



The Rho Chi Society

Executive Council Meeting

May 22, 2020

1:00pm EST/10:00am PST

MEETING MINUTES

IN ATTENDANCE: (all Executive Council members were in attendance):

Emmanuelle Schwartzman, Lucio Volino, Susan M. Meyer, Karen B. Farris, Andrew J. Smith, Cynthia M. Phillips, Karl D. Fiebelkorn, Thomas Franko, Cathy L. Worrall, Zachary L. Cox, Lori Duke, Lynette Moser, Scott Hanes, Michelle Bottenberg, Amy Franks, Joshua J. Neumiller, Jennifer Trujillo, Rebecca Wahrmond, Lisa Wendt, Cindy Diakow

- II. New National President Emmanuelle Schwartzman (2020-2022) called the meeting to order at 1:00PM EST and welcomed all attendees and the new Executive Council members. She addressed the unique situation of the COVID-19 pandemic we are facing and the challenges of balancing work with home life.
- III. The meeting minutes from March 21, 2020 Executive Council Meeting Minutes were approved. Moved by Andy Smith, seconded by Lori Duke.
- IV. President Schwartzman swore in eight new executive council members and their oath response was recorded and will be shared on our social media page.
- V. New 2020-2021 standing committees are confirmed.
- VI. Three new task forces established for 2020-2021 are: Centennial, Communications, and Investment
- VII. Karen Farris presented the Mission Critical Task Force Amendment to By-laws proposed word changes for eligibility criteria.
 - a. Word changes to by-laws regarding GPA and Pass/No Pass moved by Tom Franko, seconded by Andy Smith.
 - i. Use FAQs to define Cumulative GPA and Professional GPA
 - ii. Webinar will be held to answer questions from chapters on September 10, 2020
 - iii. National Office to execute Special Ballot for new eligibility criteria in September 2020. Moved by Cynthia Phillips and seconded by Lucio Volino.
 - iv. Request new chapter delegates to register per chapter for special ballot.
 - b. Vote
 - i. Approved to change By-law wording for eligibility criteria as proposed. Special thanks to Jack Reynolds and Karen Farris for their efforts!
 - ii. Approved for National Office to execute a Special Ballot in September 2020.
- VIII. National Office Report presented by Karen Farris.
 - a. All Conflict of Interest forms received and on file for all Executive Council members.
 - b. Guidance memo sent to chapters regarding COVID-19 Pass/NRC membership eligibility (attached) based on ACHS guidance. Sent June 15.
 - c. Temp student – not needed yet.
 - d. New website layout www.rhochi.org – new merchandise – donation page available (online payment process and chapter map still pending)
 - e. Dues increase to \$100, and keypins will only have chapter/year engraved starting July 1, 2020 – larger keypin approved and will have a clutch backing instead of clasp, distributes in January 2021. Sent announcement via Mailchimp to advisors on July 3.

- f. New Chapter Installations Update(Cindy)
 - i. KGI, Epsilon Upsilon installed on 4/25/20, Jennifer Trujillo presided
 - ii. West Coast University, Epsilon Tau installed on 5/13/20, E. Schwartzman presided
 - iii. University of Texas at Tyler, Epsilon Sigma— installation TBD
- IX. New Business
 - a. Cynthia Phillips, National Historian, sent an email message June 3 to all Chapter Historians.
 - b. Suggest sending an encouraging memo to advisors from the National Office and provide examples and best practices for chapters to share what they have done.
 - c. Regional Councilors to reach out to their chapters and see how advisors are doing and share examples of what they are doing virtually.
 - d. Hold a townhall and share chapter ideas.
- X. Action Items
 - a. New Update Profile option for alumni - <https://rhochi.org/resources/memberlookup.php>
- XI. Meeting adjourned at 2:33PM EST.