schools

Canadian Schools are eligible to join Rho Chi but they do not believe in this type of recognition. They want to have their own Canadian Honor Society. We may invite Rho Chi members teaching in Canadian schools to attend our National Meetings.

22. Topics for next meeting

- The need to better define the roles of the Executive Council members
- Input and creation of agendas

23. Schedule for the next meeting at AACP, July 2002, in Kansas City, MO.

The next Executive Council meeting will be held Saturday, July 13, 2002, 3:30 to 5:30 PM.
The Chapter Advisors meeting will be held Sunday, July 14, 2002 from 5:30 to 7 PM.

24. Adjournment

Immediate President Bricker declared the meeting adjourned at 12:00 PM.

Respectfully submitted.

Edward Fisher, Ph.D., R.Ph.
National Secretary