



## The Rho Chi Society

### Annual Chapter Report

Please complete your Annual Chapter Report, adhering strictly to the format below, and submit it to the National Office via e-mail (RhoChi@unc.edu) by May 15.

Date of report submission: April 28, 2016

Name of School/College: UNC Eshelman School of Pharmacy

Chapter name and region: Xi, Region III-Mid Atlantic

Chapter advisor's name and e-mail address: Robert Dupuis, re\_dupuis@unc.edu

Delegate who attended the Rho Chi Annual Meeting: N/A

Date delegate's name submitted to Rho Chi. N/A

Past year's officers and e-mail addresses:

President: Eric Shen, eric\_shen@unc.edu

Vice President: Tanner Hedrick, tanner\_hedrick@unc.edu

Secretary: Jill Zaccardelli, jill\_zaccardelli@unc.edu

Treasurer: Steven Kiss, skiss@email.unc.edu

Historian: N/A

New officers and e-mail addresses for next academic year:

President: Hampton Hall, whhall@email.unc.edu

Vice President: Vivian Cheng, vcheng@email.unc.edu

Secretary: Kate Summers, klsummer@email.unc.edu

Treasurer: Alexis Williams, alexis\_williams@unc.edu

Historian: N/A

Number of Rho Chi student members at college or school, listed by class year and program (and by campus if more than one campus):

Class of 2016: 34 student members

Class of 2017: 28 student members

Class of 2018: 35 student members

**The Rho Chi Society**  
**National Office Contact Information:**  
**Email: RhoChi@unc.edu**  
**Telephone: (919) 843-9001**  
**Fax: (919) 962-0644**

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**Meetings:** Provide information on meetings held in the following tabular format (Limit 1.5 page)

Date	Attendance	Agenda	Action Steps
12-Aug-2015	28 (General Body Meeting)	Statement of Rho Chi Mission	N/A
		Fundraising – 20 oz latte mugs	Solicited volunteers for selling mugs in the Pharmart the first week of September
		Family day: short presentation by Prutha Lavani	Asked for assistance with Family Day activities, representation of Rho Chi
		Faculty appreciation breakfast: described logistics, timeframe, and co-hosting with CPFI	N/A
		Tutoring: tutors were given an overview of the New Curriculum for PY1 students, how to record hours worked, and general tips and advice on tutoring	N/A
18-Feb-2016	51 (General Body Meetings)	Statement of Rho Chi Mission	N/A
		Welcoming of new members	N/A
		Fundraising: UNC badge reels, white coat embroidery	Solicited volunteers for selling items in the Pharmart the last week of March
		Donate Life Carnival: mission, overview, plan for event	N/A
		Induction Ceremony rehearsal for PY2 student members	Asked PY2 members to review ceremony logistics prior to ceremony

**Strategic Planning:** What goals were set that relate to the Rho Chi mission? (Limit 0.5 page)

This year, our goals were to adapt the tutoring program to meet the needs of our new curriculum for first year students. Additionally, we had a goal to increase our fundraising by 50% in order to organize high quality events for our members and the UNC campus community.

**Activities:** (Limit 1500 words)

**Fall semester:**

**Bridging course tutoring:** as part of the revised pharmacy curriculum, PY1 students took short, intense bridging courses intended to make sure all students had the same baseline knowledge in a variety of sciences important for the remainder of their first year of pharmacy school. To accommodate this new bridging coursework, Rho Chi established walk-in tutoring hours where tutors sat in the PY1 lecture hall during lunch. These highly visible tutors were made available to all students who had any questions about the course material. A total of 25 man-hours were spent on this service.

**1-on-1 tutoring** - Rho Chi members are invited and strongly encouraged to participate in the 1-on-1 tutoring program. This year we had 22 members participate, up from 11 members last year. Members are paid to tutor pharmacy students who are struggling with their school work. There is a fund setup for this, so the student who need tutoring are not charged for the service. Tutoring was especially impactful this year as the PY1 students were the first class to undertake the revised pharmacy curriculum. A total of 26 man-hours were spent on the 1-on-1 tutoring service.

**Faculty & Staff Appreciation Breakfast:** Rho Chi members with CPFI organized a breakfast towards the end of the fall semester to show faculty and staff how much we appreciate everything they do for the student body. Members were asked to donate breakfast foods as well as utensils, etc and whatever was not procured through donations was purchased through money allocated from Student Senate. Members socialized with faculty while the breakfast was going on. This event took place on November 24, 2015.

**Spring semester:**

**1-on-1 tutoring:** This program continued into the spring, led by Secretary Jill Zaccardelli. A totally of 27 man-hours were spent on this service to the school.

**Induction ceremony:** We meet once a week to organize the induction ceremony during the spring semester. Andrew Clapper does a great deal of organizing within the Office of Student Affairs. The ceremony itself was a success with positive feedback from the attendees.

**Donate Life Carnival:** Rho Chi partnered with Donate Life for an event on the undergraduate campus of UNC to encourage students, faculty and staff to sign up to be an organ and/or tissue donor. Games and prizes were set up to coordinate with the carnival theme and giveaways

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included t-shirts through Donate Life. Pizza was purchased and was given out for signing up to be a donor, along with popcorn and drinks. This was a very successful event in which 248 donors were registered.

A separate donor sign-up event was held at the pharmacy school on April 4, 2016 and 28 new donors were registered.

**White Coat Embroidery:** Rho Chi offered white coat embroidery, after White Coat Ceremony for third year students, for \$10 each. 73 coats were embroidered.

### **Areas to improve**

From last year's report, one area that could use improvement is participation. While encouragement is provided, it is essential that all members see their value in the organization as a whole and are motivated to participate and volunteer more in activities. This year we were able to double our number of tutors. Additionally, events were well-attended by Rho Chi members.

### **Financial/ Budgeting:**

At the start of the 2015-2016 school year, Rho Chi Xi Chapter had \$4601 in chapter funds. During the fall semester, our faculty appreciation breakfast was funded by student donations and a \$50 allocation from the UNC Eshelman School of Pharmacy Student Senate. In the spring, 35 new members were inducted, adding \$700 to our account in the form of member dues. The induction ceremony was co-sponsored by Office of Student Affairs, the Deans Office, and Xi Chapter. Our chapter contributed \$1000 in order to cover the travel expenses of the guest speaker. Funds were secured from Pharmacy Student Senate (\$500) and the Graduate and Professional Student Federation (\$254) for the Donate Life Carnival that was held on April 6, 2015. The funds were used to purchase raffle prizes, food, and materials to supplement the supplies that were purchased last year for the event. We did lab coat embroidery as a fundraiser in the spring, and a total of 73 white coats were embroidered. \$200 was donated to the Jason K. Ray Memorial Trust Fund (<http://jasonray.org>). Future fundraising for the organization can occur through the selling of latte mugs that were purchased this year and ID card badge reels which were also purchased this year. Rho Chi Xi Chapter appreciates all of the support we have received for each of our events during the 2015-2016 school year, and we aim to maintain financial sustainability in the years to come.

### **Initiation Function:**

The induction ceremony was held at the Rizzo Conference Center on February 27, 2016. ([www.rizzoconferencecenter.com](http://www.rizzoconferencecenter.com)) Many of the deans and some professors joined friends and families in celebrating the achievements of the incoming members. For our speaker we invited Diane Ginsburg, Diane B. Ginsburg, Ph.D., R.Ph., FASHP from the College of Pharmacy at the

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University of Texas at Austin. We had 115 people attend the event and students, their families, and faculty overall perceived the event very positively.

**Evaluation/Reflection:**

The 1:1 tutoring service we offered for the PY1 and PY2 class was a huge success. Many students benefited from this program. The White Coat embroidery was also a popular choice. The Donate Life carnival was very successful with x new donors being registered. This year, we expanded on the carnival by hosting a tissue and organ donor sign-up exclusively for the pharmacy school. X new donors were registered at this event.

**Other information:** N/A

**If your chapter would like to be considered for the Most Improved Chapter Award, please complete the following form on a separate page.**

## **Most Improved Chapter Award**

Some chapters have been relatively inactive in past years, but current students/advisors have made great strides to increase the activities/projects of their chapters. Rho Chi has instituted a designation for the “Most Improved Chapter Award” to recognize such strides. In order to be eligible for this award, a chapter must meet all the basic chapter requirements requested within the chapter annual report. Furthermore, the chapter annual report, names of elected officers, and the name of the chapter delegate to the Rho Chi Society National Office must be submitted to the Rho Chi National Office by the respective deadlines for each of these items. The chapter must send a representative to the Rho Chi Society Annual Meeting. In addition, chapters must have “active” chapter status for at least 2 consecutive years (e.g., new schools must be in at least the third year of chapter activity).

If your chapter would like to be considered for the “Most Improved Chapter Award,” indicate the significant improvement(s) of your chapter below. Limit to one page.

Name of School/College: UNC Eshelman School of Pharmacy

Chapter name and region: Xi, Region III-Mid Atlantic

Name of member submitting statement: Eric Shen, Xi Chapter President

Name of Chapter Advisor: Robert Dupuis

### **Most Improved Chapter Application – Xi Chapter**

2015-2016 was an important year for the UNC Eshelman School of Pharmacy. The new academic curriculum was implemented for the first-year students, bringing about much change in course content as well as scheduling and logistics. Rho Chi Xi Chapter is committed to providing quality tutoring services to the school of pharmacy but our members had not taken any of the new courses that the first year students were experiencing. To overcome this challenge, Rho Chi leadership highly encouraged our members to participate as tutors. We doubled the number of tutors to 22, up from 11 tutors who volunteered last year. Tutors were given online access to course materials, which was reviewed to ensure tutors could provide quality teaching and tutoring to any students who needed it. We tutored for a total of 78 man-hours this year and we received positive feedback that our tutoring services aided in the academic success of the first year pharmacy students.

One new project that Xi Chapter established this year was a summer internship directory for students. Historically, summer opportunities were communicated to students by various means; some positions were e-mailed to students. If professors knew of summer internship, they sometimes asked the Office of Student Affairs to post it as an online message on our Sakai page. Xi Chapter saw that there was a need for a centralized and consolidated resource for students looking to gain experience in pharmacy practice. Collaborating with students who had previously completed summer internships as well as faculty in the PharmD program and graduate program, we created a directory of summer internships that was made available to all students. The directory included key information such as the company hiring, location of the internship, and the application process. The directory was updated four times throughout the year as we learned of new internships.

Understanding that adequate funding and resources is foundational in hosting success events of high quality, we placed emphasis on fundraising this year. We found a new vendor to make custom UNC pharmacy mugs and sold these successfully in the fall. We also created ID card badge reels with the UNC tar heel logo for sale in the spring. These were sold to pharmacy staff at UNC Hospitals as well as students and staff at the school of pharmacy. Lastly, we highly publicized our white coat embroidery and increased the number of coats embroidered from 40 in 2015 to 73 this year. Altogether, we raised \$2580 in funds this year compared to \$400 last year. This money we raise goes toward our primary service event, the Donate Life Carnival to register new organ and tissue donors.

In April, Rho Chi Xi Chapter organized a 2-part event to increase awareness for organ and tissue donation and to register new donors. On April 4, Rho Chi organized a donor registration event in the pharmacy school. We collaborated with Carolina Donor Services to educate pharmacy students on the need for organ and tissue donation. We registered 28 new donors that day. On April 11<sup>th</sup>, we held a larger event on the undergraduate campus at UNC Chapel Hill. Carolina Donor Services again was our partner in this event, providing pamphlets, games, and volunteers. Xi Chapter students spoke with hundreds of undergraduate students throughout the day, advocating for the need for more donors to register. Xi Chapter provided a free lunch to new donors as a token of our appreciation. Xi Chapter also organized an hourly raffle drawing for Amazon.com gift cards that new donors could enter. Together with Carolina Donors Services, we registered 220 new donors and educated countless more on the need for organ and tissue donation.





## The Rho Chi Society

### Appendix 1

#### Chapter Activities Report Template

[Chapter Name, School Name] Activity Table								
Category of Activity <sup>1</sup>	Title of Activity	Brief Description <sup>2</sup>	How Does This Activity Align With the Rho Chi Mission Statement?	Years the Activity has Been Ongoing?	If Activity has Been Ongoing for >1 Year, What Evaluations Have Been Done to Assess the Success of the Activity and What Improvements Have Been Done Over the Past Year?	How Many Members Participated in the Activity?	How Many Students (non-members) and/or Patients were impacted by the Activity?	Financial Information for the Activity [Budget Required, Fundraising Amount]
Intellectual Leadership Activities (i.e., tutoring, sponsored lectures, poster sessions, etc.)	Pharmacy student tutoring	Tutoring for students struggling with current coursework, per referral from Brad Wingo.	Students serving as intellectual leaders.	> 3 years	Brad Wingo assesses the students eligibility for the program and tutors individually note their progress. Grades are also an important measure of effectiveness. No improvements have been necessary as of yet but a thorough	22	Approximately 75	N/A

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					training is required on expectations.			
College of Pharmacy Events [non-academic, non-patient outreach]	Faculty Appreciation Breakfast	Breakfast for faculty and staff of Eshelman School of Pharmacy	Advancing the organization itself by promoting a profound respect for those who contribute to the daily running of the education system.	At least 3 years	Personal comments made by faculty and staff have been encouraging ways to remind us that this little thank you does indeed make a difference. While timing and what food is offered does vary, the event itself being held does not change.	15	pharmacy faculty and staff (approximately 30 individuals estimated per breakfast)	\$50 for Fall Semester
Patient Outreach Events/ Community Service	Donate Life Carnival	Partnered with Donate Life to spread awareness about being an organ & tissue donor and recruit individuals to sign up to be a donor.	Linking the ideals of intellectual advancement with the idea that service is an inherent part of our profession.	At least 3 years	The number of registered donors doubled this year, largely due to having the event outside with nicer weather in a prime location. Electronic sign-up of new donors went well (ie, using iPads).	12	248	\$250 from Pharmacy Student Senate and \$700 for Graduate and Professional Student Federation

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Fundraising Events	White Coat Embroidery	Collected white coats of rising PY4 students to have their name embroidered	Contributes to the development of intellectual leaders	> 3 years	The interest the students exhibit in having their white coats embroidered and the number that actually drop their coat off for embroidery	3	73	\$1469 was collected; \$813 went to pay for the embroidery
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Guidelines:

1. For each activity within a category use a separate line in the table (you may add more lines as you see fit)
2. Keep your descriptions of each activity brief limiting overall table to 3 pages or less.

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**Appendix 2 - Rho Chi Xi Chapter Annual Report**

<b>ITEM</b>	<b>Amount Debited (\$\$ spent)</b>	<b>Amount Credited (\$\$ raised)</b>	<b>Balance</b>	<b>Comment</b>
<b>Starting Balance</b>			<b>4,601</b>	
<b>Funds for Fall Faculty Appreciation Breakfast</b>		<b>50</b>	<b>4,651</b>	<b>Received from Pharmacy Student Senate</b>
<b>Reimbursements for Faculty Appreciation Breakfast</b>	<b>50</b>		<b>4,601</b>	<b>Breakfast for both Chapel Hill and Asheville Campuses (\$50 for Breakfast and \$39.31 for Pizza)</b>
<b>Reimbursement for All Members Meeting Pizza</b>	<b>89</b>		<b>4,512</b>	<b>Pizza for Fall Members Meeting</b>
<b>Funds for Donate Life Carnival</b>		<b>310</b>	<b>4,822</b>	<b>\$260 from Graduate and Professional Student Federation and \$50 from Pharmacy Student Senate</b>
<b>New Member Dues</b>		<b>700</b>	<b>5,522</b>	<b>35 students inducted</b>
<b>Raffle Prizes for Donate Life Carnival</b>	<b>80</b>		<b>5,442</b>	<b>\$20 gift cards x 4</b>
<b>Pizza/Drink for Donate Life Carnival</b>	<b>517</b>		<b>4,924</b>	<b>Pizzas plus tip</b>
<b>White Coat Embroidery Fund Raiser</b>		<b>1,460</b>	<b>6,384</b>	<b>Sold 73 coats at \$20 each</b>
<b>Cost of Embroidery</b>	<b>813</b>		<b>5,571</b>	<b>\$5 per coat, 40 coats total</b>
<b>Badge Reel Fund Raiser</b>		<b>590</b>	<b>6,161</b>	<b>Sold Badge Reels</b>
<b>Cost of Badge Reels</b>	<b>155</b>		<b>6,005</b>	<b>Badge Reels purchased from ID America</b>
<b>Cost of Coffee Mugs</b>	<b>436</b>		<b>5,569</b>	<b>Coffee Mug Order Placement</b>
<b>Coffee Mug Fundraiser</b>		<b>530</b>	<b>6,099</b>	<b>Revenue from Coffee Mug Sales</b>
<b>Transfer Return Funds to GPSF</b>	<b>4.3</b>		<b>6,094</b>	<b>Return Unused Funds to GPSF</b>
<b>Gift for Induction Guest Speaker</b>	<b>81</b>		<b>6,013</b>	<b>Covered air travel, hotel, taxi, and food</b>
<b>Quarterly Fees</b>	<b>95.0</b>		<b>5,918</b>	<b>\$28 from Oct &amp; \$67 from Dec</b>
<b>Ending Balance</b>			<b>5,918</b>	