



## The Rho Chi Society

### Executive Council Virtual Annual Meeting

September 22, 2022 - 1pm EST/10am PST

#### Draft MEETING MINUTES

#### **In Attendance:**

##### National Officers

Lucio Volino	President
Andrew Smith	President-elect
Emmanuelle Schwartzman	Immediate Past President
Karen B. Farris	Executive Vice President
Brad Boucher	Treasurer
Amanda Stahnke	Secretary
Cynthia M. Phillips	Historian

##### Regional Councilors

Sara Grossman	Region I
Thomas Franko	Region II
Lori Duke	Region III – South
Kristy Wahaib	Region III – West
Cathy L. Worrall	Region III – East
Lynette Moser	Region IV – East
Steven Scott	Region IV - West
Jeanne Frenzel	Region V
Brooke Gildon	Region VI
Jenny Wong	Region VII
Jennifer Trujillo	Region VIII

##### Staff

Cindy Diakow	National Office Staff
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##### Student Representatives

Vinh Thai	Alpha Theta, University of Colorado
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#### **Expected Absences:**

Erin Chiang	Gamma Sigma, Western University of Health Sciences
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- I. Meeting was called to order at 1:02pm EST by President Lucio Volino.
- II. Meeting Minutes were approved for June 29, 2022 Executive Council Meeting.
- III. Two new task forces to launch 2022-23 for Student Executive Council Task Force and Alumni Task Force. Need names of those to invite to participate.
  - a. Request each EC member to identify one person for each task force to invite to participate.
  - b. One alumni name, also one student/faculty name.
  - c. Submit on Google form emailed out to EC from the national office.
- IV. Discussed Rho Chi Strategic Planning Meeting in 2023, most EC members agreed to meet during the AACP conference in July 2023 in Aurora, Colorado. Details to be determined.
- V. Discussed Reception/Networking locations starting in 2024. Suggestions included:
  - a. Combine with other initiatives, alumni outreach as well as students. Alternate/rotate conferences between APhA, AACP, ASHP, ACCP, collective portfolio of ways to reach out. Budget \$30,000 – \$40,000 per event.

- b. ASHP has most student, faculty, alumni mix of attendees.
  - c. Use our Rho Chi Town Hall to bring lifetime members together.
  - d. Need to decide locations/conferences in January 2023 to move forward with next event in 2024. Put proposal together for first networking event.
- VI. New Communications Committee language and bylaw changes were presented by Staff member, Cindy Diakow. A friendly amendment was made and accepted by the National Secretary and the proposed amended language was voted on. A unanimous vote to APPROVE the new Communications Committee and descriptive responsibilities language was accepted.
- a. The Communications Committee and language will move forward for vote by our membership in March 2023 during elections.
  - b. EC voted and APPROVED friendly amendment language for the new Communications Committee.
- VII. National Treasurer, Brad Boucher provided an update on our short and long term investments with MidWest Trust.
- a. Short Term as of 9/19/22 - \$67,563
  - b. Long Term as of 9/19/22 - \$532,725
- VIII. National Office Updates – Karen Farris, EVP and Cindy Diakow, Staff
- a. Revisions to the bylaws presented by Karen Farris, EVP for March 2023 vote by membership. EC to vote on bylaw revisions in January 2023. Final language will be presented to EC at January meeting for vote.
    - i. Chapter to vote online AND attend virtual annual meeting.
    - ii. Add abstain as option on electronic ballot.
    - iii. Change Credentials Committee language.
  - b. Karen Farris discussed the number of Graduate students that should be allowed to become a Rho Chi member per chapter, currently there are no requirements in national bylaws.
    - i. Comments – not necessary to limit number of Graduate members initiated per chapter. Keep as is.
    - ii. Concern about consistency and ranking across chapters. As long as student degree is within the college of pharmacy, not outside degrees.
    - iii. Discussion to be continued at January meeting.
  - c. Cindy Diakow presented a quote for creating efficiency in office procedures involving web forms, email integration and data management. Vote was unanimously in favor of moving forward with the web quote from Green Haus Design Studio for \$18,650. APPROVED.
  - d. The National Office will continue with the process to encourage a National representative be in attendance for new chapter charter installation ceremonies but not make it mandatory.
- IX. New Business
- a. Karen Farris announced that Julie Seeger will start working at the National Office on October 10 and will train for the Program Manager position as Cindy Diakow transitions out.
  - b. Emmanuelle Schwartzman suggested during the meeting that a parliament position could be added to the Executive Council. More discussion in January.
- X. Action Items
- a. Google form link to submit names for consideration to participate in the new Alumni and Student Council task forces. <https://forms.gle/mSfK7nLNvWz74cZAA> Deadline to submit names was October 7<sup>th</sup>. Thank you in advance for your suggestions.
  - b. National office will propose reception/networking plan for 2024.
  - c. National Office will update bylaw changes for induction as discussed today for further discussion and vote in January 2023.

XI. Meeting Adjourned at 2:34pm EST.