Annual Chapter Report

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

Date of report submission: May 6, 2015

Name of School/College: UNC Eshelman School of Pharmacy

Chapter name and region: Xi, Region III-Mid Atlantic

Chapter advisor’s name and e-mail address: Robert Dupuis, re\_dupuis@unc.edu

Delegate who attended the Rho Chi Annual Meeting: N/A

Date delegate’s name submitted to Rho Chi. N/A

Past year’s officers and e-mail addresses:

President: Anna Cosnahan, anna\_cosnahan@unc.edu

Vice President: Frank Fanizza, frank\_fanizza@unc.edu

Secretary: Natalie Pearce, nfletche@email.unc.edu

Treasurer: Candice Sherwood, csherwoo@email.unc.edu

Historian: N/A

New officers and e-mail addresses for next academic year:

President: Eric Shen, ericshen@email.unc.edu

Vice President: Tanner Hedrick, tanner\_hedrick@unc.edu

Secretary: Jill Zaccardelli, jill\_zaccardelli@unc.edu

Treasurer: Steven Kiss, skis@email.unc.edu

Historian: N/A

Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus): 62

**Meetings**: Provide information on meetings held in the following tabular format (Limit 1.5 page)

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 9/17/2014 | 20 | Find more volunteers for tutoring for PY1s | Had interested individuals contact Natalie and Candice for further information. |
|  |  | Create calculations tutoring videos for lab | Had interested individuals email officers and send information along to Dr. Anksorus who set up initial meeting with everyone. |
|  |  | Secure donations for faculty appreciation breakfast | Created a GoogleDoc for individuals to sign up what they could bring. |
|  |  | Tutoring logistics and information required for the school payroll. | Brad Wingo came and spoke to the group along with someone from payroll to discuss requirements. |

**Strategic Planning**: What goals were set that relate to the Rho Chi mission? (Limit 0.5 page)

Our goals for this year were to encourage active participation by members in our chapter, either through events within the school or outside, at least once each semester.

**Activities**: (Limit 1500 words)

**Fall semester:**

**1-on-1 tutoring** - Rho Chi members are invited and strongly encouraged to participate in the 1-on-1 tutoring program. This year we had 11 members participate. Members are paid to tutor pharmacy students who are struggling with their school work. There is a fund setup for this, so the students are not charged for the service.

**Calculations Videos**: Students were recruited during the summer to help Dr. Anksorus with calculations videos for the PY1 class. While more volunteers are always helpful, a sufficient number of students were recruited for the task.

**Faculty & Staff Appreciation Breakfast:** Rho Chi members with CPFI organized a breakfast towards the end of the semester to show faculty and staff how much we appreciate everything they do for the student body. Members were asked to donate breakfast foods as well as utensils, etc and whatever was not procured through donations was purchased through money allocated from Student Senate. Members then were encouraged to socialize with faculty while the breakfast was going on. This event took place on November 24th.

**Spring semester:**

**Induction ceremony:**  We meet once a week to organize the induction ceremony during the spring semester. Andrew Clapper does a great deal of organizing within the Office of Student Affairs.

**Faculty & Staff Appreciation Breakfast**: Rho Chi repeated this successful event from the fall semester but independently rather than partnering with CPFI. This event took place on April 22nd.

**Donate Life Carnival**: Rho Chi partnered with Donate Life for an event on the undergraduate campus of UNC to encourage students, faculty and staff to sign up to be an organ and/or tissue donor. Games and prizes were set up to coordinate with the carnival theme and give-aways included t-shirts through Donate Life. Pizza was purchased and was given out for signing up to be a donor, along with popcorn and drinks. This was a very successful event in which 172 donors were registered.

**White Coat Embroidery**: Rho Chi offered white coat embroidery, after White Coat Ceremony for third year students, for $10 each, with proceeds going towards the Jason K. Ray Memorial Trust Fund. 40 coats were embroidered.

**Areas to improve**

One of the areas that could really use improvement is in participation. While encouragement is provided, it is essential that all members see their value in the organization as a whole and are motivated to participate and volunteer more in activities like the faculty appreciation breakfast or Donate Life. This year we were able to get some volunteers for these events and many volunteers for tutoring.

**Financial/ Budgeting**:

At the start of the 2014-2015 school year, Rho Chi Xi Chapter had $5,118.78 in chapter funds. During the fall semester, our faculty appreciation breakfast was funded by student donations and a $50 allocation from the UNC Eshelman School of Pharmacy Student Senate. In the spring, 28 new members were inducted, adding $560 to the budget. The induction ceremony, which was held on March 21, 2015, was co-sponsored by Office of Student Affairs and Xi Chapter. Our chapter contributed $954.51 in order to cover the travel expenses of the guest speaker. Funds were secured from Pharmacy Student Senate ($250) and the Graduate and Professional Student Federation ($700) for the Donate Life Carnival that was held on April 6, 2015. The funds were used to purchase raffle prizes, food, and materials to supplement the supplies that were purchased last year for the event. We did lab coat embroidery as a fundraiser in the spring, and a total of 40 white coats were embroidered. Our profit of $200 was donated to the Jason K. Ray Memorial Trust Fund (<http://jasonray.org>). The spring semester was concluded with another faculty appreciation breakfast, which was also funded by student donations and an $80 allocation from Pharmacy Student Senate. Future fundraising for the organization can occur through the selling of latte mugs (51) that were purchased last year. Rho Chi Xi Chapter appreciates all of the support we have received for each of our events during the 2014-2015 school year, and we aim to maintain financial sustainability in the years to come.

**Initiation Function**:

The induction ceremony was held at the Rizzo Conference Center on March 21st of 2015. ([www.rizzoconferencecenter.com](http://www.rizzoconferencecenter.com)) Many of the deans and some professors joined friends and families in celebrating the achievements of the incoming members. For our speaker we invited Bruce Canaday, PharmD and Dean at St. Louis College of Pharmacy. We had over 75 people attend the event and students, their families, and faculty overall perceived the event very positively.

**Evaluation/Reflection**:

The 1:1 tutoring service we offered for the PY1 and PY2 class was a huge success. Many students benefited from this program. The White Coat embroidery was also a popular choice. The Donate Life carnival was very successful with many donors being registered.

**Other information**: N/A

**If your chapter would like to be considered for the Most Improved Chapter Award, please complete the following form on a separate page.**

Most Improved Chapter Award

Some chapters have been relatively inactive in past years, but current students/advisors have made great strides to increase the activities/projects of their chapters. Rho Chi has instituted a designation for the “Most Improved Chapter Award” to recognize such strides. In order to be eligible for this award, a chapter must meet all the basic chapter requirements requested within the chapter annual report. Furthermore, the chapter annual report, names of elected officers, and the name of the chapter delegate to the Rho Chi Society National Office must be submitted to the Rho Chi National Office by the respective deadlines for each of these items. The chapter must send a representative to the Rho Chi Society Annual Meeting. In addition, chapters must have “active” chapter status for at least 2 consecutive years (e.g., new schools must be in at least the third year of chapter activity).

If your chapter would like to be considered for the “Most Improved Chapter Award,” indicate the significant improvement(s) of your chapter below. Limit to one page.

Name of School/College:

Chapter name and region:

Name of member submitting statement:

Name of Chapter Advisor:

**Appendix 1**

**Chapter Activities Report Template**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| [Chapter Name, School Name] Activity Table | | | | | | | |  |
| Category of Activity1 | Title of Activity | Brief Description2 | How Does This Activity Align With the Rho Chi Mission Statement? | Years the Activity has Been Ongoing? | If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year? | How Many Members Participated in the Activity? | How Many Students (non-members) and/or Patients were impacted by the Activity? | Financial Information for the Activity [Budget Required, Fundraising Amount] |
| Intellectual Leadership Activities (i.e., tutoring, sponsored lectures, poster sessions, etc.) | Pharmacy student tutoring | Tutoring for students struggling with current coursework, per referral from Brad Wingo. | Students serving as intellectual leaders. | > 3 years | Brad Wingo assesses the students eligibility for the program and tutors individually note their progress. Grades are also an important measure of effectiveness. No improvements have been necessary as of yet but a thorough training is required on expectations. | 11 | 12 | N/A |
| College of Pharmacy Events [non-academic, non-patient outreach] | Faculty Appreciation Breakfast | Breakfast for faculty and staff of Eshelman School of Pharmacy | Advancing the organization itself by promoting a profound respect for those who contribute to the daily running of the education system. | At least 3 years | Personal comments made by faculty and staff have been encouraging ways to remind us that this little thank you does indeed make a difference. While timing and what food is offered does vary, the event itself being held does not change. | 15 | pharmacy faculty and staff (approximately 25 individuals estimated per breakfast) | $50 for Fall Semester and $80 Spring Semester from Pharmacy Student Senate |
| Patient Outreach Events/ Community Service | Donate Life Carnival | Partnered with Donate Life to spread awareness about being an organ & tissue donor and recruit individuals to sign up to be a donor. | Linking the ideals of intellectual advancement with the idea that service is an inherent part of our profession. | At least 3 years | The number of registered donors doubled this year, largely due to having the event outside with nicer weather. We also took note that while games did attract attention, free food/drinks were a far more efficient way to attract those individuals to sign up. We encourage this next years officers to do the same practice. | 12 | 172 | $250 from Pharmacy Student Senate and $700 for Graduate and Professional Student Federation |
| Fundraising Events | White Coat Embroidery | Collected white coats of rising PY4 students to have their name embroidered | Contributes to the development of intellectual leaders | > 3 years | The interest the students exhibit in having their white coats embroidered and the number that actually drop their coat off for embroidery | 3 | 40 | $400 was collected; $200 went to pay for the embroidery and the remaining $200 was donated to the Jason K. Ray Memorial Trust Fund. |

Guidelines:

1. For each activity within a category use a separate line in the table (you may add more lines as you see fit)
2. Keep your descriptions of each activity brief limiting overall table to 3 pages or less.

Appendix 2

Rho Chi Chapter Annual Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | **Amount Debited ($$ spent)** | **Amount Credited ($$ raised)** | **Balance** | **Comment** |
| **Starting Balance** |  |  | **5,118.78** |  |
| **Funds for Fall Faculty Appreciation Breakfast** |  | **$50** | **5,168.78** | **Received from Pharmacy Student Senate** |
| **Reimbursements for Faculty Appreciation Breakfast** | **$57.04** |  | **$5,111.74** | **Breakfast for both Chapel Hill and Asheville Campuses (CH: $51.56, A: $5.48; donations were also used)** |
| **Funds for Donate Life Carnival** |  | **$950.00** | **$6,061.74** | **$250 from Pharmacy Student Senate and $700 from Graduate and Professional Student Federation** |
| **New Member Dues** |  | **$560.00** | **$6,621.74** | **28 students inducted** |
| **Raffle Prizes for Donate Life Carnival** | **$250.00** |  | **$6,371.74** | **$100, $75, and $50 gift cards to Maggianos** |
| **Pizza for Donate Life Carnival** | **$418.50** |  | **$5,953.74** | **55 pizzas at $7 a piece plus tip** |
| **Popcorn Machine for Donate Life Carnival** | **$204.00** |  | **$5,749.74** | **Machine and materials for 200 attendants** |
| **Additional Supplies for Donate Life Carnival** | **$27.95** |  | **$5,721.79** | **Origami paper, easel paper** |
| **TV Advertising in the Student Union for Donate Life Carnival** | **$25** |  | **$5,696.79** | **TV ad run in student union for 1 week** |
| **Reimbursement for Spring Faculty Appreciation Breakfast** | **$59.96** |  | **$5,636.83** | **Breakfast for both Chapel Hill and Asheville Campuses (CH: $43.29, A: $16.67; donations were also used)** |
| **White Coat Embroidery Fundraiser** |  | **$400** | **$6,036.83** | **$10 per coat, 40 coats total** |
| **Cost of Embroidery** | **$200** |  | **$5,836.83** | **$5 per coat, 40 coats total** |
| **Donation to Jason K. Ray Fund** | **$200** |  | **$5,636.83** |  |
| **Funds for Spring Faculty Appreciation Breakfast** |  | **$59.96** | **$5,696.79** | **Received from Pharmacy Student Senate** |
| **Reimbursement for Induction Guest Speaker Travel** | **$954.51** |  | **$4,742.28** | **Covered air travel, hotel, taxi, and food** |
| **Quarterly Fees** | **$72.50** |  | **$4,669.78** | **$36.25 each quarter** |
|  |  |  |  |  |