



## The Rho Chi Society

### Minutes of the Executive Council Annual Meeting

February 27, 2021, 1pm EST ~ Virtual

#### MEETING MINUTES

- I. **Call to Order** – President Emmanuelle Schwartzman called the meeting to order at 1:02pm EST/10:02am PST

II. **Attendees:**

National Officers

Emmanuelle Schwartzman	President
Lucio Volino	President-elect
Susan M. Meyer	Immediate Past President
Karen B. Farris	Executive Vice President
Andrew J. Smith	Secretary
Cynthia M. Phillips	Historian

Regional Councilors

Karl D. Fiebelkorn	Region I
Thomas Franko	Region II
Cathy L. Worrall	Region III - East
Lori Duke	Region III - South
Lynette Moser	Region IV - East
Scott Hanes	Region IV - West
Michelle Bottenberg	Region V
Amy Franks	Region VI
Joshua J. Neumiller	Region VII
Jennifer Trujillo	Region VIII

Student Representatives

Rebecca Wahrmond, Chapter Achievement - Alpha Nu Chapter, Univ of Tennessee	
Lisa Wendt, Most Improved Chapter - Phi Chapter, University of Illinois	
Cindy Diakow	National Office Staff
Beth Resman-Targoff	Guest – Chair, Faculty Advisor Award Committee

**Absent:**Zachary L. Cox                      Region III - West

- III. The minutes from the January 20, 2021 Executive Council meeting and March 24, 2019 Annual Meeting were approved.
- IV. The following reports were received by Executive Council and are attached to the minutes.
- The Report of the National President received from Emmanuelle Schwartzman.
  - Auditing Committee Report received via letter from Chair, Paul Jungnickel – the Rho Chi Society is in good standing financially.
  - Faculty Advisor Award Committee Report from Chair, Beth Resman-Targoff, recipient is Alexa Carlson from Beta Tau chapter at Northeastern University.
  - Scholarship/Fellowship Committee Report received from Chair, Andy Smith.
  - Nominating Committee Report received from Chair, Susan Meyer. High interest from participation in Society from Region II thanks to Thomas Franko.
  - National Office Report received from EVP, Karen Farris. Reminders dues are \$100, honor cords and medallions can be purchased online direct with the

vendor through our website. Option to update your member profile available on our website and encourage chapters to maintain member records and pass down year to year.

- g. Update from Chapter Awards Committee Chair, Lucio Volino. Rubric and description will be modified in March 2021
  - h. Update was given by Lecture Award Committee Chair, Cynthia Phillips, final report will be presented at next Executive Council meeting. Pandemic posed some challenges in process of determining recipient.
- V.** Karen Farris, Executive Vice President presented the following for vote by the Executive Council.
- a. National Office to conduct elections online for March 2021 National Convention. Karen Farris moved to approve, Lucio Volino seconded. APPROVED.
  - b. National Office to conduct Special Election and via online voting for National Treasurer, March 19-21, 2021. Karen Farris moved to approve, Susan Meyer seconded. APPROVED.
  - c. Voting online will take place in February 2022 before the annual meeting to announce new council members and perform oath ceremony live during the annual meeting.
  - d. We need 99 chapter delegates out of our 124 registered delegates to approve the proposed bylaw changes in order to add a National Treasurer. Online voting is March 5-7, 2021.
- VI.** New Business
- Executive Council for the past four years, completing two consecutive terms:
    - Karl Fiebelkorn – Region I
    - Michelle Bottenberg – Region V
    - Josh Neumiller – Region VIIServed one term for the past two years
    - Zac Cox – Region III-W
  - Thank you to our Student Representatives who served April 2020 – March 2021.
    - Rebecca Warhmund, Alpha Nu Chapter, Univ of Tennessee - Chapter Achievement Award
    - Lisa Wendt, Phi Chapter, University of Illinois - Most Improved Chapter
  - Special Thank you to Andy Smith who served as National Secretary for 5 years to the Society.
  - History of Rho Chi needs to be captured from last 25 years of strategies and accomplishments.
    - Conduct oral interviews, have past president video messages on file.
    - Capture changes that were made each year, add procedures yearly to the historical document.
    - Hire a historical writer?
    - Kappa Epsilon celebrated their 100<sup>th</sup> year. See examples on their webpage: <https://kappaepsilon.org>
- VII.** Meeting Adjourned at 2:27pm EST/11:27am PST

## President Report 2021:

It is my pleasure to provide you with a summary of the Society's activities and accomplishments since the virtual 2020 National Convention.

Of note, some of the accomplishments of the Society include the following:

- A guidance document was sent out to chapter advisors given the COVID-19 circumstances to aid Rho Chi chapters in their membership selection process.
- A special ballot was held in September to vote on a bylaw change regarding Eligibility Criteria (Article III: Members, Section 2 and 3). The amendment allows additional options to be implemented within a chapter to aid in selection of eligible members. This amendment will also allow for chapters who use Pass/Fail grading to establish criteria independent of GPA for induction. The amendment to the bylaw passed with an 87.9% vote in favor of the amendment. [132 active chapters were eligible to vote, 128 chapter delegates registered to vote, 123 chapter delegates voted. The final vote was 116 in favor of the amendment change and 7 votes against]
- Under Karen Farris' leadership, the Society has received 501c3 status. This designation provides the society with the opportunity to offer more student support and new programs through donations and endowments.
- The National office updated the Rho Chi Logo and the traditional key pin. In addition, there is new merchandise available for purchase online.
- The new chapter awards rubric was utilized for the first time since its conception to evaluate chapter reports. Overall, this has been a positive change to providing more structure to both chapters and evaluators on award criteria. Feedback on the rubric is currently being evaluated and modifications needed will be assessed.
- The new online platform for the society has been a positive step forward in an effort to more effectively connect with all Rho Chi lifetime members. The Society has made a concerted effort to increase connectivity through various platforms such as Facebook, Instagram, and LinkedIn.
- The National office has reached out to Alumni through our chapters and social media to increase connectivity with Rho Chi Alumni. Members can update their profiles online and mark, if interested, in becoming speakers and mentors. (<https://rhochi.org/resources/memberlookup.php>)
- One of my key initiatives is our first virtual town hall to focus on professional development. This town hall will be held April 21<sup>st</sup> and will include small discussion groups led by seasoned Rho Chi members. This town hall will

hopefully lay the foundation for future virtual town halls to engage members nationally and internationally and bring forth meaningful dialogue.

For records of all the work of the Executive Council, I refer you to the archived approved minutes, accessible on the Society's website, rhochi.org.

The Audit Committee submitted their annual report and it was accepted by the Executive Committee at our last meeting.

In addition to the Society's standing committees, whose charges are outlined in our bylaws, three task forces were appointed and charged with efforts directly tied to the strategic plan.

- The Centennial Planning Task Force led by Immediate Past-President Susan Meyer has organized events to celebrate Rho Chi Society's 100<sup>th</sup> Anniversary. The entire society is looking forward to our centennial celebration in 2022 to commemorate the Society's first 100 years and launch the next 100 through celebration. A series of events will begin in March and run through 2022.
- The Communication Task Force led by Secretary Andrew Smith has recommended strategies to foster communication and collaboration among chapters. The communication task force was instrumental in guiding the Society through the development of the new online platform and increasing membership engagement across various social media outlets.
- The Investment Task Force led by Executive Vice President Karen Farris is recommending a by-law change to add a National Treasurer. The Treasurer will work with the Executive Council and National Office to ensure that our long-term financial assets and investments align with our Strategic Plan as well as support and grow student- and alumni-focused efforts that we would like to develop.

In addition, I am pleased to announce Rho Chi will be hosting a virtual Centennial Launch Premiere in the Fall of 2021 showcasing our 100 year history and past leadership! More details can be found on the Society's webpage.

I want to extend a heartfelt thank you to all of the chapters, rho chi members- new and seasoned, Faculty Advisors, Regional Councilors, Executive Council Members including Immediate Past President Susan Meyer, President-Elect Lucio Volino, Program Manager Cindy Diakow, and Executive Vice President Karen Farris for all of their hard work especially during these unique and trying times. Without everyone working towards the mission and vision of this amazing organization we would not be here at almost 100 years since its inception and thriving.

I launched my presidency with a welcome address written at the beginning of the pandemic in March 2020 reflecting on all of the rapid changes that we as humans, health professionals, and as a Society were facing. It is humbling to look back one year later and bare witness to the new world in which we live. No one amongst us is

untouched, but as has been shown numerous times within each chapter and across the membership of the society, we can and we will persevere. Our members commitment to the pursuit of intellectual excellence and critical inquiry is more important now than ever before, and in this vein, our Society is primed to continue its one hundred year legacy of identifying the brightest in our profession to lead us into a more promising future.

I look forward to seeing everyone at our centennial events both virtually and in-person, so spread the word to all members because we are Rho Chi For Life!

Respectfully Submitted,  
Emmanuelle Schwartzman, PharmD, APh, CDE, BCACP  
National President 2020 - 2022  
The Rho Chi Society



AUBURN UNIVERSITY  
HARRISON SCHOOL OF PHARMACY

February 4, 2021

Emmanuelle Schwartzman  
National President  
Rho Chi Society

RE: Report of Audit of 2020 Rho Chi Financial Records

Dear Dr. Schwartzman:

The Rho Chi Audit Committee consisting of Gary DeLander, Susan Skledar, and Paul Jungnickel (Chair) was charged to review the Society's 2020 Financial Records. Cindy Diakow, Program Manager, provided the Society's Financial Records to the Committee's members.

The Committee finds all financial records to be in good order with no discrepancies noted. The Committee also noted the upcoming vote to amend the Society's Bylaws to establish the office of National Treasurer and supports this Bylaws amendment. A National Treasurer will add additional oversight to the Society's financial matters in concert with the Executive Vice President and the Audit Committee.

While not directly related to the Committee's auditing function, the Committee thinks it important to comment briefly on the Society's financial status. After significant operations deficits in 2018 and 2019, much of which were due to sequential relocations of the National Office with related additional personnel costs, 2020 revenue exceeded expenses by \$31,476.56. There was a great reduction in expenses due to cancelation of the 2020 Annual Meeting. The Committee also noted a one-time attorney's fee of \$8,355.00 needed to establish Rho Chi as a 501c3 entity.

The Committee's review of the Society's finances supports a solid financial foundation for the Society that should extend into at least the near future. The Committee views the following items to be important for future budgeting and financial projections.

- The increase in national membership dues from \$65 to \$100 that was implemented in the Fall of 2020 will provide the Society with a reliable increase in operating revenue. However, it is noted that declining pharmacy school enrollments may result in decline in future members that could somewhat be tempered by the establishment of a few new chapters following the Bylaws amendments related to qualifications for membership. The Committee estimates annual new members in the range of 2,800 to 3,000 in the coming years.
- The greatest expense in future years will be the cost of resuming in person annual meetings, with the assumption that the Society will resume in-person meeting format in 2022. Obviously, the Annual Meeting costs will vary depending on the format, scope,

and venue. It is noted that the approximate costs of the 2018 and 2019 Annual Meetings were approximately \$50,000 and \$43,000, respectively.

- The Committee anticipates that other operating expenses will continue to be stable now that the National Office has been solidly established at the University of Michigan.
- The Committee noted the end of year balances of \$151,923.58 in the Society's checking account and \$500,236.35 in the savings account. The end of year interest yield for each of the accounts was indicated on the bank statements as 0.05%. While the yields on deposits with a significant level of liquidity continue to be very low, the Society may want to consider other savings options that could produce some additional income.

On behalf of the Committee's members, thank you for the opportunity to serve Rho Chi in this capacity.

Sincerely,

A handwritten signature in cursive script that reads "Paul W. Jungnickel".

Paul W. Jungnickel, Ph.D., R.Ph.  
Chair, Rho Chi Audit Committee

C: Karen Farris, Executive Vice President  
Cindy Diakow, Program Manager  
Susan Skledar  
Gary DeLander

## Faculty Advisor Award Committee 2021 Report

TO: The Rho Chi Society, Executive Council

FROM: Faculty Advisor Award Committee

DATE: February 21, 2021

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This report is submitted on behalf of the Faculty Advisor Award Committee members:

Beth H. Resman-Targoff, Chair (University of Oklahoma) – 2018 Recipient

Bradley Hein (The University of Cincinnati) – 2019 Recipient and

Bradley Boucher (The University of Tennessee Health Science Center) – 2020 Recipient

We were delighted to have 7 outstanding candidates for the Rho Chi Faculty Advisor Award for 2021.

After careful review of the letters, we selected Dr. Alexa Carlson, Faculty Advisor to the Beta Tau Chapter at Northeastern University, to receive the Rho Chi Faculty Advisor Award for 2021.

Suggestions for future nomination letters:

- We think the letters should include the name of the chapter and the number of years that the nominee has served as faculty advisor to the chapter.

Beth H. Resman-Targoff, Pharm.D., FCCP  
Faculty Advisor, Rho Chi Gamma Chapter  
Clinical Professor  
University of Oklahoma College of Pharmacy



**The Rho Chi Society**  
**Scholarship/Fellowship Committee Report 2020-2021**  
**February 12<sup>th</sup>, 2021**

**Committee membership:**

Andrew J. Smith (University of Missouri - Kansas City) - Term 2017-2023 (chair, 2019-2023)

Maria Croyle (University of Texas at Austin) – Term 2019-2021

Nathan Cherrington (University of Arizona) – Term 2019-2025

Ellen Woods (AFPE President) - ex officio

**Committee charge:**

*It shall be the responsibility of the Committee to promote the availability of all Rho Chi Scholarships and Fellowships, review applications and determine recipients for scholarships, the number and amount of which, if any, is determined by the Executive Council.*

**Awards:**

Clinical Research Scholarship 2021-2022 – no applications received

American Foundation of Pharmaceutical Education (AFPE) First Year Graduate Scholarship 2020

- Eight applicants were received for this award
  - One applicant was deemed ineligible, so the committee evaluated seven candidates
    - Amelia Furbish
    - Emily Gravlee
    - Philip Melchert
    - Alyssa Min Jung Kim
    - Elissa Min
    - Allen Smith
    - Rana Zalmai
- The committee independently scored the applications in May 2020 using an objective rubric
- The scores were compiled, and the committee met via ZOOM teleconference on June 17<sup>th</sup> to select the recipient
- The scholarship was awarded to Philip Melchert from UMKC.
  - Dr. Melchert was notified of this award June 21<sup>st</sup>, 2020

# The Rho Chi Society

## Nominating Committee Report

### February 6, 2021

#### Committee Members

*Chair:* Susan Meyer (Pittsburgh; Immediate Past-President)  
Thomas Franko (Wilkes; Region II Councilor)  
Lynette Moser (Wayne State; Region IV-E Councilor)  
Scott Hanes (Rosalind Franklin; Region IV-W Councilor)  
Amy Franks (Arkansas for Medical Sciences; Region VI Councilor)  
Jennifer Trujillo (Colorado; Region VIII Councilor)

#### Charge (as stated in the Bylaws)

The Nominating Committee shall consist of the Immediate Past-President, who serves as Chair, and the Regional Councilors. Councilors from the even-numbered regions shall be appointed to the Committee in even-numbered years and those from the odd-numbered regions shall be appointed to the Committee in odd-numbered years. It shall be the duty of the Nominating Committee to provide nominees for the office of President-elect and Councilors for the even-numbered regions in odd-numbered years and for Secretary, Historian, and Councilors for the odd-numbered regions in even-numbered years. The Committee shall develop a slate of new officers and Councilors by October when the Committee will present the slate for review by the full Executive Council.

#### Chair Notes

- The Nominating Committee was asked to develop a slate for the position of Treasurer to have ready in the event the bylaws change to establish the position passes in March.

#### Tentative Slate

- **National Treasurer**
  - Brad Boucher (Tennessee)
- **National Historian**
  - Cynthia Phillips (South Carolina)
- **National Secretary**
  - Dana Strachan (Palm Beach Atlantic)
  - Amanda Stahnke (Missouri-Kansas City)
- **Region I Councilor**
  - Sara Grossman (Long Island)
  - William Lindblad (Husson)
- **Region III E Councilor**
  - Cathy Worrall (MUSC)
  - Carrie Griffiths (Wingate)
- **Region III W Councilor**
  - Lauren Ladd (South)
  - Kristy Wahaib (Belmont)
- **Region III S Councilor**
  - Lori Duke (Georgia)
  - Sarah Steinhardt (South Florida)
- **Region V Councilor**
  - James Clem (South Dakota State)
  - Jeanne Frenzel (North Dakota State)
- **Region VII Councilor**
  - Krystal Moorman (Utah)
  - Jenny Wong (Washington)



Karen B. Farris, PhD, Executive Vice President  
The Rho Chi Society

EVP Report  
2021 National Convention  
March 6, 2021

This report is divided into six sections.

### **1. Context**

This past year has remained an online interactive environment. We have conducted quarterly executive council meetings virtually. We will host our first virtual Rho Chi business meeting for our National Convention on March 6, 2021. We are planning that future business meetings will remain virtual, and we will hold in-person events at the APhA annual meeting for networking of Rho Chi members and celebration of awards winners.

### **2. Moving the Rho Chi Society to 501c3 status**

The National Office successfully transitioned the Rho Chi Society to 501c3 status with the IRS, which allows us to provide tax exemption for donations to the Society. This tax status does require us to transition each Rho Chi chapter to 501c3 status, and we will work with you to accomplish this by December 31, 2021. We recognize the different models under which each university works, and we will support chapters in this transition by providing explicit instructions with examples. We need each chapter to be mindful of this new requirement.

### **3. Financial status of the Society**

The financial viability of The Rho Chi Society is positive, and the audit report attests to this status. Based upon my recommendation in 2020, an increase in the life-time membership fee from \$65 to \$100 began on July 1, 2020. (Notably, life-time membership fees had not increased since 2007.) This recommendation was made because operating expenses for the Society were in deficit for two years and the trend was expected to continue. While cash on hand was available, steps had to be taken to align operating expenses with revenues. The 2020 year end balances were \$151,923.58 in checking and \$500,236.35 in savings.

We added merchandise to rhochi.org and this generated \$1,175 in sales revenue, royalties of \$217, with 67 items sold in 2020.

We have a bylaw change for a National Treasurer on the ballot at this Convention. This officer is intended to provide additional checks and balances for the Society's financial assets. Importantly, the Treasurer is also expected to oversee the investment of savings into other types of accounts to generate additional interest.

The change in our tax status to 501c3 provides opportunity for us to grow our financial investments to support our Centennial celebrations as well as grow our scholarship and award programs. Sponsorships and donations are expected to allow to us to fund our Centennial celebrations with minor impact on our current expenses. Given this positive financial trajectory, I am hopeful that we can extend our student scholarships in the future, either in number and/or amount.

#### 4. The Rho Chi Honor Society 100<sup>th</sup> Celebration 2021-2022

We look forward to launching our Centennial Celebration activities online, more details can be found on our website. Events will be held throughout 2021 and 2022. Be sure to visit [rhochi.org](http://rhochi.org) for announcements and updates and join our social media groups! A Centennial history page is being created to capture the 100 years of the Society.

For the Centennial, we will be offering giveaways for each chapter! This September, the National Office will post a form online for each chapter to complete and mark what free centennial gift items they would like to receive for their current members and alumni. Those items will be sent to the chapter advisor in January 2022, with the intention that you will distribute the gifts at a special event celebrating Rho Chi's 100<sup>th</sup> Anniversary!

#### 5. Announcements

In answer to your questions...

- **National dues** are \$100 per member and include official certificate and keypin. The engraving on keypins includes Greek chapter initials and initiation year, which was effective July 2020 and announced in the Fall 2020 newsletter.
- **Rho Chi honor cords** can be ordered directly from our vendor, Spirit Recognition, through our website. Click Merchandise at the top of the page, and you'll see the link to click.
- **Rho Chi medallions** can be ordered directly from our vendor, Award Concepts, via the Merchandise link on our website. Click Merchandise at the top of the page, Graduation Regalia, Medallion.
- Please note that **annual chapter reports** are required from each chapter through the form on our website by May 15<sup>th</sup> for award consideration and June 15<sup>th</sup> deadline
- **Rho Chi chapter record keeping**. It is vital for chapters to retain all documents and pass them down year to year. When advisors leave, these records should stay with the chapter. These are all important records to track your alumni and guide your future chapter leaders. Items to keep on file include:
  - Chapter bylaws and procedures,
  - NEW 501c3 status documentation from university and/or chapter,
  - Chapter meeting minutes,
  - Annual chapter membership election reports submitted to National Office,
  - Annual chapter reports submitted to National Office which contains a list of your chapter officers
  - Annual list of members; we now recommend that you ask members to provide a personal email for future alumni contact as one's university/school email may be deactivated, and
  - Records of payments from members and dues payments to the Rho Chi Society.

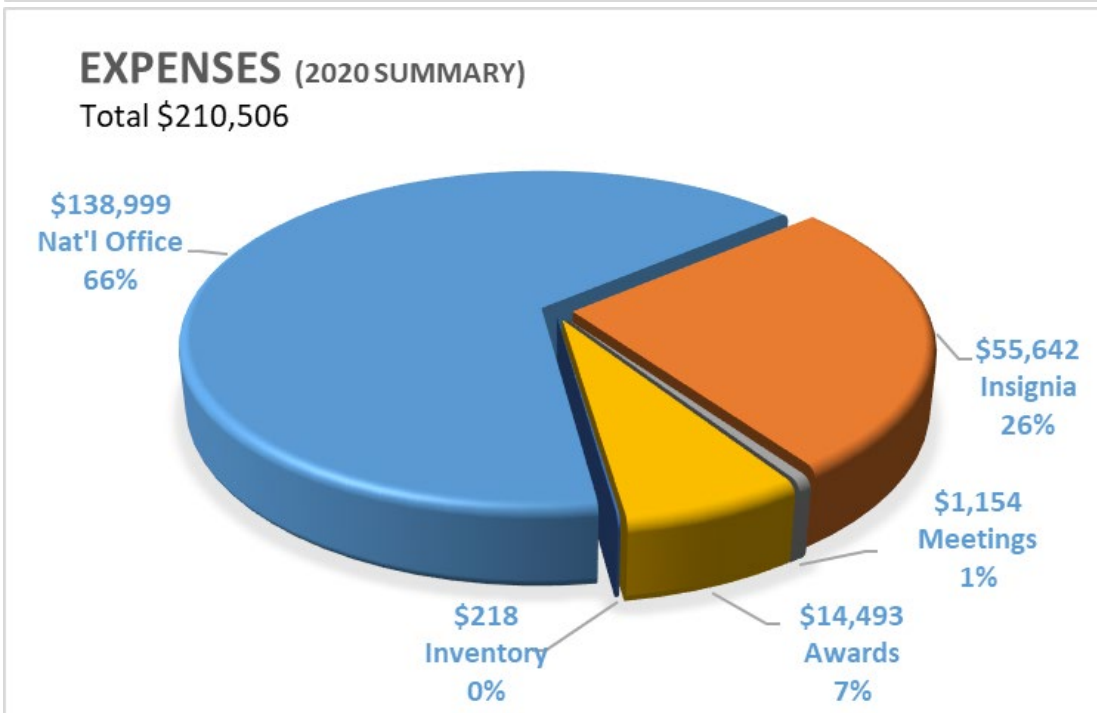
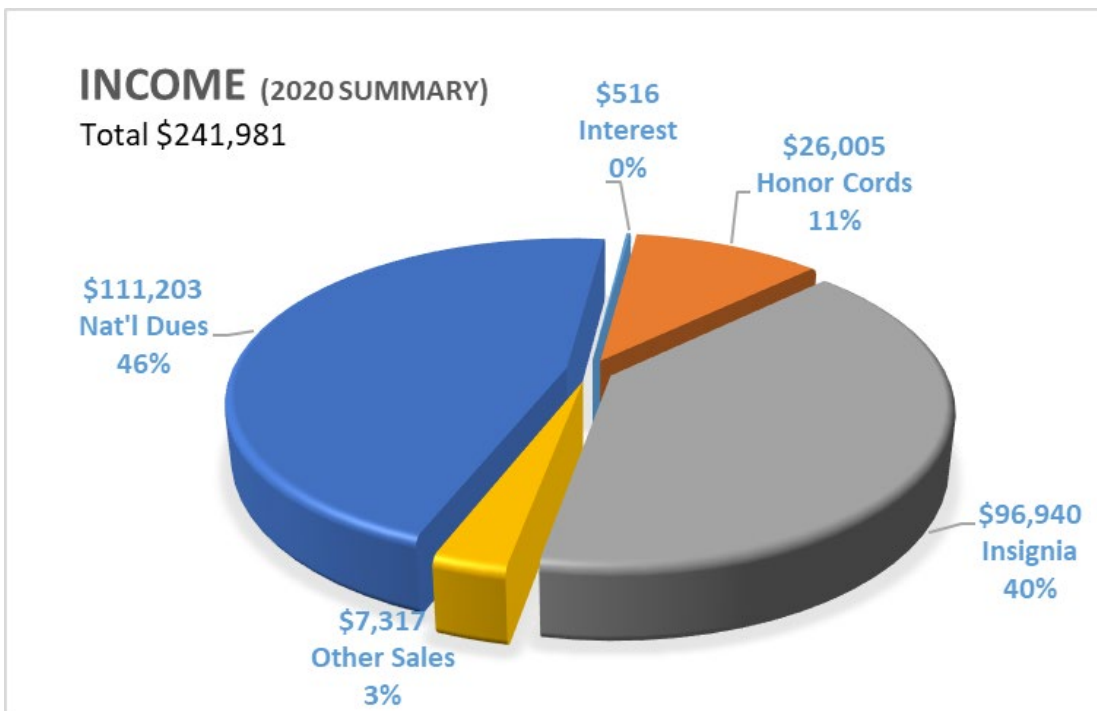
#### 6. Update on National Office Priorities (next page)

*Thank you all for your commitment to The Rho Chi Society! #rhochiforlife*

## Update on National Office Priorities

2020-2021 Priorities	Status
1. Support Centennial activities	Launch of Centennial activities online on March 14, 2021 MOU with AACP for final event in July 2022
2. Develop marketing materials for Centennial and chapters	Historical video in production Donor packages being developed New larger keypin adopted Updated Rho Chi Seal Two centennial logos created – chapter design and national design
3. Support the work of the standing committees as well as Task Forces	Bylaw change ballot in September 2020 passed supporting new eligibility criteria Bylaw change ballot at 2021 National Convention
4. Initiate alumni outreach	In Fall 2020, we used social marketing, emails to colleges, etc. to reach alumni to update their profiles at <a href="https://rhochi.org/resources/memberlookup.php">https://rhochi.org/resources/memberlookup.php</a>
5. Increase communications with chapters and support their reporting	Newsletters sent each semester; respond to emails; support advisors
6. Support chapters in using new bylaw eligibility criteria	Provide ongoing consultation to chapters via zoom Develop guidance document by Summer 2021
7. Evaluate support for member database content and functionality requires additional attention	Ongoing
8. Conduct Society's annual business meeting virtually, including 2021 ballots	Scheduled March 6, 2021 Voting March 5-7, 2021 Tentative ballot for Treasurer March 19-21, 2021
9. Host nation-wide virtual Rho Chi Town Hall	Scheduled for April 21, 2021 7p-8p Eastern, with 6 different sessions to attend – each student can attend 3 sessions
2019-2020 Priorities	Status
1. Move day-to-day operations of the National Office to Ann Arbor	Completed Dec 31, 2019
2. Support the work of the standing committees as well as Task Forces established by President Meyer	Completed
3. Implement recommendations from the Communications Task Force to hire a new web designer to implement greater online functionality including member payments, submission of yearly reports, and purchasing of Rho Chi products	Completed, with new website launched with online reports, payments, and merchandise  Incomplete, member database content and functionality requires additional attention
4. Initiate and grow our social media presence to engage Rho Chi members, including alumni so that they can mentor and support our active chapter members	Completed  LinkedIn <a href="https://www.linkedin.com/groups/8845603/">https://www.linkedin.com/groups/8845603/</a> Instagram <a href="https://www.instagram.com/rhochisociety/">https://www.instagram.com/rhochisociety/</a> Twitter <a href="https://twitter.com/RhoChiSociety">https://twitter.com/RhoChiSociety</a> Facebook <a href="https://www.facebook.com/groups/593436424548019/">https://www.facebook.com/groups/593436424548019/</a> Tag us using <a href="#">#rhochiforlife</a>
5. File articles of incorporation in Michigan and hire an attorney to work with us to change our tax status from 501c7 to 501c3	501c3 status achieved September 10, 2020
6. Develop and execute a cycle of quarterly meetings of the Executive Council and monthly meetings of the National Office and President	Quarterly executive council meetings established Monthly meetings between National office and President occur PRN

## 2020 Financial Summary The Rho Chi Pharmacy Honor Society



<b>Report of the National Treasurer - Rho Chi Society</b>			
<b>January 1, 2020 through December 31, 2020 (for Audit)</b>			
<b>Income</b>			
Interest			
	BOAA Checking and Money Market Savings	515.64	
	<b>Total Interest Earned</b>		<b>\$515.64</b>
<b>New Members (3132 New Members)</b>			
	Certificates	14,679.95	
	Jewelry	82,260.00	
	National Dues	111,202.87	
	New Chapter Charter Application Fees	0.00	
			<b>\$208,142.82</b>
<b>Royalties</b>			
	Award Concepts - Online Product Sales Commission		<b>\$1,459.50</b>
<b>Sales to Members and Chapters</b>			
	Appreciation Certificates	50.00	
	Brochures	0.00	
	Replacement Certificates and Jewelry	553.00	
	Letterhead	75.00	
	Letter Envelopes (100 count)	50.00	
	Letter Openers	245.00	
	Honor Cords (1619 sold)	26,004.58	
	Medallions	4,345.00	
	Recognition Certificates	360.00	
	Shipping	180.63	
	<b>Subtotal for Sales</b>		<b>\$31,863.21</b>
<b>Total Income</b>			<b>\$241,981.17</b>
<b>Expenses</b>			
Awards			
	Chapter Awards:		
	Chapter Project Proposal Awards		
	Alpha Xi - Summer	500.00	
	Beta - Summer	500.00	
	Gamma Sigma - Spring	500.00	
	Alpha Iota - Spring	500.00	
	Faculty Advisor Award (Bradley Boucher)	500.00	
	Competitive Theme - Chapter 100th Logo competition	500.00	
	Award Plaques	992.70	
	Rho Chi Lecture Award (Henry Mann) Cancelled Event	0.00	
	Rho Chi Lecture Award / Travel	0.00	
	American Foundation for Pharmaceutical Education	3,000.00	
	Rho Chi Society Clinical Research Scholarship	7,500.00	
	<b>Subtotal for Awards</b>		<b>\$14,492.70</b>
<b>Meeting Expenses</b>			
	APhA - Rho Chi Annual Meeting (Washington, D.C.): <b>CANCELED</b>		
	Executive Council Meeting Lunch - Cancellation Fee	250.00	
	Photographer	0.00	
	Administrative Charges	-325.00	
	Supplies	105.12	
	Table Linens Fee	1,124.00	
	<b>Subtotal for APhA 2020 Meeting Expenses</b>		<b>\$1,154.12</b>

<b>Report of the National Treasurer - Rho Chi Society - 2020 (Page 2) for Audit</b>			
<b>Member Expenses</b>			
	Jewelry (Olde Attleboro Jewelers, Attleboro, MA)		<b>\$55,286.00</b>
	Shipping of keypins by Olde Attleboro Jewelers		<b>\$356.00</b>
	Subtotal for Member Expenses		<b>\$55,642.00</b>
<b>National Office Expenses</b>			
	Accountant Fees	600.00	
	Association of College Honor Societies Dues	794.00	
	Honor Cords - Shipping/processing fees by vendor	1,645.78	
	Salaries	103,433.25	
	UNC Telephone/Long Distance Service/Core Data	87.00	
	Equipment	352.19	
	Office Supplies	1,584.44	
	Printing Gold Foil Certificates	6,394.68	
	Photocopying	544.00	
	Postage/Mailing	3,428.95	
	Refunds	30.00	
	Storage Unit Rental	0.00	
	Taxes - Dept of Treasury (2016 & 2017)	58.00	
	Taylor Legal P.C. (lawyer for 501c3 appl)	8,355.00	
	Travel	0.00	
	Webpage Consultation/Development/Design	11,691.80	
	Subtotal for National Office Expenses		<b>\$138,999.09</b>
	Products		<b>\$217.70</b>
	<b>Total Expenses</b>		<b>\$210,505.61</b>
	<b>Total Income over Expenses</b>		<b>\$31,475.56</b>
<b>Current Assets</b>			
	Cash and Bank Accounts		
	Checking (Bank of Ann Arbor - MI)		\$151,923.58
	Savings Money Market (Bank of Ann Arbor - MI)		\$500,236.35
	<b>Total Cash and Bank Accounts (12/31/20)</b>		<b>\$652,159.93</b>



## **Rho Chi Chapter Award Summary 2020-2021**

### **Report Submission Summary**

- *2020: 88 Chapters submitted a report*
- *3 Chapters were not eligible yet*
- *22 Chapters did not submit a report on time*
- *19 Chapters did not submit a report*

### **Chapter Achievement Award**

- *45 Chapters met eligibility for the Chapter Achievement Chapter Award*
- *Reports were distributed to the Committee for Review at the end of June (30)*
- *Using the new scoring rubric, Councilors reviewed and scored chapter reports for the Chapter Achievement Award by the end of July (31)*
- *12 were selected as regional finalists (Region VII tied) and sent to the Committee for review and scoring in early September (4)*
- *Councilors submitted their scores at the end of October (30)*
- *1 Chapter was selected for the Chapter Achievement Award*

### **Most Improved Chapter Award**

- *43 Chapters indicated that wanted to be considered for the Most Improved Chapter Award but only 22 (approximately half) were eligible*
- *Similar to the Chapter Achievement Award, Councilors were provided the first round of Chapters to review in June and the second round in September*
- *Councilors were instructed to the select 1 Chapter from the region they reviewed*
- *2 Regions (6 and 8) did not have a Chapter eligible and interested*
- *A total of 9 Chapters were reviewed in the second round and ranked by the end of October (30)*
- *After reviewing the rankings, the top 2 Chapters were shared with and evaluated by the Committee in January*
- *1 Chapter was selected for Most Improved by a majority vote*

### **Project Proposal Award**

- *4 Chapters submitted Project Proposals for the Spring 2021 Cycle*
- *Committee members reviewed the proposals in January and ranked those that they deemed worthy of being evaluated and accepted.*
- *2 proposals were selected for the Project Proposal Award – Spring Cycle*

## Rho Chi Award Committee Updates

- Most of the committee work this year was conducted remotely.
- Feedback was provided on the new scoring rubric that was implemented for the first time this year.
  - Insight and recommendations to improve the rubric and overall process included creating an evaluator guide and potentially reviewing an example collectively.
- Committee also evaluating the Most Improved Chapter Award evaluation.
  - There has never been an evaluation form previously.
  - No specific guidance for assessing and ranking or selecting an award recipient.
  - Process is rather subjective without much clarity on how to evaluate or select a chapter that has shown improvement.
  - Working group (Emmanuelle, Josh, Lori, Lucio, and Tom) from the Committee met earlier in the month to discuss the issue and potential ways to address it.
    - Group felt that the responsibility should be on the chapter to showcase their improvement and be vested in that process rather than Councilors having to find the information.
    - Wanted to give some guidance for specific areas to highlight.
    - Preliminary ideas were developed such as having Chapters briefly describe how they improved within the main areas listed in the rubric (particularly, Service, Intellectual Inquiry, and Alumni Relations).
    - Want to minimize the burden on the reviewers and make it clearer for them.
    - Working group will reconvene to discuss the feedback and develop a draft submission form that can be shared with Councilors.
- Committee is also looking at potential Term Limits for awards.

## Rho Chi Chapter Award Selection Summary

### Chapter Achievement Award 2020-2021

*Recipient: Alpha Xi (University of Kentucky)*

#### Finalists

Region	Chapter	School
I	Beta Delta	St. John's University
II	Alpha Omacron	University of Pittsburgh
III-West	Alpha Mu	West Virginia University
III-East	Beta Alpha	University of South Carolina
III-South	Chi	University of Mississippi
IV-West	Phi	UIC
IV- East	Alpha Xi	University of Kentucky
V	Kappa	North Dakota State University
VI	Gamma Omega	Texas A&M
VII	Alpha Upsilon	Idaho State University
VII	Beta	Oregon State University
VIII	Gamma Sigma	Western University

### Most Improved Chapter Award 2020-2021

*Recipient: Alpha Omicron (University of Pittsburgh)*

#### Finalists

Region	Chapter	School
I	Beta Delta	St. John's University
II	Alpha Omicron	University of Pittsburgh
III-E	Alpha Iota	Medical University of South Carolina
III-W	Alpha Mu	West Virginia University
III-S	Chi	University of Mississippi
IV-E	Upsilon	Ohio State University
IV-W	Phi	University of Illinois Chicago
V	Beta Phi	University of Wyoming
VII	Alpha Upsilon	Idaho State University

### Project Proposal Spring 2021 Award Recipients

- *Alpha Omicron (University of Pittsburgh) - Building Your Personal Brand: A Series of Workshops and Platforms to Stimulate Professional Development*
- *Alpha Nu (University of Tennessee) - Interview Survival Kit: Preparing Pharmacy Students for Residency Interviews in a Virtual World*