

## **Annual Chapter Report Outline**

Please complete your Annual Chapter Report and submit to the National Office by May 15.

**Date of report submission:** 2018-05-14

**Name of School/College:** Jefferson College of Pharmacy

**Chapter Name & region:** Epsilon Epsilon – Region II

**Delegate who attended the Rho Chi Annual Meeting:** Kathleen Grassi

**Date Delegate's name submitted:** 2018-03-12

Past year's officers and e-mail addresses

President

First Name

Kathleen

Last Name

Grassi

Email

[kxs151@jefferson.edu](mailto:kxs151@jefferson.edu)

Vice President

First Name

Ashley

Last Name

Eldabbas

Email

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Secretary

First Name

Jessica

Last Name

Leri

Email

[jessica.leri@jefferson.edu](mailto:jessica.leri@jefferson.edu)

Treasurer

First Name

Maura

Last Name

Harkin

Email

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Historian

First Name

Monica

Last Name

Coulson

Email

[mxcl72@jefferson.edu](mailto:mxcl72@jefferson.edu)

New officers and e-mail addresses for next academic year

(If not yet elected, please indicate date of anticipated election and report names within one week of election)

New officers and e-mail addresses

President

First Name

Brooke

Last Name

Barlow

Email

[brooke.barlow@jefferson.edu](mailto:brooke.barlow@jefferson.edu)

Vice President

First Name

Huda

Last Name  
Eldabbas

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Secretary

First Name  
Pallavi

Last Name  
Chary

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Treasurer

First Name  
Ashley

Last Name  
Weiner

Email  
[ajw009@jefferson.edu](mailto:ajw009@jefferson.edu)

Historian

First Name  
Christina

Last Name  
Karalis

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[christina.karalis@jefferson.edu](mailto:christina.karalis@jefferson.edu)

Chapter advisor's name and e-mail address

First Name  
Elena

Last Name  
Umland

Email  
[elena.umland@jefferson.edu](mailto:elena.umland@jefferson.edu)

### Chapter advisor's name and e-mail address

[chapter-advisors]

### Introduction

Additional Chapter Advisor's Information: Gagan Kaushal – [gagan.kaushal@jefferson.edu](mailto:gagan.kaushal@jefferson.edu).

**Meetings** Please provide information on meetings held in the following tabular format

Date	Attendance	Agenda	Action Steps
2017-08-14	Rho Chi Executive Officers	Discuss and create plans for the upcoming academic year	Determine a guest speaker for the induction ceremony, create tutoring committee chair and discuss roles and responsibilities, create schedule for upcoming meetings
2017-09-20	Rho Chi Executive Officers	Plan the induction ceremony for the new initiates	Finalize guest speaker, menu, time, location and any additional plans. Create and send out email to initiates. Discuss roles and responsibilities during induction ceremony. Finalize the blood pressure and stethoscope fundraiser.
2017-11-16	First general body meeting with old and new members.	Discuss upcoming induction ceremony and plans for the academic year.	Finalize tutoring schedule, complete last minute steps for the induction ceremony.
2017-11-30	Rho Chi Induction Ceremony		

**Strategic Planning:** What goals were set that relate to the Rho Chi mission?

For our Rho Chi Society chapter, we set numerous goals related to the Rho Chi mission of instilling the desire to pursue intellectual excellence and critical inquiry to advance the pharmacy profession. In order to do this, one of our main goals this year was to get more involved with educating fellow Jefferson College of Pharmacy students and the community about topics related to pharmacy. We took on full responsibility of the tutoring committee and made changes to how we tutor students to further enhance their critical thinking skills. To do this we incorporated case based supplemental sessions in addition to the standard tutoring sessions and increased the amount of tutoring sessions offered overall. Furthermore, we enhanced our community presence by getting involved in the Philadelphia Science Festival and Philadabundance.

Another goal we had was to notify the students earlier about their Rho Chi Society membership and to increase the amount of meetings we have each year so students were able to participate in the organization prior to the Rho Chi Induction Ceremony. One huge benefit of notifying them earlier in the year was so we could offer tutoring positions to Rho Chi members first before asking other students. This had two main benefits, Rho Chi tutors could make the decision to give some of their profits to our chapter to help us raise money and we were given the opportunity to educate other students about topics we are passionate about. To further help out our chapter of Rho Chi, we also started proctoring exams this year to make our presence known and to give back to our pharmacy school.

## **Activities**

The Epsilon Epsilon chapter of the Rho Chi Honor Society was involved in two major activities for this academic year. Within the chapter, the Tutoring Committee is composed of a chair and two other officers. This is an on-going committee that has been in place since January of 2017 but implemented two new initiatives this past year. Additionally, Rho Chi members have been involved in the Philadelphia Science Festival, an on-going activity for the past two years.

The Tutoring Committee's primary goal is to provide free tutoring sessions to all students Jefferson College of Pharmacy. In order to achieve this goal each semester, the committee compiles a team of predominantly Rho Chi members who are interested in tutoring for each of the semester's courses. These tutors are trained and reimbursed for their time. Once the committee obtains room reservations for the semester and the tutors' availabilities, they work to formulate a tutoring schedule. The final schedule aims to evenly distribute the sessions among the tutors and to optimize the timing of each session around course exam schedules. Beyond creating the schedule for the tutors and students, the committee is responsible for communicating changes to the schedule, and managing call-outs. At the end of the semester, the committee evaluates feedback and usage data in order to improve the tutoring services at Jefferson for the following semester.

In addition to the regular tutoring sessions, the Tutoring Committee has implemented supplemental instruction (SI) sessions over this past academic year, a new initiative. Tutors who held these sessions completed a patient case, approved by the respective course-coordinator, prior to the SI session. This case was then distributed to students to allow them to work it up prior to the session. This type of tutoring session allowed a more focused and case-based approach to understanding the concepts in the course curriculum. Feedback from SI sessions was overwhelmingly positive and the committee aims to expand this initiative further in the coming years.

The Tutoring Committee's secondary goal was to provide exam proctoring services to the Jefferson College of Pharmacy faculty, another new initiative. To achieve this, the committee compiled a team of Rho Chi members willing to donate their time to assist in proctoring P1 exams. With the proctors' availabilities and the exam schedule, the tutoring committee formulated a proctoring schedule. The committee was also responsible for putting the respective faculty members in contact with the student who would be assisting them, prior to the exam day.

Rho Chi proctors allow there to be only one faculty member present during exam times in order to better utilize the faculty's time.

The Philadelphia Science Festival is organized by the Franklin Institute and offers scores of events over nine days throughout Philadelphia's communities. The main goal of this festival is to educate and inspire people in the community with science. This year, a member of the Rho Chi chapter took the initiative to organize an activity that was brought to three different days of this festival. The activity was focused on educating children about ADMET properties (absorption, distribution, metabolism, elimination, and toxicity). It included a fun and interactive matching board with a dissolution visual to bring the community closer to the core of the science of pharmacy. Volunteers from both Rho Chi and the rest of the college of pharmacy participated in offering this activity at Science in the Park, Community Night, and Science Carnival – each at different locations throughout the community.

### **Financial Budgeting**

Our budget was determined to ensure chapter activities were adequately funded and to ensure that we increased the total funds available to our chapter for next year. The induction ceremony and dinner was the only chapter activity that required use of chapter funds this year. Faculty members, current Rho Chi members, and friends and family of inductees paid to attend the event, while inductees were not required to pay. The payments collected were used to cover all expenses related to the event.

In order to increase our chapter funds, we conducted several fundraising events. First, we organized stethoscope and blood pressure cuff sales. These sales were targeted toward P1 students, who are required to purchase a stethoscope and blood pressure cuff before participating in the laboratory activities for the Physical Assessment and Clinical Skills course, which is offered in the Spring of the P1 year. We conducted sales in both September and December. We sold 18 stethoscopes and 19 blood pressure cuffs. These sales resulted in a profit of \$225.18. In addition to these sales, we also conducted fundraising through our chapter's tutoring and exam proctoring activities. Tutors and exam proctors who were Rho Chi members were given the option of donating the money that they would be paid for these activities to Rho Chi. These donations were tracked and deposited into our chapter account at the end of the academic year.

# THOMAS JEFFERSON UNIVERSITY

## UNIVERSITY CLEARING

JCP Rho Chi

940-40989

For the Month of:  
**MARCH, 2018**

	<u>MTD</u>	<u>FYTD</u>
<b>Previous Balance:</b>		<b>(1,819.20)</b>
<b>Current Month Charges:</b>		
7109 Other Direct Expenses	<u>0.00</u>	<u>1,124.66</u>
<i>Total Charges</i>	<b>0.00</b>	<b>1,124.66</b>
<b>Payments Received</b>		
4009 Other Income	<u>0.00</u>	<u>(1,583.00)</u>
<i>Total Payments</i>	<b>0.00</b>	<b>(1,583.00)</b>
<b>Net Activity:</b>	0.00	(458.34)
<b>Current Deficit or (Surplus):</b>	<u>0.00</u>	<u>(2,277.54)</u>

### Mail Check to:

Thomas Jefferson University  
170 S. Independence Mall West  
Suite 925E, Box 21  
Philadelphia, PA 19106-3333

### Installation Function

Our Epsilon Epsilon Rho Chi Initiation function took place on November 30th, 2017 at 6pm. This event occurred in an on-campus location at Thomas Jefferson University. All new initiates and their families and friends were invited to attend a sit down dinner with a guest speaker. Dr. Susan Goodin, PharmD, FCCP, BCOP, served as our guest speaker during our ceremony. Dr. Goodin currently serves in a variety of roles: Executive Director, Statewide Affairs Rutgers

Cancer Institute of New Jersey; Professor of Medicine, Division of Medical Oncology, Robert Wood Johnson Medical School; and Adjunct Professor, Pharmacy Practice and Administration Ernest Mario School of Pharmacy, Rutgers University. We had approximately 50 people in attendance including initiates, family, friends, faculty and staff.

## **Evaluation/Reflection**

Our Rho Chi Chapter has grown substantially over the past 2 years since we became a chapter. Our first major accomplishment was creating a tutoring committee as mentioned above in the activities section. This committee provided free tutoring services to all Jefferson College of Pharmacy students. This committee started by being operated by faculty and we then created a tutoring committee with a committee chair to manage all aspects of the committee. By creating a tutoring committee we were able to take the burden off of faculty. This committee was responsible for organizing and creating a tutoring schedule for classes in which students were interested in attending. The schedule had to be constantly updated and changed throughout the year to reflect changes in course curriculum. There are approximately 5 individuals who are on the tutoring committee and 13 students who serve as tutors.

This committee has grown to be a huge success. We are able to give back to our classmates and grow as leaders. One issue we had this year was getting a lot of students to attend each tutoring session. There were tutoring sessions where no students attended. Upon reflecting on this, the tutoring committee may have to offer more tutoring session times throughout the day to allow commuters to attend. Most of the tutoring sessions this year were held after 5 pm.

Additionally, this year we added a new responsibility to the tutoring committee which was to organize exam proctors for the P1 exams. Students in their P2-P4 years would donate their time to serve as proctors. By creating this initiative we were able to require only one faculty member being in attendance during the exams. We received a lot of positive feedback from both faculty and students. This was a great addition and I look forward to how it may develop in the future with our newly elected officers.

## **Other Information**

Additional Meetings:

03/18/2018: Third general body meeting to discuss Spring events

03/26/2018: Rho Chi Executive Officers Meeting discussing new officer inductions

04/25/2018: Fourth general body meeting involving induction of new officers

Changes we would like to implement for next year:

We plan to become more involved in our community by participating in more community service activities.

We would like to move the initiation ceremony earlier in the Fall so that the newly inducted



members have more time to participate and actively attend meetings.