### Annual Chapter Report Outline

Please complete your Annual Chapter Report and submit to the National Office by May 15.

**Date of report submission:** 2017-05-16

**Name of School/College:** Roosevelt University College of Pharmacy

**Chapter Name & region:** Epsilon Theta, Region IV - W

**Delegate who attended the Rho Chi Annual Meeting:** N/A

**Date Delegate’s name submitted:** 2017-05-16

Past year's officers and e-mail addresses

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New officers and e-mail addresses for next academic year
(If not yet elected, please indicate date of anticipated election and report names within one week of election)

New officers and e-mail addresses

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**Chapter advisor’s name and e-mail address**

[chapter-advisors]

**Introduction**

As a newly approved chapter into Rho Chi, we were very excited and honored! Much of the focus this year was on our chapter guidelines, mission statement, and goals for the college.

**Meetings** Please provide information on meetings held in the following tabular format

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Attendance | Agenda | Action Steps |
| 2016-08-04 | 14 members + chapter advisor | Elections/Candidate speeches | Set date for first E-Board meeting |
| 2016-09-30 | 5 officers + chapter advisor | E-Board Organizational Meeting | E-Board members will come up with two chapter goals and one service event idea for the next meeting Treasurer will contact members with outstanding dues Historian will create email accounts for the chapter and for tutoring service |
| 2016-11-11 | 4 officers + chapter advisor | E-board Meeting | Finalize Charter for the chapter Purchase graduation cords Schedule next chapter meeting |
| 2017-04-19 | 4 officers + 2 members | Game night/Facebook page | Obtain approval from the Assistant Dean for game night event Create questions for game night and obtain approval of content from course coordinators |

**Strategic Planning:** What goals were set that relate to the Rho Chi mission?

At the beginning of our young chapter at Roosevelt College of Pharmacy, Epsilon Theta, we met to discuss goal setting and what we wanted to accomplish this upcoming year as a new society on campus. We aimed to set goals mirroring the Rho Chi mission and all executive board members submitted proposals. Of the submissions many goals were of high quality and displayed both academic integrity and meaningful philanthropy. We hoped to instill the value of education and determination in fellow peers and prospective Rho Chi Honor Society members by holding tutoring sessions and academic assistance, foster a positive relationship with the student body and faculty by making our presence known among the student body and collaborating with faculty and students about how we can be a functional resource for them, and introduce and enhance the value of pharmacists in the community through service events and charitable fundraisers in the surrounding areas. Some goals were more broad and achievable long-term and some we were achievable this year.

Some of the key activities we planned for this year included starting a mentoring program, hosting review game nights for the underclassmen, participating in a service event in the community and create a platform for communication where student can ask questions to Rho Chi members.

**Activities**

During this past year, our organization sought to focus on our three biggest goals, the Ask Rho Chi tutoring email, Girls in Engineering, Mathematics, and Science (GEMS) Career Fair, and Rho Chi Pharmacy Game Night finals review. These programs were developed by executive board members along side our faculty advisor. The Ask Rho Chi email service was put in place to allow student to ask Rho Chi members questions about academics, mentoring, services or event we would hold that would be beneficial to them or any other question they might have for us. The Pharmacy Game Night was a review sessions for all first and second year students present on campus, focusing on their upcoming finals. The GEMS Career Fair’s purpose was to educate young girls about professions in the science. We expect that these programs will be continued into the next academic year.

One of our programs of focus is the Ask Rho Chi email service. We have a bulletin board on campus in the College of Pharmacy where we advertise our service. Although this is not a widely used service we hope to continue to grow it by advertising it better on social media, as a presentation to the entering pharmacy classes and via our webpage. We have the hope of growing this into a mentorship program for next year. Currently, the new executive board is working on writing up a formal plan for our program, which will be present to the faculty advisor and then Dean for approval. This will include having assigned groups, since our program is a group based environment, for the upperclass Rho Chi members. Once assigned to the underclassmen, they will be in charge of introducing themselves, offering assistance and periodically checking in with them to ensure success in the College of Pharmacy at Roosevelt University.

Our second focus of this beginning year was on hosting Pharmacy Game Nights at the college. These were extremely successful events with excellent feedback from the underclassmen. Our program was originally very well received by the faculty how were all in approval of our event. This program included members making questions, which were approved by faculty members, and then inserted into two game formats (Who Wants to be a PharmD and Are You Smarter Than a 5th Grader). Trophies were made with bases and mortar and pestles for the winning groups. The students loved the trophies and told their colleges about how helpful our event was. This resulted in a bigger turnout for our second session. We aim to continue this event, as the underclassmen find it helpful for preparations for finals.

Our third major focus was on the GEMS career fair, this was held at a local high school. Rho Chi members have a designated area where we would advocate for the profession and teach young students about pharmacy. We even had the students make lip balm samples to introduce the idea of compounding medications. It was a great success and the high school students all seemed to enjoy themselves very much!

**Financial Budgeting**

Since Epsilon Theta was started in August 2016, we began with a zero balance. No expenses were incurred over the 2016-2017 academic year as our Induction Ceremony was sponsored by the College of Pharmacy. The initiation ceremony, pharmacy game night review sessions and GEMS materials were sponsored by the College of Pharmacy as well.

**Installation Function**

Epsilon Theta’s first Induction Ceremony took place on Friday, August 12, 2016 from 2:00PM-4:00PM and was sponsored by the Roosevelt University College of Pharmacy. New initiates, chapter advisor, and College of Pharmacy faculty were invited, as well as friends and family of new inductees. The ceremony took place in Alumni Hall on the Roosevelt University Schaumburg campus. The keynote speaker was the Rho Chi Society’s President, Dr. Bradley A Boucher. After the keynote speaker, the induction ceremony was led by Dr. Yana Labinov, the faculty advisor of Rho Chi. Kessy Haubenreiser, the Epsilon Theta Chapter President, addressed the audience following the induction ceremony. A reception with refreshments was held after the ceremony. Among those present at the ceremony, six fourth-year students, seven second-year students, and four College of Pharmacy faculty members were presented with Rho Chi certificates.

**Evaluation/Reflection**

Our chapter has much room for growth and expansion. As a new chapter, the sky's the limit. We have a great faculty advisor and very determined and dedicated eBoard members. On of the major highlights was our Pharmacy Game Night. We had a “Who wants to be a PharmD” themed game for the P3 students. Current P4 members wrote questions that covered current topics in their curriculum. The event was open to all students and had food, drinks, and lots of fun! Students had an opportunity to ask questions, engage in a fun learning environment, and enjoy the company of their peers and faculty. The current P3 students hosted a similar style game night with a “Are you as smart as a PharmD” theme. Students not only participated but were very excited and grateful for the event. It was a way to study, relax, and have some fun before finals week! It was such a great success that we hosted it the following semester, a few weeks prior to final exams. After getting great feedback, we plan on hosting these game nights at least once a semester, either during midterm or final exam weeks. This was a great way to promote the chapter and to get members involved in our chapter!

As a new chapter, we surveyed students to see what activities or events they would benefit the most from and we have narrowed our list to a handful of ideas. We plan on initiating the following events this upcoming semester; “Ask Rho Chi”, “Minion Mentors”, and fundraising opportunities. The Ask Rho Chi idea was to have an email address where students can send in questions about material or information they were unsure about. Although this was something we promoted earlier in the semester, it did not pick up as well as we anticipated, we have plans to make posters and inform all incoming students of the service. We also plan on having a mentor program where students from the upper class will be mentors to the underclassmen. This gives our members a chance to display their leadership while also mentoring and serving as role models to their peers. This will help promote the chapter and to expand on our mission. Our plan is to continue to grow and make our chapter better each year! Thus far we know there are areas of improvement but we have identified them and are currently working to make changes.

In the future, we plan to incorporate service events that extend outside of the college of pharmacy and into the surrounding community. We intend on giving back to the community through various volunteering efforts! We would also like to collaborate with other organizations on our campus as well as other colleges of pharmacy if possible! Overall, we have come a long way from getting the chapter approved, initiation ceremony, and our mission and goals for the chapter. It was a very exciting year to finally get the chapter up and running and we will continue to foster the current events and initiate new events to make Rho Chi a successful chapter at Roosevelt University College of Pharmacy.

**Other Information**

Our chapter has developed a Rho Chi Webpage (<https://fcostell.wixsite.com/rhochi>) including information about the organization, information on how to become a member, current officers, events and contact information. As a new chapter, we hope to improve our page by including other resources for students; such as guideline recommendations, study materials, and any helpful hints on how to succeed in pharmacy school. We plan on posting upcoming events and a section titled “drug of the week”.