

## **Annual Chapter Report Outline**

Please complete your Annual Chapter Report and submit to the National Office by May 15.

**Date of report submission:** 2018-05-12

**Name of School/College:** University of Washington

**Chapter Name & region:** Rho, Region VII (Northwest)

**Delegate who attended the Rho Chi Annual Meeting:** Calan Eyler

**Date Delegate's name submitted:** 2017-03-26

Past year's officers and e-mail addresses

President

First Name

Jordan

Last Name

Hurley

Email

[hurlej@uw.edu](mailto:hurlej@uw.edu)

Vice President

First Name

Tanner

Last Name

N/A

Email

[puddet@uw.edu](mailto:puddet@uw.edu)

Secretary

First Name

Alexis

Last Name

Bonnell

Email  
[abonnell@uw.edu](mailto:abonnell@uw.edu)

Treasurer

First Name  
Elaine

Last Name  
Ha

Email  
[elaineh1@uw.edu](mailto:elaineh1@uw.edu)

Historian

First Name  
Anna

Last Name  
Liu

Email  
[asliu@uw.edu](mailto:asliu@uw.edu)

New officers and e-mail addresses for next academic year  
(If not yet elected, please indicate date of anticipated election and report names within one week  
of election)  
2018-05-22

New officers and e-mail addresses

President

First Name

Last Name

Email

Vice President

First Name

Last Name  
N/A

Email

Secretary

First Name

Last Name

Email

Treasurer

First Name

Last Name

Email

Historian

First Name

Last Name

Email

Chapter advisor's name and e-mail address

First Name

Elena

Last Name

Meeker

Email

[emeeker@uw.edu](mailto:emeeker@uw.edu)

**Chapter advisor's name and e-mail address**

[chapter-advisors]

## **Introduction**

The Rho Chapter of Rho Chi at the University of Washington currently has 19 members from the Class of 2019, and will soon induct 22 new members from the Class of 2020. Many of our members are active leaders not only within the pharmacy school and national organizations, but

also in the community. Our members hold internships at local pharmacies and hospitals and participate in outreach events. Our involvement in school and community activities has promoted growth for our members to be student leaders and role models, often times exceeding the intellectual achievement expected of Rho Chi members. The Rho Chapter of Rho Chi has encouraged professional and personal growth in order to develop a network of camaraderie among our members.

**Meetings** Please provide information on meetings held in the following tabular format

Date	Attendance	Agenda	Action Steps
2017-10-06	All officers present	RSO Meeting and Travel Grants, Recap of Pharmed's Market on 9/21/17 – Tanner/Alexis, Review of important chapter information, Top 5 Certificates, Bank Accounts, Tutoring, Ideas for this year's events	Alexis to attend the RSO meeting on 10/05/17. Jordan to email advisors to introduce board. Tanner – Order 10-15 certificates from national office for Top 5 students. Mail in order forms with check. Elaine to reimburse Tanner and buy stamps. Elaine to handle bank accounts. Alexis to set up google form for tutoring. Alexis to check in with PediaPUPS about a potential collaboration event in fall quarter.
2017-10-30	All officers present	Funding. Bowling Event. Winter Qtr Happy Hour. Top 5 Certificates. Secret santa for members. Banquet. Fundraiser.	Elaine and Loretta (from PediaPUPS) met with advisor about funding. Bowling/raffle event: Nov 30th, 2017. Happy Hour Nov 3rd, 2017 – Tanner to set up Facebook event for RSVPs. Jordan to drop off Top 5 certificates for Dean's signature and then privately meet with students to give certificates. Alexis to gauge interest from Rho Chi members about a potential holiday gift exchange. Board members to start identifying potential dates for initiation banquet in Spring and brainstorm potential locations.
2018-01-05	All officers present	Fall quarter wrap-up/suggestions for next year. Constitution. Winter quarter tutoring. Winter quarter happy hour. Trivia night with ASCP. Fundraiser. Banquet.	Each board member to write 2-3 thank you cards for fall quarter tutors. Previous years used national bylaws for chapter's constitution – RSO office requires updates for our chapter. Each board member to complete designated sections of the constitution by Jan 8th at 5:00 pm.

2018-02-02 All officers present. Jenny Wong (advisor) also in attendance. Initiation Banquet. St. Patrick's Day Fundraiser. Trivia Night with ASCP. Medallions/Cords.

Alexis to send out quarterly tutoring sign-ups. Alexis to send out winter quarter happy hour information to classes. Jordan and Tanner to meet with Michelle (ASCP) to plan trivia night collaboration. Elaine and Tanner to start planning St. Patrick's fundraiser. Banquet location confirmed – UW Intellectual House May 21st. Board members to begin looking at catering options.

Elaine to follow-up with DayoSense catering – current front runner for event. Board members to brainstorm ideas for keynote speaker and alumni award. Anna to make fundraiser spreadsheet to attach to envelope. Tanner to give envelopes to delegate for first and second year classes. Envelopes will be passed around February 26th – March 2nd. Jordan to order items for fundraiser. Trivia Night with ASCP – Pharmily Feud. Tanner to develop survey questions. Elaine to email Class of 2019 Rho Chi members about medallions/cords over spring break for distribution during spring quarter.

**Strategic Planning:** What goals were set that relate to the Rho Chi mission?

The goals set for the 2017-2018 school year were to encourage involvement among members, carry on events established by our predecessors, and increase the collaboration of the Rho Chapter of Rho Chi with other student organizations within the University of Washington School of Pharmacy. Our goals were in line with the Rho Chi mission.

Encourages and recognizes intellectual achievement: Peer tutoring program, "Top 5" Student Recognition for Class of 2019, New Member Initiation Ceremony & Reception

Fosters collaboration: Collaborating events with other organizations such as Rho Chi & ASCP Trivia Night, Rho-Chi & Pedia Pups Bowling Event, Rho-Chi & PLS Health Fair Booth.

## Activities

Ongoing Activities:

#### Pharmer's Market (Unknown Origin Date):

The Pharmer's Market is an event held every year during the first year students' orientation week and serves as an educational meet and greet to all the student organizations. Rho Chi sets up a booth to introduce the organization and tutoring services offered to incoming first year students.

#### Tutoring Services (Unknown Origin Date):

This year, Rho Chi continued to offer tutoring services to fellow pharmacy students in a variety of subjects including pharmaceuticals, pharmacology, medicinal chemistry, anatomy/physiology, and pharmacotherapeutics. At the beginning of each quarter, a survey was sent out to Rho Chi members and other students of high intellectual standing to determine which areas of study they would be comfortable tutoring in. An email was simultaneously sent to all pharmacy students offering tutoring services. When a student requested tutoring services, Rho Chi chapter members would match them up with an appropriate tutor. This provided tailored tutoring for students, with tutoring session occurring in groups, privately, in-person, or over email. The format of tutor matching was modeled after that done in 2015-2016.

#### Top 5 Certificates (Unknown Origin Date):

Each year, the Rho Chapter recognizes the top 5 students for high scholastic achievement at the end of their first year of pharmacy school. These students receive a certificate and congratulatory letter, signed by the chapter president and Dean Sean Sullivan. These certificates were well-deserved by very bright students that are destined for scholastic excellence.

#### Trivia Night (Since 2015):

In conjunction with the UW ASCP chapter, Rho Chi held the annual Trivia Night. Students from multiple classes, in teams of 6, competed in a Family Feud-style game to win Starbuck's gift cards and bragging rights. This traditional event fosters a fun environment for students to show off their knowledge on various subjects, some related to school.

#### Quarterly Happy Hour (Since 2015):

To foster member collaboration, a quarterly happy hour event for Rho Chi members was held at local restaurants. These quarterly events were scheduled towards the beginning of each quarter to allow members to reconnect in a relaxed and casual environment. These events were aimed to encourage member involvement. In order to foster collaboration and camaraderie outside of Rho Chi, our board chose to open up the happy hour events to all students this year, whether Rho Chi members or not.

#### Camp Casey Fundraiser – Bowling Event (Since 2016):

Rho Chi partnered with the UW PediaPups organization to raise money for Camp Casey – a summer camp for kids with physical disabilities. At this event, participants paid an entry fee for bowling and were entered into a raffle for a variety of donated prizes. People who couldn't join the event but wanted to donate had the option to buy tickets for the raffle. Participants were able to enjoy pizza and beverages while trying to score some strikes on the bowling alley. Profits from the event were then donated to Camp Casey. In total, \$450 was raised for Camp Casey to help sponsor children to attend camp!

Health Fair Booth (since 2017):

Rho Chi will be partnering with the UW Chapter of Phi Lambda Sigma (PLS) Leadership Society to run a booth for a local health fair on May 22nd, 2018. The health fair will be offering free health screening to the community and the Rho Chi-PLS booth will be aimed to educate the public on what types of services pharmacies/pharmacists in the community can provide. An educational game will also be conducted at the booth.

New Initiatives:

St. Patrick's Day Fundraiser:

We chose to do a new type of fundraiser this year in the hope of raising more funds than prior years. The fundraiser's theme was St. Patrick's Day, encouraging students to send some luck to friends, mentors, mentees, etc before winter quarter finals. Students purchased goodie bags that included St. Patrick's Day-themed items and filled out cards to send to their designated recipients. We managed to raise \$317.91 from the fundraiser, which helped to support initiation banquet expenses, as well as increase the organization's starting balance for next year's board.

## **Financial Budgeting**

How the budget was determined and approved:

At the start of the school year, the Rho Chi treasurer applied for all possible RSO grants that are provided by the University of Washington. In addition to applying for all possible grants, the UWSOP Rho Chi Chapter was given \$300 from the Dean's fund for events and other expenses. The goal was to limit the use of the chapter's personal fund and fundraise enough money to offset the expenses. The board members wanted to pass on, at the minimum, the same amount of funds that was available at the beginning of the year to the next year's board.

Grants received:

Wells Fargo Fund 2017-2018: \$165 for Bowling/Fundraising Event for Kiwanis Camp Casey  
Wells Fargo Fund 2017-2018: \$585 for Initiation Banquet

Fundraising:

Rho Chi's St. Patrick's Day Candy Grams: Raised \$317.91 for events and the Initiation Banquet

Ledger for 2017-2018 (uploaded below):

—Total expenses for upcoming events such as the initiation banquet on 5/21 have not been recorded because we have not yet received the total bill.

## **Installation Function**

This year's initiation ceremony will take place on May 21st, 2018 at the University of Washington Intellectual House. We will induct 22 members from the Class of 2020 amongst their families and friends. The evening will include dinner and drinks and an opportunity for new Rho Chi initiates to mingle amongst each other and with the officers and advisors of the Rho Chapter of Rho Chi. During dinner our guest speaker, Leigh Ann Mike, PharmD, BCPS, BCGP, will offer the initiates a few words of wisdom. Our chapter advisors then will induct the new

initiates, who sign and date their names in our chapter notebook before being presented with their pins and certificates. After each initiate has been recognized, the evening concludes with a few congratulatory words from our Rho Chi chapter president and vice-president.

### **Evaluation/Reflection**

The 2017-2018 year has been busy with maintaining old traditions and events as well as working to improve them based on feedback from prior years. The Rho Chapter of Rho Chi was effective at having at least two collaborative events each quarter of the school year. Our events were varied, with some being philanthropic in nature and others being rooted in entertainment.

In the years to come, improvements can be made in trying to get more members to participate in events. Although partnering with other school organizations helped bring more participants compared to previous years, there is still room for improvement.

We hope that our successors continue to develop philanthropic events as well as maintain the established traditions of the Rho Chapter of Rho Chi.

### **Other Information**

N/A