



The Rho Chi Society

428 Church Street, Ann Arbor, Michigan 48109

Executive Council Meeting

September 9, 2021

MEETING MINUTES

In Attendance:

National Officers

Emmanuelle Schwartzman	President
Lucio Volino	President-elect
Karen B. Farris	Executive Vice President
Brad Boucher	Treasurer
Amanda Stahnke	Secretary
Cynthia M. Phillips	Historian

Regional Councilors

Sara Grossman	Region I
Thomas Franko	Region II
Lynette Moser	Region IV – East
Scott Hanes	Region IV – West
Jeanne Frenzel	Region V
Jenny Wong	Region VII

Staff

Cindy Diakow National Office Staff- present

Student Representatives

Tyler Pitcock Student Rep - Alpha Xi Chapter, Univ of Kentucky

Expected Absences:

Amy Franks	Region VI
Susan M. Meyer	Immediate Past President
Jennifer Trujillo	Region VIII
Nick Truong	Student Rep - Alpha Omicron Chapter, University of Pittsburgh
Kristy Wahaib	Region III – West

Absences:

Lori Duke	Region III – South
Cathy L. Worrall	Region III – East

- I. Meeting called to order at 4:01pm EST/1:01pm PST by President Emmanuelle Schwartzman.
- II. Meeting Minutes approved for May 19, 2021 Executive Council Meeting.
- III. Task Force Updates
 - a. Awards – Chair, Lucio Volino
 - i. Increase in selection of awards for chapter of the year award- increased to 2 chapters from each region
 1. Round 1- Will select top 20 chapters (July-Aug)
 2. Round 2- Select 10 from top 20 (Sept-Oct)
 3. Round 3- Review top 10, to select winner (Oct-Nov)
 - ii. Mock report and mock grading report completed with councilors as example to ensure consistency- anticipate will occur upon election moving forward
 - iii. Recommendation to consider financial incentive, award, for the 2 chapters selected in future discussed
 - b. Centennial – Chair, Karen Farris
 - i. Centennial giveaway items are being ordered and order form created for advisors to request items for their chapter Centennial celebration.
 - ii. Centennial donation packages are set and will be posted on the website
 - iii. Donation letter will be emailed out to Rho Chi Past Presidents, Past Executive Council members and current school Deans.

- iv. Waiting to see if we will be in person at APhA for our March 20th Centennial Reception. If not, we will have a short program online to celebrate!
 - v. Short video regarding Rho Chi overview being developed (by March)
 - vi. Working with Alpha, Beta, and Gamma to develop Centennial celebration hosted by founding chapters ~ October 2021 or sometime in 2022
 - 1. Beta- interview past leaders and develop a presentation to be disseminated to all chapters to show to membership
 - c. Communication – Chair, Amanda Stahnke
 - i. Yearly (~May-June) request for members to update information on website sent from Cindy
 - ii. Chapter maps will be available on website in future
 - iii. Social media presence continues to increase on each outlet
 - iv. Development of wording/recommendation regarding Communication Taskforce underway (anticipated vote March 2022)
 - v. Recommendation to make media package to share with chapters for posting
 - d. Town Hall – Chair, Emmanuelle Schwartzman
 - i. Two up-coming sessions
 - 1. April/May 2022: leadership forum for councilors, student exec and advisors
 - a. Chapter of the year and Project proposal winners present
 - 2. Fall 2022: membership wide event, pursuing post-graduate training
 - a. Title: Pursuing post-graduate training: residency, fellowships, grad school, oh my!
- IV. Update from the National Treasurer – Brad Boucher
- a. Income/expense/investment report reviewed
 - b. Budget proposed for 2022- vote for approval anticipated Jan 2022 meeting
 - c. Investment Policy Vote
 - i. Unanimous approval from EC over summer
- V. National Office Update – Executive Vice President, Karen Farris
- a. 501c(3) chapter conversion update
 - i. 19 chapters covered under their university
 - ii. Other chapters in process/working with Cindy
 - b. Website continues to be updated
 - c. Developing training for new Regional Councilors on Rho Chi Executive Council to familiarize them with expected responsibilities
- VI. New Business- none
- VII. Action Items- none
- VIII. Meeting Adjourned at 4:56pm EST/1:56pm PST